

BOARD OF FIRE COMMISSIONERS

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

1781 Sicklerville Road Sicklerville NJ 08081

Phone (856) 228-0678 * Fax (856) 374-0424

Regular Meeting Minutes

May 6, 2014

I. Call to Order was given at 7:02 by Vice-Chairman DeRosa. All stood for Pledge of Allegiance and roll call was taken. Commissioners present were Baker, DeRosa, Lloyd and solicitor Carlamere. Chairman Engelbert was sick and Commissioner Moran was absent.

Resolution 2014-12 Audit Review Acceptance by Board of Commissioners was presented by Baker/Lloyd. No comments were given in the Audit. Roll Call vote was taken and all were in favor.

Resolution 2014-13 Establishment of a Petty Cash Fund as per NJDCA - was presented by Baker/Lloyd. A roll call vote was taken and all were in favor. Petty cash is need for small purchases that can no longer be made via a credit card such as Home Depot and Sam's Club.

II. Treasurer's Report - Submission of bills for the month of May in the amount of \$ 68,243.87 was presented by Commissioners Lloyd/Baker. Roll call vote was taken and all were in favor of paying the bills for May .

III. Clerks Report- Clerk Martinis reported that US Healthworks physicals for firefighters has increased by \$60 to \$459 for a physical. It is a very thorough examination. Clerk Martinis' computer crashed and the Keri system for key fobs was lost. A new program needs to be purchased. A motion was made by DeRosa/Baker to purchase one at a cost of between \$800-\$1,000. All were in favor. Clerk Martinis reported that the audit went very well - there were no violations only a few discussion items. A new accountant does need to be appointed soon. Clerk Martinis will reach out to Kathleen Small, the CPA for several other fire districts in our township. Permits are ready to be picked up for the new marquee.

IV. Career Report nothing

V. Chief's Report Chief Goins reported that 18 out of 20 sets of gear have been retrieved from District 6. He would like the board to purchase a pack tracker for approximately \$1900 to be wall mounted. DeRosa/Lloyd made a motion for Chief Goins to purchase one. All were in favor. A new helmet was ordered for FF Flinn. He was not up to code. A headset needs to be purchased for vehicle #852 at a cost of approximately \$350.00. A motion was made by DeRosa/Baker to approve the purchase. All were in favor. A fax line for the Chief's new office needs to be installed. A motion was made by Baker/Lloyd to have this line added. All were in favor.

VI. President's Report - Bill Loftus reported that the By-Laws are in the hands of solicitor.

VII. Commissioners Reports-

A motion was made by DeRosa/Baker to approve the minutes for March & April. All were in favor.

Keep up the good work was expressed by all the commissioners along with thanks to the Erial Little League for receiving plaques in appreciation to the Board.

VIII: Public: Fire Marshall Joe Rodano asked the board if another person will be transitioned into the fire marshall position with regards to his pending retirement. He recommends that it been done soon.

Adjournment - by DeRosa/Baker @ 7:29pm.

NEXT MEETING - June 3, 2014 6:30 Workshop 7:00 Meeting

Respectfully submitted,

Judy Gore, Clerk