

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Agenda

August 7, 2018

I. Call to Order

(A) This meeting of the Board of Fire Commissioners, Gloucester Township Fire District #5 has been properly advertised in the Courier Post and posted at the Gloucester Township Municipal Building and this fire station. This meeting is being held in accordance with the Open Public Meeting Law NJSA 10:4-6 through 10:4-21.

(B) **Pledge of Allegiance**

(C) **Roll Call**

Commissioner DeRosa

Commissioner Lloyd

Commissioner Moran

Commissioner Rinaldi

Chairman Engelbert

Solicitor Carlamere

II. Treasurer's Report - Submission of bills for the month of August in the amount of 42,814.60.

III. Minutes-Motion to approve the minutes for the month of July.

IV. Clerk's Report-

V. Career Report-

VI. Fire Marshall's Report- (attached)

VII. Chief's Report-

VIII. President's Report-

IX. Commissioners' Report-

X. Public Portion-

(If needed)

RESOLUTION TO EXCLUDE THE PUBLIC FROM DISCUSSION OF EXEMPTED SUBJECT MATTER AT A REGULAR OR SPECIAL SESSION OF THE BOARD OF FIRE COMMISSIONERS, GLOUCESTER TOWNSHIP FIRE DISTRICT #5, PURSUANT TO N.J.S.A. 10.4-6 ET SEQ OF THE OPEN PUBLIC MEETINGS ACT.

Adjournment

NEXT MEETING – September 11, 2018

6:30 Workshop

7:00 Meeting

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Minutes

August 7, 2018

- I.** The meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm with the Pledge of Allegiance to the flag.

Roll Call: Present: Commissioner DeRosa, Commissioner Lloyd, Commissioner Moran, Commissioner Rinaldi, Chairman Engelbert, Solicitor Carlamere

II. Resolution 2018-14 Purchase of Vehicle

A motion to approve was made by Commissioner Moran; seconded by Commissioner Rinaldi

Roll Call: 5-0 Motion Carried

- III. Treasurer's Report** – Commissioner DeRosa submitted bills for the month of August in the amount of \$42,814.60. Motion to approve by Commissioner DeRosa; seconded by Commissioner Rinaldi.
Roll Call: 5-0 Motion Carried.

- IV. Minutes-** Motion to approve the minutes for the month of July was made by Commissioner Rinaldi; seconded by Commissioner Moran.
Roll Call: 5-0 Motion Carried.

- V. Clerk's Report-** Clerk Kay Harmon stated that all accounts have been reconciled by Kathy Smalls. Clerk Harmon also said that all W-2 forms for 2018 have to be completed and submitted to Kay.

- VI. Career Report-** None

- VII. Fire Marshall's Report-** (attached)

- VIII. Chief's Report-** Chief Goins stated that the check engine lights are coming on in the chief's truck. A new gas cap is needed. Fire and Safety checked the pump. The chief also said that there is the need to order the three sets of gear that members were fitted for.

- IX. President's Report-** In President Loftus' absence, Chairman Engelbert reported that he had an earlier discussion with President Loftus about getting

chairs for upstairs. They will be purchased online. President Loftus was advised to use a credit card and will be reimbursed.

X. Commissioners' Report- Commissioners Lloyd and DeRosa- nothing to report.

Commissioner Moran announced that he has corrected concerns regarding the EZ Pass

Commissioner Rinaldi discussed a problem regarding the inability to use the computers on the trucks unless they are pulled out of the bay area.

XI. Public Portion- At this time, the chief expressed a need for FOBs for new members. Chairman Engelbert said that a whole new system will be considered but not until next year. Meanwhile, new members are to be given the front door code. It was suggested by FM Donato that the code be changed quarterly for security purposes.

A motion to adjourn was made by Commissioner Moran; seconded by Commissioner Rinaldi. All in favor.

The meeting was adjourned at 7:11pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Janet Tulino".

Janet Tulino
Recording Secretary

Bureau of Fire Prevention

FIRE DISTRICT 5

*Gloucester Township
1781 Sicklerville Rd
Sicklerville, New Jersey 08081
Phone: (609) 228-0678
Fax: (609) 374-0424*

AUGUST 2018 GTFD5 BUREAU OF PREVENTION REPORT

1. Attached is the notification procedure for FM 85
2. The vehicle Chews Landing is selling is ready for sale.
3. Attended the Chief's and FM's meeting with Chief Earle of GTPD.
4. Fire prevention is Saturday, September 29th @ the Premium Outlets. I need permission for career personal to come back. (7am-3pm). Thank you.
5. Met with Jim Daly on Monday, July 30th and ordered fire prevention material.

