

# BOARD OF FIRE COMMISSIONERS

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

1781 Sicklerville Road Sicklerville NJ 08081

Phone (856) 228-0678 \* Fax (856) 374-0424

## Regular Meeting Minutes

### Minutes of December 1, 2015

- I. The meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm with the Pledge of Allegiance to the flag.

Roll Call: Present: Commissioner Baker, Commissioner DeRosa, Commissioner Lloyd, Commissioner Moran, Chairman Engelbert, Solicitor Carlamere  
Absent: None

- II. Treasurer's Report: Commissioner DeRosa submitted bills for the month of December in the amount of \$36,758.86 of which \$15,000. goes to the volunteer fire company for rent and \$8,000.00 is for stipends. Motion to approve by Commissioner DeRosa; seconded by Commissioner Moran.

Roll Call: 5 - 0 Motion carried

#### **Introduction of the 2016 Budget**

Commissioner Moran made a motion to introduce the 2016 Budget; seconded by Commissioner Baker.

Resolution #2015-16 authorizing the signing of a lease-purchase agreement with PNC Bank for the purchase of Pierce Enforcer 107 ft. Ascendant.

Motion made by Commissioner DeRosa; seconded by Commissioner Moran

Roll Call: 5 - 0 Motion Carried

- III. Clerk's Report: Approval of minutes- A motion was made by Commissioner Moran to approve the Minutes for the month of November; seconded by Commissioner Lloyd.

Roll call: 5 - 0 Motion carried.

Marge Martinis reported that Kathy Small, our accountant, dropped off our 2016 budget for introduction . Kathy had spoken with our auditor and also with Melissa Ford from DCA about the truck purchase and was advised not to have final approval on our budget until we get approval from the Local Finance Board to purchase the truck. With that being said, we need to change our January 12, 2016 meeting date until January 19, 2016. Legal advertising will be done for the correction.

Marge reported that she received an email from PNC. We have credit approval for the purchase of the truck.

Bowman and Co are preparing our application to the Local Finance Board with the deadline of December 16, 2015. They have indicated that it should not be a problem in meeting that deadline. We should be on the January agenda of the Local Finance Board.

- IV. Career Report: submitted by F/O Donato and attached
- V. Chief's Report: A decision needs to be made regarding which truck will be sold. The purchase of two laptop computers was approved and need to be paid for on the 29th. The ID machine is broken. Rather than repair it, it is requested that a new one be purchased. A new ID machine would cost \$2,484. Commissioner Englebert suggested that the cost of repairing the old one should be considered. Decision for repair or purchase will be made after options are considered. Pagers have been paid for.
- VI. President's Report: The President thanked the board for the money. He then asked if Solicitor Carlamere looked into whether alcohol could be served at the anniversary party. Solicitor Carlamere stated that no alcohol could legally be served on these premises.
- VII. Commissioner's Report:
  - Commissioner Lloyd- Nothing to report
  - Commissioner DeRosa- Nothing to report
  - Commissioner Moran- Wishes all a safe and Merry Christmas.
  - Commissioner Baker- Reminds everyone to be safe and careful over the holidays and offers thanks for support.
  - Chairman Engelbert- gave out stipend checks
- VIII. Public Portion: Training will take place at the Burn Building on 12/3/15. The Board is thanked and wished a safe and Happy Holiday. Santa will be riding through sections of the township on December 11, 12 and 13. Marge Martinis will be provided with areas and dates in order to answer phone call requests for that information.

Adjournment- Motion was made by Commissioner Baker; seconded by Commissioner Moran  
Roll call- 5-0 Motion carried  
Meeting was adjourned at 7:14pm.

Respectfully Submitted,

Janet Tulino  
Clerk