

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Agenda

August 6, 2019

I. Call to Order

(A) This meeting of the Board of Fire Commissioners, Gloucester Township Fire District #5 has been properly advertised in the Courier Post and posted at the Gloucester Township Municipal Building and this fire station. This meeting is being held in accordance with the Open Public Meeting Law NJSA 10:4-6 through 10:4-21.

(B) **Pledge of Allegiance**

(C) **Roll Call**

Commissioner DeRosa
Commissioner Lloyd
Commissioner Moran
Commissioner Rinaldi
Chairman Engelbert
Solicitor Carlamere

II. Treasurer's Report - Submission of bills for the month of August in the amount of \$77,695.21 which includes the Final Installment for JIF Insurance and Hydrant Rental.

III. Minutes-Motion to approve the minutes for the month of July.

IV. Clerk's Report-

V. Career Report-

VI. Fire Marshall's Report- (attached)

VII. Chief's Report-

VIII. President's Report-

IX. Commissioners' Report-

X. Public Portion-

(If needed)

RESOLUTION TO EXCLUDE THE PUBLIC FROM DISCUSSION OF EXEMPTED SUBJECT MATTER AT A REGULAR OR SPECIAL SESSION OF THE BOARD OF FIRE COMMISSIONERS, GLOUCESTER TOWNSHIP FIRE DISTRICT #5, PURSUANT TO N.J.S.A. 10.4-6 ET SEQ OF THE OPEN PUBLIC MEETINGS ACT.

Adjournment

NEXT MEETING – September 3, 2019

**6:30 Workshop
7:00 Meeting**

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Minutes

August 6, 2019

- I.** The meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm with the Pledge of Allegiance to the flag.

Roll Call: Present: Commissioner Lloyd, Commissioner Moran, Commissioner Rinaldi, Chairman Engelbert, Solicitor Carlamere

Absent: Commissioner DeRosa

- II. Treasurer's Report** – Commissioner Rinaldi submitted bills for the month of August in the amount of \$77,695.21. Motion to approve by Commissioner Moran; seconded by Commissioner Lloyd.
Roll Call: 4-0 Motion Carried.

- III. Minutes-** Motion to approve the minutes for the month of July was made by Commissioner Rinaldi; seconded by Commissioner Lloyd.
Roll Call: 4-0 Motion Carried.

- IV. Clerk's Report-** Clerk Kay Harmon stated that the files from upstairs are being cleared out. When finished, there will be a binder for a master file to keep necessary documents. She also mentioned that she got an IT quote for Office 365 at a cost of \$99.00 per computer. Kay also thanked those who made repairs to the ladies' restroom.

- V. Career Report-** The squad needs new parts and 851 needs new batteries installed. Also, FM Donato reported that Hilla's Diesel will be donating over 300 gallons of oil. Six gallons are ready for pick-up.

- VI. Fire Marshall's Report-** (attached)

- VII. Chief's Report-** One female will be attending Fire School at Burlington County Emergency Services Training. Training for all fire fighters will also be scheduled at the burn building in September.

- VIII. President's Report-** None

IX. Commissioners' Report- Commissioners Lloyd- thanked John Moran for his help getting him to the meeting after his vehicle was stuck on Rt. 42.
Commissioners Moran and Rinaldi- nothing to report
Chairman Engelbert reported that we are not going to purchase the Tahoe, nor the Expedition. The chief is aware and is satisfied that an Explorer will be purchased for \$32,600.00, which is under budget

X. Public Portion- None

A motion to adjourn was made by Commissioner Rinaldi; seconded by Commissioner Moran. All in favor.

The meeting was adjourned at 7:21pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Janet Tulino".

Janet Tulino
Recording Secretary

Bureau of Fire Prevention

FIRE DISTRICT 5

*Gloucester Township
1781 Sicklerville Rd
Sicklerville, New Jersey 08081
Phone: (609) 228-0678
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AUGUST 2019 GTFD5 BUREAU OF PREVENTION REPORT

1. FM 86 and I discussed fire watch procedures and notification process.
2. Fire prevention materials were ordered.
3. Fire prevention is October 12th. I need the career staff to come in to help.
4. All back smoke inspections have been cleared up. Thanks to help from Kay and Pat.
5. All businesses on Cross Keys Rd. knox box keys are up to date.