Date	Business/Payor Name	ID/Fee Type	Invoice	Check Number	Check Amt.	Daily Total	MTD Totals	YTD Total
07/02/2018	Theresa Vartebedian	SMOKE DETECTOR		2392	\$ 35.00	\$ 35.00		
07/05/2018	Cadillac Investment Group LLC	SMOKE DETECTOR		265	\$ 35.00	\$ 35.00		
07/09/2018	Andrew Gleaner	SMOKE DETECTOR		456	\$ 35.00	\$ 35.00		
07/10/2018	Alicia Merkel	SMOKE DETECTOR		125	\$ 35.00			
07/10/2018	Verna Powell	SMOKE DETECTOR		4790	\$ 35.00			
07/10/2018	Pacific North, LLC	SMOKE DETECTOR		1235	\$ 35.00			
07/10/2018	Fox & Roach	SMOKE DETECTOR		1042304	\$ 35.00	\$ 140.00		
07/11/2018	Walter & Jessica Christy	SMOKE DETECTOR		2738	\$ 35.00			
07/11/2018	Joe Scott	SMOKE DETECTOR		1042304	\$ 35.00	\$ 70.00		
07/12/2018	Brian W. Ziegenfuss Realty	SMOKE DETECTOR		1237	\$ 35.00	\$ 35.00		
07/16/2018	David Beach	SMOKE DETECTOR		1384	\$ 35.00			
07/16/2018	David Beach	SMOKE DETECTOR		1385	\$ 35.00			
07/16/2018	Anthony Flores	SMOKE DETECTOR			\$ 35.00			
07/16/2018	Richard Sanderson	SMOKE DETECTOR		150	\$ 125.00	\$ 230.00		
07/17/2018	Print Kreations	B215	18-0751	1132	\$ 50.00			
07/17/2018	Wild Birds Unlimited	B238	18-0788	1325	\$ 58.00	\$ 108.00		
07/23/2018	Glenn Van Leer, Jr	SMOKE DETECTOR		cash	\$ 70.00			
07/23/2018	Joseph Lanzi	SMOKE DETECTOR		926	\$ 35.00			
07/23/2018	Jim Lamp'l	SMOKE DETECTOR		1455	\$ 35.00			
07/23/2018	Jim Lamp'l	SMOKE DETECTOR		1455	\$ 35.00			
07/23/2018	Denise Christinzio	SMOKE DETECTOR		1269	\$ 35.00			
07/23/2018	Fox & Roach	SMOKE DETECTOR		1042448	\$ 35.00	\$ 245.00		
07/24/2018	Revere Run	SMOKE DETECTOR		MO#252323518	\$ 35.00			
07/24/2018	Teyon Phillips	SMOKE DETECTOR		cash	\$ 35.00	\$ 70.00		
07/25/2018	Amanda DiClaudio	SMOKE DETECTOR		751	\$ 35.00			
07/25/2018	Nicholas Brown	SMOKE DETECTOR		113	\$ 70.00			
07/25/2018	Christopher Pascucci	SMOKE DETECTOR		cash	\$ 35.00	\$ 140.00		
07/26/2018	Alexandroff Associates	SMOKE DETECTOR		15231	\$ 70.00			
07/26/2018	Fox & Roach, LP	SMOKE DETECTOR		1042926	\$ 35.00			
07/26/2018	Fox & Roach, LLP	SMOKE DETECTOR		1042927	\$ 35.00	\$ 140.00		
07/27/2018	Krystyna Kudyba	SMOKE DETECTOR		cash	\$ 125.00	\$ 125.00		
07/30/2018	Walter Gordun	SMOKE DETECTOR		730	\$ 35.00			
07/30/2018	Matthew Baxter	SMOKE DETECTOR		cash	\$ 125.00			
07/30/2018	Dawn Porcari	SMOKE DETECTOR		3496	\$ 35.00	\$ 195.00		
07/31/2018	Cara Castrataro	SMOKE DETECTOR		465	\$ 35.00	\$ 35.00	\$ 1,638.00	\$ 17,692.00

Fee receipts by type of fee:

SMOKE DETECTOR	33	\$ 1,530.00
Registration	2	\$ 108.00
Total for the period	35	\$ 1,638.00

Bureau of Fire Prevention

FIRE DISTRICT 5

*Gloucester Township
1781 Sicklerville Rd
Sicklerville, New Jersey 08081
Phone: (609) 228-0678
Fax: (609) 374-0424*

FM85 NOTIFICATION PROCEDURE:

1. The FM WILL be notified by phone or Camden County Communications for any

fire no matter what!
2. FM 85 will decide if he or one of his investigators will come out.
3. If FM 85 does not answer, Notify county communications to go the list.
4. There is a mutual aid agreement in place for FM82, FM84, and FM86