

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Agenda

June 5, 2018

I. Call to Order

- (A) This meeting of the Board of Fire Commissioners, Gloucester Township Fire District #5 has been properly advertised in the Courier Post and posted at the Gloucester Township Municipal Building and this fire station. This meeting is being held in accordance with the Open Public Meeting Law NJSA 10:4-6 through 10:4-21.
- (B) Pledge of Allegiance
- (C) Roll Call
 - Commissioner DeRosa
 - Commissioner Lloyd
 - Commissioner Moran
 - Commissioner Rinaldi
 - Chairman Engelbert
 - Solicitor Carlamere

II. Treasurer's Report - Submission of bills for the month of June in the amount of \$31,979.17.

III. Minutes-Motion to approve the minutes for the month of May.

IV. Clerk's Report

V. Career Report

VI. Fire Marshal Report-attached

VII. Chief's Report

VIII. President's Report

IX. Commissioners' Report

X. Public Portion

(If needed)

RESOLUTION TO EXCLUDE THE PUBLIC FROM DISCUSSION OF EXEMPTED SUBJECT MATTER AT A REGULAR OR SPECIAL SESSION OF THE BOARD OF FIRE COMMISSIONERS, GLOUCESTER TOWNSHIP FIRE DISTRICT #5, PURSUANT TO N.J.S.A. 10.4-6 ET SEQ OF THE OPEN PUBLIC MEETINGS ACT.

Adjournment

NEXT MEETING – July 10, 2018

**6:30 Workshop
7:00 Meeting**

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Minutes

June 5, 2018

- I.** The meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm with the Pledge of Allegiance to the flag.

Roll Call: Present: Commissioner DeRosa, Commissioner Lloyd, Commissioner Rinaldi, Chairman Engelbert, Solicitor Carlamere
Absent: Commissioner Moran

- II. Treasurer's Report** – Commissioner DeRosa submitted bills for the month of June in the amount of \$31,979.17 Motion to approve by Commissioner DeRosa; seconded by Commissioner Rinaldi.
Roll Call: 5-0 Motion Carried.

Motion to approve the minutes for the month of May was made by Commissioner Rinaldi; seconded by Commissioner Lloyd.
Roll Call: 5-0 Motion Carried.

- III. Clerk's Report-** Clerk Kay Harmon reported that things are going well. She stated that real estate agents must bring in applications and checks for smoke inspection. She also stated that she needs a voucher and invoice from Fire and Air.

- IV. Career Report-** FM Rich Donato said that there are new fobs in use for Autumn Ridge. They are to be used properly. Steve Schwegel reported that Pierce is getting phone calls from several different people from the department. He suggested that one person be designated to deal with Pierce in order to avoid confusion. FM Donato stated that Pierce wants the department to participate with other fire departments for a photo op at the Battleship New Jersey. There was concern about the boat motor stand. Chairman Engelbert said that Commissioner Moran was going to take care of it.

- V. Fire Marshall's Report-** (attached)

- VI. Chief's Report-** The department needs 5 lengths of 5 inch hose and three new leather helmets. Chairman Engelbert suggested that they get quotes.

VII. President's Report- President Loftus reported that the upstairs is progressing, but slowly. Some of the supplies have gone missing. He asked if the Board would be willing to pay for a percentage of the furniture for upstairs. He was told to first get some quotes. Commissioner Rinaldi asked if the signs asking for volunteers has helped in getting new members. He was told that the signs have helped. It was mentioned that the signs should say "Be a volunteer" to avoid confusion regarding salary. It was also mentioned that equipment was missing or not working. However, FM Donato agreed with Chairman Engelbert that the chain saws do work despite claims to the contrary. Both agreed that they are tested weekly. There are also two new chainsaws.

VIII. Commissioners' Report- Commissioners Lloyd and Rinaldi- nothing to report. Commissioner DeRosa expressed concern over the dangerous traffic by the driveway. He stated that they have been trying to get blinking lights there for years. It was suggested that since Chews Landing Fire Department had lights installed, we should contact them for information.

At this time, Chairman Engelbert requested a motion to go into Executive Session. A motion was made by Commissioner DeRosa; seconded by Commissioner Lloyd. All in favor.

IX. Executive Session- In Executive Session, the Commissioners discussed Personnel matters.

After the Executive Session, all Commissioners, except Commissioner Moran were in attendance.

X. Public Portion- none

The meeting was adjourned at 7:28pm.

Respectfully Submitted,



Janet Tulino
Recording Secretary

JUNE 2018 GTFD5 BUREAU OF FIRE PREVENTION REPORT

1. Rosado, Schwegel, and Donato attended the code update class. There are a lot of changes coming to the fire code that go into effect January 1, 2019.
2. There is a new mini market opening @ 585 Cross Keys Rd.
3. Fire Prevention is tentatively scheduled for September 29th @ the Outlets.
4. Chews Landing Fire should be ready to sell the vehicle that we discussed very soon .
5. Inspections are over half done.
6. New code books and software needs to be purchased next month when it is released.

