

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Agenda

December 3, 2019

I. Call to Order

(A) This meeting of the Board of Fire Commissioners, Gloucester Township Fire District #5 has been properly advertised in the Courier Post and posted at the Gloucester Township Municipal Building and this fire station. This meeting is being held in accordance with the Open Public Meeting Law NJSA 10:4-6 through 10:4-21.

(B) Pledge of Allegiance

(C) Roll Call

Commissioner DeRosa

Commissioner Lloyd

Commissioner Moran

Commissioner Rinaldi

Chairman Engelbert

Solicitor Carlamere

II. Treasurer's Report - Submission of bills for the month of December in the amount of \$47,663.34.

III. Minutes- Motion to approve the minutes for the month of November.

IV. Clerk's Report-

V. Career Report-

VI. Fire Marshall's Report- (attached)

VII. Chief's Report-

VIII. President's Report-

IX. Commissioners' Report-

X. Public Portion- (If needed)

RESOLUTION TO EXCLUDE THE PUBLIC FROM DISCUSSION OF EXEMPTED SUBJECT MATTER AT A REGULAR OR SPECIAL SESSION OF THE BOARD OF FIRE COMMISSIONERS, GLOUCESTER TOWNSHIP FIRE DISTRICT #5, PURSUANT TO N.J.S.A. 10.4-6 ET SEQ OF THE OPEN PUBLIC MEETINGS ACT.

Adjournment

NEXT MEETING – Special End of Year Meeting

December 26, 2019

6:00 Meeting

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Minutes

December 3, 2019

- I.** The meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm with the Pledge of Allegiance to the flag.
Roll Call: Present: Commissioner DeRosa, Commissioner Lloyd, Commissioner Moran, Commissioner Rinaldi, Chairman Engelbert, Solicitor Carlamere
- II. Treasurer's Report-** Commissioner DeRosa submitted bills for the month of December in the amount of \$47,663.34. Motion to approve was made by Commissioner DeRosa; seconded by Commissioner Rinaldi.
Roll Call: 5-0 Motion Carried.
- III Minutes-** Motion to approve the minutes for the month of November was made by Commissioner Rinaldi; seconded by Commissioner Lloyd.
Roll Call: 5-0 Motion Carried
- IV. Clerk's Report-** Clerk Kay Harmon thanked Chief Goins for fixing the heater. She, Clerk Alice LaMalfa and Recording Secretary Janet Tulino wished everyone a Merry Christmas and a Happy New Year.
- V. Career Report-** Chief Goins reported that the mechanic ordered the part needed for 54.
- VI. Fire Marshal's Report- (attached)** Clerk Kay Harmon reported that Fire Marshal Rich Donato will be out due to hand surgery until December 11th
- VII. Chief's Report-** Chief Goins requested that career members attend a ceremony welcoming 120 deployed military personnel. It was decided that there will be department members in attendance. Also, the chief stated that he needs to order a box and radio for the back of the new car. Chairman Engelbert told the chief to place the order. The bill will be paid in 2020 from the January budget. Chief Goins also stated that there is an odor once again in the engine bay. Clerk Harmon reported that the odor is also in the ladies restroom. Chairman Engelbert made recommendations to alleviate the problem.
- VIII. President's Report-** President Loftus announced that Santa will be arriving in the district at 11:30am on December 11. He will try to be on two sides of the district. As this was his last meeting as President, President Loftus once again

thanked the Board members for their support over the years. He isn't leaving the fire department. He is simply stepping down.

- IX. Commissioners' Report-** Chairman DeRosa wished everyone a Merry Christmas and a Happy New Year. Commissioner John Moran stated that a letter must be sent to accept the vehicle for the County Fire Police. Solicitor Carlamere explained that the Commissioners must make a motion to accept the vehicle and vote on it. The Commissioners were told that the Board will be responsible for insurance and any liability. Commissioner Rinaldi made a motion to accept and house the vehicle; seconded by Commissioner Moran.

Roll Call: 5-0 Motion Carried

Commissioner Lloyd- nothing to report.

Commissioner Rinaldi- Wished everyone a Merry Christmas and a Happy New Year.

At this time, Chairman Engelbert announced the first reading of the 2020 Budget of \$1,863,897. This represents an increase over the 2019 Budget of \$1,802,553. There was an increase in health insurance. The difference will not come from a raise in taxes, but out of the fund balance.

