

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Minutes

March 6, 2019

I. The meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm with the Pledge of Allegiance to the flag.

II. Oath of Office- given by Solicitor Carlamere to Daryl Lloyd and Chris Rinaldi

Roll Call:

Present: Commissioner DeRosa, Commissioner Lloyd,
Commissioner Moran, Commissioner Rinaldi,
Chairman Engelbert, Solicitor Carlamere

III. Selection of Officers-

Commissioner Moran nominated Chairman Engelbert for the Office of Chairman; seconded by Commissioner Rinaldi. Roll Call: 5-0 All in favor.

Commissioner Lloyd nominated Commissioner De Rosa for the Office of Vice Chairman; seconded by Commissioner Moran. Roll Call: 5-0 All in favor.

Commissioner Rinaldi nominated Commissioner DeRosa for the Office of Treasurer; seconded by Commissioner Lloyd. Roll Call: 5-0 All in favor.

Commissioner Rinaldi nominated Commissioner DeRosa for the Office of Secretary; seconded by Commissioner Moran. Roll Call: 5-0 All in favor.

IV. Introduction of Resolutions-

2019-4 Designation of Meeting Dates for 2019-2020

2019-5 Appointment of Auditor

2019-6 Appointment of Bank and Newspaper

A motion to approve Resolutions 2019- 4-6 was made by Commissioner Moran; seconded by Commissioner Commissioner DeRosa Roll Call: 5-0 All in favor.

2018-7 Appointment of Solicitor/Attorney

A motion to approve was made by Commissioner DeRosa; seconded by Commissioner Rinaldi. Roll Call 4-0 Chairman Engelbert abstained. Motion carried

2019-8 Appointment of Board Clerks and Recording Secretary

2019-9 Appointment of Accountant/CPA

A motion to approve Resolutions 2019- 8-9 was made by Commissioner DeRosa; seconded by Commissioner Rinaldi. Roll Call: 5-0 Motion carried

2019-10 Appointment of Fire Official

2019-11 Appointment of Deputy Fire Official

2019-12 Appointment of Insurance Consultant

2019-13 Commissioner Assignments

2019-14 Shared Service Agreement

A motion to approve Resolutions 2019- 10-14 was made by Commissioner Rinaldi; seconded by Commissioner DeRosa. Roll Call: 5-0 Motion carried.

V. Treasurer's Report- Commissioner DeRosa submitted bills for the month of March in the amount of \$114,612.59. Motion to approve was made by Commissioner DeRosa; seconded by Commissioner Rinaldi. Roll Call: 5-0 Motion Carried

VI. Clerk's Report- Clerk Kay Harmon congratulated Commissioners Lloyd and Rinaldi on taking the oath of office. She also thanked Pat Davis and Janet Tulino for their work during the election. Thanks also went out to Alice LaMalfa for stepping in when Kay was out for surgery. Clerk Harmon also asked for a moment of silence on this one year anniversary of the passing of Clerk Judy Gore.

Clerk Pat Davis reported that she attended a Police and Fire seminar which was very informative.

** A correction is needed for the February minutes in reference to cleaning the upstairs area. Kay reported that Peggy, the lady who cleans the offices, would clean upstairs for the same price as the offices if interested in her services. The clerks **will not** be cleaning the upstairs area.

VII. Career Report- none

VIII. Fire Marshal's Report- (attached)

IX. Chief's Report- (attached)-

X. President's Report- none

XI. Commissioners' Report

XII. Public Portion- none

Adjournment- Motion to adjourn was made Commissioner Moran; seconded by Commissioner Rinaldi. All in favor. Motion carried.

Meeting was adjourned at 7:19pm.

Respectfully Submitted

Janet Tulino
Recording Secretary

Bureau of Fire Prevention
FIRE DISTRICT 5

Gloucester Township
1781 Sicklerville Rd
Sicklerville, New Jersey 08081
Phone: (609) 228-0678
Fax: (609) 374-0424

APRIL 2019 GTFD5 BUREAU OF PREVENTION REPORT

1. Schwegel and Donato attended the 2019 IAAI conference on March 6-8th.
2. FM 85 would like use one of the drive cameras that the chief purchased a couple of
years ago for interviews on fire scenes.
3. Deputy FM has ordered the materials to start his project.
4. Annual bills have been mailed out.
5. Still waiting for the passwords from our old IT guy to have our new vendor fix the issues.

