

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Agenda

August 4, 2020

I. Call to Order

(A) This meeting of the Board of Fire Commissioners, Gloucester Township Fire District #5 has been properly advertised in the Courier Post and posted at the Gloucester Township Municipal Building and this fire station. This meeting is being held in accordance with the Open Public Meeting Law NJSA 10:4-6 through 10:4-21.

(B) **Pledge of Allegiance**

(C) **Roll Call**

Commissioner DeRosa

Commissioner Lloyd

Commissioner Moran

Commissioner Rinaldi

Chairman Engelbert

Solicitor Carlamere

II. Introduction of Resolutions

Resolution 2020-15-First Responders Joint Insurance Fund Indemnity and Trust Renewal Agreement-January 1, 2021-January 1, 2024.

Resolution 2020-16-First Responders Joint Insurance Fund Resolution for Renewal of Membership-January 1, 2021-January 1, 2024.

III. Treasurer's Report - Submission of bills for the month of August in the amount of \$54,179.92 which includes \$ 10,600.00 to Bowman & Co. for our 2019 Annual Audit and \$27,552.00 to First Responders JIF for our Final Installment for 2020.

Submission of bills for the month of July in the amount of \$51,136.85.

Submission of bills for the month of June in the amount of \$22,377.06.

Submission of bills for the month of May in the amount of \$44,150.37.

Submission of bills for the month of April in the amount of \$40,721.60.

IV. Minutes-Motion to approve the minutes for the month of March.

V. Clerk's Report-

VI. Career Report-August Report attached

VII. Fire Marshall's Report- (attached)
April, May, June, July & August report attached.

VIII. Chief's Report- (attached)

IX. President's Report-

X. Commissioners' Report-

XI. Public Portion-

(If needed)

RESOLUTION TO EXCLUDE THE PUBLIC FROM DISCUSSION OF EXEMPTED
SUBJECT MATTER AT A REGULAR OR SPECIAL SESSION OF THE BOARD OF
FIRE COMMISSIONERS, GLOUCESTER TOWNSHIP FIRE DISTRICT
#5, PURSUANT TO N.J.S.A. 10.4-6 ET SEQ OF THE OPEN PUBLIC MEETINGS
ACT.

XII. Adjournment

NEXT MEETING – September 1, 2020

**6:30 Workshop
7:00 Meeting**

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Minutes

August 4, 2020

Due to COVID-19, the Board of Fire Commissioners meetings for April, May, June and July were cancelled.

- I.** The meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm with the Pledge of Allegiance to the flag.

Roll Call: Present: Commissioner DeRosa, Commissioner Lloyd, Commissioner Moran, Commissioner Rinaldi, Chairman Engelbert, Solicitor Carlamere.

II. Introduction of Resolutions-

2020-15-First Responders Joint Insurance Fund Indemnity and Trust Renewal Agreement-January 1, 2021-January 1, 2024. Motion was made by Commissioner DeRosa, seconded by Commissioner Rinaldi. Roll Call: 5-0. Motion carried.

2020-16-First Responders Joint Insurance Fund Resolution for Renewal of Membership-January 1, 2021-January 1, 2024. Motion was made by Commissioner Rinaldi, seconded by Commissioner Lloyd. Roll Call: 5-0 Motion carried.

- III. Treasurer's Report-** Commissioner DeRosa submitted bills for the month of August in the amount of \$54,179.92 which includes \$ 10,600.00 to Bowman & Co. for our 2019 Annual Audit and \$ 27,552.00 to First Responders JIF for our Final Installment for 2020. Motion to approve was made by Commissioner DeRosa, seconded by Commissioner Rinaldi. Roll Call: 5-0 Motion Carried

Commissioner DeRosa then submitted the bills for the month of July in the amount of \$51,136.85.

Commissioner DeRosa submitted the bills for the month of June in the amount of \$22,377.06.

Commissioner DeRosa submitted the bills for the month of May in the amount of \$44,150.37.

Commissioner DeRosa submitted the bills for the month of April in the amount of \$40,721.60.

Motion to approve was made by Commissioner DeRosa seconded by Commissioner Rinaldi to pay the bills from April to July. Roll Call: 5-0 Motion carried.

VI. Minutes -A motion to approve the minutes for the month of March was made by Commissioner Rinaldi; seconded by Commissioner Lloyd. Roll Call: 5-0 Motion carried.

VII. Clerks Report - Chairman Engelbert requested a motion on the floor to hire Barbara Moore as a Clerk effective 6/30/2020. Motion was made by Chairman DeRosa, seconded by Commissioner Lloyd. Roll Call: 5-0. Motion carried.

