

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Minutes

May 1, 2018

- I.** The meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm with the Pledge of Allegiance to the flag.

Roll Call: Present: Commissioner Moran, Commissioner DeRosa, Commissioner Lloyd, Commissioner Rinaldi, Chairman Engelbert
Absent: Solicitor Carlamere

- II. Treasurer's Report** – Commissioner DeRosa submitted bills for the month of May in the amount of \$58,524.03 Motion to approve by Commissioner DeRosa; seconded by Commissioner Rinaldi.
Roll Call: 5-0 Motion Carried.

- III. April Minutes:** Motion to approve the minutes for the month of April was made by Commissioner Rinaldi; seconded by Commissioner DeRosa.
Roll Call: 5-0 Motion Carried.

- IV. Clerk's Report-** Clerk Kay Harmon reported that the financial disclosure forms have been completed and submitted. The census survey that was sent to the Chief is being completed by Kay and Steve Schwegel. Kay also reported that repairs to the 2 computers in the Commissioner's office for the last month came to over \$800.00. Effective immediately, only the Clerks are to be on the computers in the Commissioner's office. Lastly, we received 3 quotes for the new camera system.
A motion was made by Commissioner DeRosa to redo the whole CCTV system; seconded by Commissioner Lloyd.
Roll Call: 5-0 Motion Carried
Commissioner Moran asked what was wrong with the computers in the business office. Clerk Kay Harmon reported that Janet & Pat's computer needed a network card and updating, and her computer had crashed.

- V. Career Report-** There is concern that the roof over the bunk room leaks. After some discussion, it was determined that it is the downspout as no water is coming into the bunk room. Also, a request was approved to purchase a new American flag to fly in front of the station.

VI. Fire Marshall's Report- (attached)

VII. Chief's Report- The chief reported that his car will not start. He was advised to plug the car in and let it run a while then shut it down. The chief requested permission to spend about \$1500.00 for hand tools for 852 at Lowe's. He acknowledged that the signs seeking new members do not include the word 'volunteers' causing people to call requesting information regarding salary. The chief stated that he and Ken Bonk will send out mailers or distribute flyers to homes requesting volunteers. The chief requested and was granted permission to paint the engine room one bay at a time. The cost is expected to be under \$2,000.00. Two laptops are down and the chief is unable to deal with AT&T as his name is not on the account. He asked Chairman Engelbert to contact AT&T. He also requested and received permission to have floe test done on air packs.

IX. President's Report- The FD President stated that crews are needed on Saturdays. He also said that work done on the upstairs looks good.

X. Commissioners' Report-

Commissioners Moran, Rinaldi and Lloyd- nothing to report
Commissioner DeRosa stated that we need training on Saturdays.

A motion was made by Commissioner Moran to go into Executive Session; seconded by Commissioner DeRosa.

Closed Session- May 1, 2018

In closed session, the Board discussed some personnel matters. The meeting resumed at 7:28pm. All but Solicitor Carlamere were in attendance.

XI. Public Portion- Recommendation was made to have a part time driver in on Saturdays. Chairman Engelbert said that he will get in touch with Keith regarding training.

The meeting was adjourned at 7:37pm.

Respectfully Submitted,

Janet Tulino
Recording Secretary