

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Minutes

November 14, 2017

- I. The meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm with the Pledge of Allegiance to the flag.

Commissioner DeRosa requested a moment of silence in memory of Clerk Marge Martinis.

Roll Call: Present: Commissioner DeRosa, Commissioner Lloyd, Commissioner Moran, Commissioner Rinaldi, Chairman Engelbert. Solicitor Carlamere arrived late.

A motion was made by Commissioner Rinaldi to hire Kay Harmon as permanent Clerk for GTFD5 at the rate of \$23.00 per hour; seconded by Commissioner Moran.

Roll Call: 5-0 Motion Carried.

A motion was made by Commissioner Moran to raise the hourly wages of Judy Gore and Janet Tulino by \$2.00; seconded by Commissioner DeRosa.

Roll Call: 5-0 Motion Carried.

II. **Resolution 2017-23 Shared Service Agreement for Fire Marshalls**

A motion to accept was made by Commissioner Rinaldi; seconded by Commissioner Moran.

Roll Call: 5-0 Motion Carried.

III. **Treasurer's Report-** Commissioner DeRosa submitted bills for the month of November in the amount of \$102,542.75, which includes \$34,121.40 for hydrant rental.

Motion to approve was made by Commissioner DeRosa; seconded by Commissioner Rinaldi.

Roll Call: 5-0 Motion Carried.

Motion to approve the minutes for the month of October was made by Commissioner Moran; seconded by Commissioner Rinaldi.

Roll Call: 5-0 Motion Carried

III. **Clerk's Report-** Clerk Kay Harmon thanked the Commissioners for hiring her. She stated that she realizes that she has big shoes to fill. She assured everyone that she is available to anyone who needs help. Janet Tulino stated that she is happy to have Clerk Kay Harmon working with us. She also thanked the

Board for the raise.

IV. Career Report- none

V. Fire Marshal's Report- (attached)

A motion to approve was made by Commissioner Lloyd; seconded by Commissioner DeRosa.

VI. Chief's Report- (attached)

Chief Goins discussed a quote received from Municipal Emergency Services. Chairman Engelbert said that the bill can be paid in January. The chief discussed other needs, which are included in attached document. He also mentioned a request that all departments share the cost of the audit of the AFG grant. The cost to this department would be \$430.00. Chairman Engelbert agreed that the cost should be shared.

VII. President's Report- President asked for permission to use the old ladder truck for parades and for Christmas. Since the truck is still insured, permission was granted. The sale of the old ladder truck will go through GovDeals. A dealership is interested in buying the truck. There will be a minimum bid for \$20,000. Also, a successful effort is being made to build membership.

VII. Commissioners' Report- Commissioner Moran thanked both crews for their hard work and professionalism. Commissioner DeRosa stated that the firefighters did a great job with the fire drill for the Senior Center. He also welcomed Kay Harmon, our newly appointed Clerk. Chairman Engelbert stated that the heater is working well. He said that the gas heaters should be kept.

XI. Public Portion- none

Adjournment- Motion to adjourn was made by Commissioner Moran; seconded by Commissioner Rinaldi. All in favor.

Meeting was adjourned at 7:23 pm.

Respectfully Submitted,

Janet Tulino
Recording Secretary