Lambs Terrace Fire Company
 Receipts Ledger for the period: 03/01/2019 to 03/31/2019
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Date	Business/Payor Name	ID/Fee Type	Invoice	Check Number	Check Amt.	Daily Total	MTD Totals	YTD Total
3/04/2019	Equity Real Estate	SMOKE DETECTOR		146	\$ 35.00			
3/04/2019	Pamela Clark	SMOKE DETECTOR		cash	\$ 35.00	\$ 105.00		
3/04/2019	Craig Proietti	SMOKE DETECTOR		cash	\$ 35.00	\$ 35.00		
3/06/2019	Revere Run	SMOKE DETECTOR		MONEY ORDER	\$ 35.00			
3/11/2019	Starquest International, Inc	PERMIT	19-6256	55742	\$ 54.00			
3/11/2019	Leonard Nesmith	SMOKE DETECTOR		552	\$ 35.00			
3/11/2019	Barbara Lamberto	SMOKE DETECTOR		437	\$ 35.00	\$ 124.00		
3/13/2019	Joseph DiMartino	SMOKE DETECTOR		6727	\$ 35.00			
3/13/2019	KL Home Improvement	SMOKE DETECTOR		cash	\$ 35.00			
3/13/2019	Value Group LLC	SMOKE DETECTOR		2337	\$ 35.00	\$ 105.00		
3/14/2019	Ron Bordone	SMOKE DETECTOR		153	\$ 35.00			
3/14/2019	Mike Kerneschak	SMOKE DETECTOR		153	\$ 35.00			
3/14/2019	LPK Software Solutions LLC	SMOKE DETECTOR		#1088	\$ 125.00	\$ 195.00		
3/18/2019	GottaCheer LLC	PERMIT	19-6257	541	\$ 54.00	\$ 54.00		
3/19/2019	Wells Fargo Bank	SMOKE DETECTOR		MO	\$ 35.00			
3/19/2019	Kevin Casper	SMOKE DETECTOR		cash	\$ 35.00			
3/19/2019	Vinay Samnani	SMOKE DETECTOR		1052	\$ 35.00	\$ 105.00		
3/20/2019	JVI Peterson	SMOKE DETECTOR		769	\$ 35.00			
3/20/2019	Turnersville Assembly Hall	0001	19-6250	7947	\$ 42.00			
3/20/2019	Canals Liquors	N009	19-0803	7962	\$ 86.00			
3/20/2019	Canals Liquors	N009	19-6225	7961	\$ 166.00			
3/20/2019	Charming Nails	N010	19-0805	654	\$ 58.00			
3/20/2019	Economy Self Storage	N030	19-0816	1003	\$ 144.00			
3/20/2019	John J Hackett Painting	S033	19-0833	3153	\$ 86.00			
3/20/2019	Modern Graphics	S037	19-0846	995674	\$ 58.00			
3/20/2019	Nationwide Carpets	0038	19-0848	28584	\$ 86.00			
3/20/2019	Nationwide Carpets	0038	19-6237	28584	\$ 166.00			
3/20/2019	P.R. Sanders	0046	19-0854	65780	\$ 58.00			
3/20/2019	Villaris Lakeside	0061	19-6252	14254	\$ 42.00			
3/20/2019	Whitman Dry Cleaners LLC.	A089	19-0885	6561	\$ 58.00			
3/20/2019	Salad Works	B102	19-6243	2470	\$ 42.00			
3/20/2019	Marksmen Landscaping	0106	19-0842	6783	\$ 86.00			
3/20/2019	Rustico	B107	19-6241	4660	\$ 42.00			
3/20/2019	Rite Aid #10467	A112	19-0864	7158065	\$ 144.00			
3/20/2019	Wild Ginger	AG002	19-0887	4762	\$ 58.00			
3/20/2019	Wild Ginger	AG002	19-6253	4763	\$ 42.00			
3/20/2019	Tractor Supply	C134	19-6249	2798590	\$ 166.00			
3/20/2019	Tulip Nails	A144	19-0882	0502	\$ 58.00			
3/20/2019	Nguyen & Lovelace Dental	B213	19-0851	2716	\$ 86.00			
3/20/2019	Consulting Engineer Service In	B204	19-0808	13750	\$ 144.00			
3/20/2019	Anthony J Hair Studio	B202	19-0792	1455	\$ 58.00			
3/20/2019	Law office of Ronald B. Thomps	B210	19-0837	1477	\$ 58.00			
3/20/2019	Utopia Spa - Nails and Waxing	B221	19-0884	538	\$ 58.00			
3/20/2019	Lucky 7 Deli	AG001	19-0839	1173	\$ 86.00			
3/20/2019	Lucky 7 Deli	AG001	19-6235	1173	\$ 214.00			
3/20/2019	Wild Birds Unlimited	B238	19-0886	1485	\$ 58.00	\$ 2,485.00		
3/26/2019	Cheapcellsllc/Yosef Brisman	SMOKE DETECTOR		2005	\$ 35.00			
3/26/2019	Robert Johns	SMOKE DETECTOR		3756	\$ 35.00	\$ 70.00		
3/27/2019	Dance Inc.	N006	19-0812	6441	\$ 86.00			
3/27/2019	Timber Creek High School	0020	19-6247	21163	\$ 84.00			
3/27/2019	TD Bank	0023	19-0877	22890	\$ 58.00			
3/27/2019	CVS #2264	0026	19-0802	11250698	\$ 144.00			
3/27/2019	CVS #2196	R027	19-0801	11250697	\$ 144.00			
3/27/2019	Dan Higgins Wood Flooring	S032	19-0811	40113	\$ 58.00			
3/27/2019	Terrestria Clubhouse / Associa	0039	19-0879	2390	\$ 58.00			
3/27/2019	Terrestria Clubhouse / Associa	0039	19-6246	2390	\$ 42.00			
3/27/2019	Aqua NJ Water Co. (Frontage Ro	0042	19-0798	904053	\$ 58.00			
3/27/2019	Aqua NJ Water Co. (Farmhouse C	0043	19-0797	904053	\$ 58.00			
3/27/2019	Dunkin Donuts	E052	19-0813	4644	\$ 86.00			
3/27/2019	Dunkin Donuts	E052	19-6230	4642	\$ 42.00			
3/27/2019	Aqua NJ Water Co. (Johnson Roa	0062	19-0799	904053	\$ 58.00			
3/27/2019	Aqua NJ Water Co. (Cross Keys	0063	19-0796	904053	\$ 58.00			

