

BOARD OF FIRE COMMISSIONERS

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

1781 Sicklerville Road Sicklerville NJ 08081

Phone (856) 228-0678 * Fax (856) 374-0424

Regular Meeting Minutes

January 19, 2016

- I. The meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm with the Pledge of Allegiance to the flag.
Roll Call: Present: Commissioner DeRosa, Commissioner Lloyd, Commissioner Moran, Chairman Engelbert, Solicitor Carlamere
Absent: Commissioner Baker

- II. **Resolution 2016 -1** Motion made by Commissioner DeRosa to approve the line item transfers as outlined by the accountant; seconded by Commissioner Moran. Roll call: 4-0 Motion carried.
Resolution 2016 -2 Motion made by Commissioner Moran to adopt the 2016 Budget of \$1,875,357.00 of which \$1,547,819.00 to be raised by taxation; seconded by Commissioner DeRosa. Roll call: 4-0 Motion carried.

- III. Treasurer's Report - Commissioner DeRosa submitted bills for the month of January in the amount of \$373,212.76, which includes \$300,000.00 to Pierce Manufacturing for the down payment of the new truck, \$34,445.76 for hydrant rental and \$24,491.00 to First Responder Insurance Fund. Motion to approve by Commissioner DeRosa; seconded by Commissioner Lloyd . Roll call: 4-0 Motion carried.
Motion made by Commissioner Moran to accept the minutes of the December meeting and the end of year meeting; seconded by Commissioner DeRosa.

- IV. Clerk's Report - Clerk Marge Martinis reported that on January 13th, we received approval from the Local Finance Board to proceed with the purchase of the truck.
E-mail from the Division of Local Government Services approving the adoption of our budget. Hard copies are to be mailed to us.
Our accountant, Kathy Small was here on Monday. All accounts have been reconciled to date. Line item transfers and the new budget will be set up. Kathy will return on Tuesday to reconcile the year-end W2s and quarterlies.

- V. Career Report - Submitted by F/O Donato and attached. Motion to accept made by Commissioner Moran; seconded by Commissioner DeRosa
Roll call: 4-0 Motion carried.

VI. Chief's Report - In the chief's absence, Clerk Marge Martinis reported that a mask fit test, as required by the state will take place as part of ongoing training.

VII. President's Report - Commissioner Moran volunteered to be a liaison by opening a dialogue with the EMS chief. President Loftus also would like to see parking in the front of the building to be reserved for volunteers only.

VIII. Commissioner's Report - Commissioner Moran requested that polo shirts be purchased for firefighters. Chairman Engelbert stated that t-shirts are usually worn.

Commissioner DeRosa is grateful that things are proceeding with the 100 year anniversary celebration which will take place around the anniversary date of August 16. He is also happy that the purchase of the truck has been approved.

Commissioner Lloyd- nothing to report;

Solicitor Carlamere reported that he, Chairman Engelbert and Commissioner DeRosa met with the Local Finance Board. He thanked Clerk Marge Martinis for her dedication and hard work in dealing with all of the paperwork and phone calls during this time.

IX. Public Portion - Pete Heimbaugh asked the Commissioners what would happen if the budget was defeated. Chairman Engelbert explained that the auditor, accountant and the Commissioners would restructure the budget.

Information regarding date and time of the Fire District election was requested. The election will take place in this building on Saturday, February 20 from 2:00 - 9pm

Maps of the Fire Districts were requested by Heimbaugh. It was suggested that those could be obtained at the Municipal Building.

Dave Brown asked a question regarding tax abatements for the new outlet stores in the township. The abatements do not affect the fire district, but should make a considerable difference when they are no longer in effect.

A new member of the department, Dave Perez was introduced and welcomed by all.

Adjournment- Motion to adjourn made by Commissioner Moran; seconded by Commissioner Lloyd. All in favor.

Meeting was adjourned at 7:28pm.

Respectfully Submitted,

Janet Tulino
Clerk