

# **Board of Fire Commissioners**

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

## **Regular Meeting Minutes**

**July 10, 2018**

- I.** The meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm with the Pledge of Allegiance to the flag.

Roll Call: Present: Commissioner DeRosa, Commissioner Lloyd, Commissioner Moran, Commissioner Rinaldi, Chairman Engelbert, Solicitor Carlamere

- II. Resolution 2018-13** Acceptance of Annual Audit

A motion to approve was made by Commissioner Rinaldi; seconded by Commissioner DeRosa

Roll Call: 5-0 Motion Carried

- III. Treasurer's Report** – Commissioner DeRosa submitted bills for the month of July in the amount of \$47,541.49. Motion to approve by Commissioner DeRosa; seconded by Commissioner Rinaldi.

Roll Call: 5-0 Motion Carried.

- IV. Minutes-** Motion to approve the minutes for the month of June was made by Commissioner Rinaldi; seconded by Commissioner Lloyd.

Roll Call: 5-0 Motion Carried.

- V. Clerk's Report-** Clerk Kay Harmon reported that we are in the process of updating employee information. W-2 forms for 2018 have to be completed and submitted to Kay. Any state forms and copies of certificates are also needed. Also, Kay announced that a local 4 year-old girl set up a lemonade stand as a fundraiser so that she could buy a tray of pretzels to deliver to the station. It was her way of thanking the firefighters for their service to the community. Kay has the girl's address and it was agreed that her efforts should be acknowledged.

- VI. Career Report-** FM Rich Donato reported that the motor is back and all is good. However, a stand is still needed for the boat. A pump is needed on 51 and there is a warranty on it. Extinguishers are needed on the Tahoe and the pick-up. Chairman Engelbert recommended that the extinguishers be purchased. Equipment is also needed for 54. Chairman Engelbert said that quotes are needed. A motion to approve the Career Report was made by Commissioner Rinaldi; seconded by Commissioner Lloyd.

Roll Call: 5-0 Motion Carried

- VII. Fire Marshall's Report-** (attached)

**VIII. Chief's Report-** Chief Goins stated that he still needs a PDF writer for the chief's computer. He was told to get information for the next meeting. At this time, Fire Marshall Rich Donato added that the smoke inspection applications have been updated for the website.

The chief stated that he needs registrations for the chief's car and the pick-up. Also, four men were measured for gear. He also recommended that since Commissioner Rinaldi is in charge of computers, that he has to be added to the AT&T account, so the chief will stop getting emails from them.

**IX. President's Report-** President Loftus reported that he got 3 quotes for 6 chairs for upstairs. He said that Bob's quoted the cost of \$4,600, but as we are tax-exempt, the cost will be \$4,300. It was agreed that the Board will split the cost with the department.

The President stated that the signs inviting new members have been changed to reflect that positions available are for volunteers. He announced that a volunteer, Gerard Sprintis received the John West award. Also, the upstairs is expected to be completed in three weeks and President Loftus said that a TV will also be installed.

**X. Commissioners' Report-** Commissioners Lloyd and Rinaldi- nothing to report. Commissioner Moran announced that the EZ Pass will only be accepted in New Jersey. If it is necessary to cross the bridges into PA, the driver should pay cash and get a receipt for reimbursement.

Commissioner DeRosa stated that the flashing lights in Chews Landing cost \$14,000. and did little to make a difference in traffic issues.

Chairman Engelbert reminded everyone to pay attention to the trucks as damage has gone unnoticed, including scratches on 859.

At this time, Chairman Engelbert requested a motion to go into Executive Session. A motion was made by Commissioner DeRosa; seconded by Commissioner Lloyd. All in favor.

**XI. Executive Session-** In Executive Session, the Commissioners discussed personnel matters and contract issues.

Following the Executive Session, all Commissioners were in attendance.

**XII. Public Portion-** none

A motion to adjourn was made by Commissioner Moran; seconded by Commissioner DeRosa.

The meeting was adjourned at 7:34pm.

Respectfully Submitted,

Janet Tulino  
Recording Secretary