Commissioner Rinaldi made a motion to accept the first reading of the budget for 2020; seconded by Commissioner Moran.

Roll Call: 5-0 Motion Carried

- X. Public Portion-** The Board was thanked for all of the support throughout the year.

Adjournment- Motion to adjourn was made by Commissioner Moran; seconded by Commissioner Rinaldi. All in favor.

Meeting was adjourned at 7:25 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Janet Tulino".

Janet Tulino
Recording Secretary

Bureau of Fire Prevention

FIRE DISTRICT 5

*Gloucester Township
1781 Sicklerville Rd
Sicklerville, New Jersey 08081
Phone: (609) 228-0678
Fax: (609) 374-0424*

DECEMBER 2019 GTFD5 BUREAU OF FIRE PREVENTION REPORT

1. Still need a few items from the fire inspection to be corrected.
2. I will be out of service from November 27th to December 11th. (Hand surgery)
3. All annual inspections have been completed.
4. Merry Christmas and Happy New Year to all. Have a safe and healthy holiday season.

Lambs Terrace Fire Company
 Receipts Ledger for the period: 11/01/2019 to 11/30/2019
 Printed: 12/01/2019 Page: 1

Date	Business/Payor Name	ID/Fee Type	Invoice	Check Number	Check Amt.	Daily Total	MTD Totals	YTD Total
1/05/2019	Oaklyn Cats Cheerleading	PERMIT	19-6270	2006	\$ 108.00			
1/05/2019	Timber Creek High School Boost	PERMIT	19-6271	1676	\$ 108.00			
1/05/2019	Lisa Flick	SMOKE DETECTOR		544	\$ 70.00			
1/05/2019	Renhan, LLC	SMOKE DETECTOR		5329	\$ 70.00	\$ 356.00		
1/06/2019	Marie O'Lecky	SMOKE DETECTOR		194	\$ 35.00			
1/06/2019	Priscilla Hargrove	SMOKE DETECTOR		162	\$ 35.00			
1/06/2019	Priscilla Hargrave	SMOKE DETECTOR		161	\$ 35.00			
1/06/2019	AmeriGas	PERMIT	19-6272	4067887	\$ 214.00	\$ 319.00		
1/07/2019	Hamza Mekhtiche	SMOKE DETECTOR			\$ 35.00	\$ 35.00		
1/11/2019	Margaret Serabo	SMOKE DETECTOR		1481	\$ 35.00			
1/11/2019	Spirit Extreme	PERMIT	19-6273	1150	\$ 108.00			
1/11/2019	Spirit Extreme LLC	PERMIT	19-6274	1150	\$ 108.00			
1/11/2019	Elite Dance Challenge LLC	PERMIT	19-6275	3935	\$ 54.00	\$ 305.00		
1/12/2019	Sherwin Armour	SMOKE DETECTOR		cash	\$ 35.00			
1/12/2019	Ricor Ass, LLC	SMOKE DETECTOR		cash	\$ 35.00	\$ 70.00		
1/13/2019	Code Red Real Estate Holdings	SMOKE DETECTOR		1185	\$ 70.00			
1/13/2019	William A Sanders Jr.	SMOKE DETECTOR			\$ 35.00	\$ 105.00		
1/19/2019	Barbara Jeffries	SMOKE DETECTOR		2701	\$ 35.00			
11/19/2019	Goddard School	PERMIT	19-6276	1004	\$ 214.00	\$ 249.00		
11/20/2019	DMC Investments & Acquisitions	SMOKE DETECTOR			\$ 35.00	\$ 35.00		
11/25/2019	Bernadette Augello	SMOKE DETECTOR		4775	\$ 35.00	\$ 35.00		
11/26/2019	PR3 Management, LLC	SMOKE DETECTOR		240	\$ 125.00			
11/26/2019	PR3 Management, LLC	SMOKE DETECTOR		240	\$ 125.00			
11/26/2019	Revere Run	SMOKE DETECTOR		Money Order	\$ 35.00			
11/26/2019	Jean-Marc Jean-Louis	SMOKE DETECTOR		cash	\$ 35.00	\$ 320.00		
11/27/2019	Cheer Champs Elite, Inc	PERMIT	19-6277		\$ 54.00	\$ 54.00	\$ 1,883.00	\$ 23,880.00

Fee receipts by type of fee:

PERMIT	8	\$ 968.00
SMOKE DETECTOR	20	\$ 915.00
Total for the period	28	\$ 1,883.00