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Date	Business/Payor Name	ID/Fee Type	Invoice	Check Number	Check Amt.	Daily Total	MTD Totals	YTD Total
03/27/2019	Aqua NJ Water Co. (Cross Keys	0064	19-0795	904053	\$ 58.00			
03/27/2019	Engine Distributors Inc.	0071	19-6231	58982	\$ 208.00			
03/27/2019	YCS Aging in Sicklerville	0072	19-6255	60769	\$ 42.00			
03/27/2019	Primo Hoagies	E088	19-0858	1645	\$ 86.00			
03/27/2019	Pauls Towing	0097	19-0856	5781	\$ 58.00			
03/27/2019	Aqua NJ Water Co. (College Dr	0100	19-0794	904053	\$ 58.00			
03/27/2019	Yankee Candle Co, Inc.	C119	19-0889	307427	\$ 58.00			
03/27/2019	Bertucci's	C133	19-6222	605027	\$ 42.00			
03/27/2019	General Nutrition Center #8146	C140	19-0822	933720	\$ 58.00			
03/27/2019	Nick's Pizza & Steak House	E145	19-0852	5622	\$ 86.00			
03/27/2019	Nick's Pizza & Steak House	E145	19-6239	5621	\$ 42.00			
03/27/2019	Go Wireless Verizon	C148	19-0826	18318	\$ 58.00			
03/27/2019	Matteo's Italin Foods Inc	A115	19-0843	10677	\$ 58.00			
03/27/2019	Matteo's Italin Foods Inc	A115	19-6236	10677	\$ 42.00			
03/27/2019	Karcher NA	BF101	19-6234	757273	\$ 84.00			
03/27/2019	Revere Run Apartments	B223	19-0863	416803	\$ 58.00			
03/27/2019	Country Farm Conveniet Store	B225	19-0809	1090	\$ 58.00			
03/27/2019	Country Farm Conveniet Store	B225	19-6228	1089	\$ 214.00			
03/27/2019	Golden Dynasty, LLC	N013	19-0827	339	\$ 58.00			
03/27/2019	Golden Dynasty, LLC	N013	19-6233	338	\$ 42.00			
03/27/2019	Pet Value	B226	19-0857	3245234	\$ 58.00			
03/27/2019	GVR Reality	B232	19-0821	120	\$ 86.00			
03/27/2019	SJS	B233	19-0867	632	\$ 58.00			
03/27/2019	Float Therapy	B234	19-0818	1266	\$ 58.00	\$ 2,762.00		
03/28/2019		SMOKE DETECTOR			\$ 125.00			
03/28/2019	Jilliam Lord	SMOKE DETECTOR			\$ 35.00	\$ 160.00	\$ 6,200.00	\$ 9,822.00

Fee receipts by type of fee:

SMOKE DETECTOR	20	\$	880.00
PERMIT	22	\$	1,914.00
Registration	46	\$	3,406.00
Total for the period	88	\$	6,200.00