Lambs Terrace Fire Company
 Receipts Ledger for the period: 05/01/2018 to 05/31/2018
 Printed: 06/04/2018 Page: 1

Date	Business/Payor Name	ID/Fee Type	Invoice	Check Number	Check Amt.	Daily Total	MTD Totals	YTD Total
15/01/2018	Andrew Gleaner	SMOKE DETECTOR		422	\$ 125.00			
15/01/2018	Tim Perry	SMOKE DETECTOR		cash	\$ 125.00			
15/01/2018	Lentiva, LLC	SMOKE DETECTOR		6296	\$ 35.00			
15/01/2018	Plaza Aztec	PERMIT	18-6191	1390	\$ 42.00	\$ 327.00		
15/02/2018	Blue Chip Investments, LLC	SMOKE DETECTOR		1171	\$ 35.00			
15/02/2018	On Point Dance Competition	PERMIT	18-6192	1171	\$ 42.00	\$ 77.00		
15/03/2018	Diane Jones	SMOKE DETECTOR		529	\$ 35.00			
15/03/2018	Aqua NJ Water Co. (Frontage Ro	0042	18-0695	849980	\$ 100.00			
15/03/2018	Aqua NJ Water Co. (Farmhouse C	0043	18-0694	849980	\$ 50.00			
15/03/2018	Aqua NJ Water Co. (Johnson Roa	0062	18-0696	849980	\$ 50.00			
15/03/2018	Aqua NJ Water Co. (Cross Keys	0063	18-0693	849980	\$ 100.00			
15/03/2018	Aqua NJ Water Co. (Cross Keys	0064	18-0692	849980	\$ 50.00			
15/03/2018	Aqua NJ Water Co. (College Dr	0100	18-0691	849980	\$ 50.00			
15/03/2018	Fuel Fitness	B208	18-0714	1578	\$ 86.00			
15/03/2018	Carters	B227	18-0782	4780002914	\$ 50.00	\$ 571.00		
15/07/2018	Lili-Jean Mazur	SMOKE DETECTOR		680	\$ 35.00	\$ 35.00		
15/08/2018	Starquest International, Inc	PERMIT	18-6193	54817	\$ 42.00			
15/08/2018	Paul Bense	SMOKE DETECTOR		1831	\$ 35.00	\$ 77.00		
15/10/2018	Revere Run	SMOKE DETECTOR		Money Order	\$ 35.00			
15/10/2018	Laura Di Cerbo	SMOKE DETECTOR		cash	\$ 35.00			
15/10/2018	Joanne Kirschner	PERMIT	18-6194	cash	\$ 42.00			
15/10/2018	Canals Liquors	N009	18-0700	6918	\$ 100.00			
15/10/2018	Canals Liquors	N009	18-6154	6918	\$ 166.00	\$ 378.00		
05/14/2018	Joseph Schwarzman	SMOKE DETECTOR		4165	\$ 35.00			
05/14/2018	Denise Harrison	SMOKE DETECTOR		1291	\$ 35.00			
05/14/2018	Charles Fleck	SMOKE DETECTOR		6194	\$ 125.00	\$ 195.00		
05/15/2018	Fox & Roach L.P.	SMOKE DETECTOR		1039174	\$ 35.00	\$ 35.00		
05/16/2018	Pamula Gross	SMOKE DETECTOR		226	\$ 35.00			
05/16/2018	Robyn Baselice	SMOKE DETECTOR		cash	\$ 35.00			
05/16/2018	Robert & Cheryl Vessels	SMOKE DETECTOR		6127	\$ 35.00			
05/16/2018	Robert & Roni Palumbo	SMOKE DETECTOR		9375	\$ 35.00	\$ 140.00		
05/17/2018	David Pedrini	SMOKE DETECTOR		cash	\$ 35.00			
05/17/2018	Lisa Flick	SMOKE DETECTOR		314	\$ 35.00			
05/17/2018	Lisa Flick	SMOKE DETECTOR		314	\$ 35.00	\$ 105.00		
05/21/2018	Antonina Batten	SMOKE DETECTOR		109	\$ 35.00			
05/21/2018	Milton Brown	SMOKE DETECTOR		cash	\$ 35.00	\$ 70.00		
05/22/2018	Sandy Valdez	SMOKE DETECTOR		1733	\$ 70.00			
05/22/2018	Danielle Bailey	SMOKE DETECTOR		869	\$ 70.00	\$ 140.00		
05/24/2018	Eden School of Dance	PERMIT	18-6195	1580	\$ 42.00			
05/24/2018	Joy Cleaners	N008	18-0727	3777	\$ 50.00	\$ 92.00		
05/29/2018	Dayal Singh	SMOKE DETECTOR		601	\$ 35.00	\$ 35.00		
05/30/2018	Krystle Smith	SMOKE DETECTOR		204	\$ 35.00			
05/30/2018	Monica Bay	SMOKE DETECTOR		162	\$ 35.00			
05/30/2018	Kathy's Dancecenter, LLC	PERMIT	18-6196	1302	\$ 84.00			
05/30/2018	Cletis Earle	SMOKE DETECTOR			\$ 35.00			
05/30/2018	Brandon Keller	SMOKE DETECTOR			\$ 35.00			
05/30/2018	Law office of Ronald B. Thomps	B210	18-0730	5002	\$ 50.00	\$ 274.00	\$ 2,551.00	\$ 14,451.00

Fee receipts by type of fee:

SMOKE DETECTOR	29	\$ 1,355.00
PERMIT	7	\$ 460.00
Registration	11	\$ 736.00
Total for the period	47	\$ 2,551.00