Kay Harmon welcomed Barbara and informed the Commissioners that Pat Davis has advised Chairman Engelbert and Kay Harmon that she will be leaving GTFD5 by the end of the year. Also, due to COVID 19 Clerk Alice LaMalfa has not been back to work at the Board's office. It is uncertain at this time if Alice will be returning or not. Barbara is currently being trained as a backup for Payroll and Pensions and other duties involving day to day operations. Clerk Harmon reported the Bank Reconciliations are completed for the months of February through June. Bowman & Co. did complete the Annual Audit for 2019 and we are waiting for a date from them for our exit conference.

Kay also brought to the Boards attention of a letter received from a resident, Mr. Adam Seczech, 5 Thistleton Rd. wanting to commend Fire Marshal Donato on his hard work and diligence in reference to a fire at his home. The letter was included in the Boards packet.

VIII. Career Report- (attached)

IX. Fire Marshal's Report- (attached) Fire Marshal Donato has 3 items that he would like to discuss. Chairman Engelbert said he will meet with FM Donato tomorrow to discuss the items.

X. Chief's Report- (attached) Chief Goins reported he is still in need of 3 sets of gear which he attached a quote from Nat Alexander to his report. Chairman Engelbert asked the Chief to get other quotes for the gear as sometimes being on state contract is not always the most cost savings. Chairman Engelbert has information on another vendor to get a quote from. Approval was granted for the replacement of a new computer in the Supervisor's office as they have not been able to get caught up on run reports due to the age of the computer. Kay will contact our IT person for quotes. Chief also asked about if they are going to do repairs to the engine bay floor. Chairman Engelbert asked Kay to contact the Vendor who was to complete the repairs.

XI. President's Report- President Moreno asked if there was any response to the letter previously submitted at the March 3rd meeting? Chairman Engelbert responded that due to COVID 19, they Board will have to review the letter again. President Moreno asked if he could obtain quotes for new bunk beds for the bunk room? Chairman Engelbert said he will have a conversation with President Moreno about the bunk beds privately and advised that due to COVID 19 there should be limited members in the bunk

room. There should be NO OUTSIDERS permitted. Also discussed was the Kitchen renovation, which 1/2 the expense is being paid for by GTFD5 and 1/2 being paid for by LTFC.

XII. Commissioners' Report -

Commissioner DeRosa welcomed Barbara. Also Commission DeRosa reported that due to 1 of LTFC firefighters testing positive for COVID 19 in March, there was a thorough cleaning and disinfecting done to the complete building and also the purchase of a UV light to be used daily in common areas to disinfect the area.

Commissioner Moran made a recommendation that each firefighter change prior to leaving the building and secure in a plastic bag so as not to bring anything possible home to their family. Commissioner Moran said "Good Job" to Fire Marshal Donato.

Commissioner Rinaldi welcomed Barbara.

Commissioner Lloyd welcomed Barbara.

Commissioner Engelbert reported the washer has been replaced in the Engine Room. He also reported our former mechanic is currently in the hospital and the lift is his personal property. Commissioner Engelbert asked that the lift be left in its place until further notice.

XIII. Public Portion - NONE

Adjournment- Motion to adjourn was made Commissioner Rinaldi; seconded by Commissioner Moran. All in favor. Motion carried.

Meeting was adjourned at 7:21pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kay Harmon".

Kay Harmon,
Recording Secretary

Bureau of Fire Prevention

FIRE DISTRICT 5

*Gloucester Township
1781 Sicklerville Rd
Sicklerville, New Jersey 08081
Phone: (609) 228-0678
Fax: (609) 374-0424*

APRIL 2020 GTFD5 BUREAU OF PREVENTION REPORT

1. Rosado and Donato attended the 2019 IAAI conference on March 4th-6.
2. The bureau is now operating under COVID-19 procedures. They are attached.

Bureau of Fire Prevention

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NOTICE

COVID-19 BUSINESS INSPECTIONS

Effective immediately all business inspections within Gloucester Township Fire 5 are suspended until further notice. Any questions email Fire Marshal Donato at cunsc@comcast.net.

NOTICE

COVID-19 SMOKE / CO INSPECTIONS

Effective immediately all smoke/co detector inspections within Gloucester Township Fire District 5 will be completed by downloading the Covid 19 smoke/co application from the fire districts web page. Once application is downloaded, fill it out, get it notarized, enclose payment of \$35.00 (check or money order ONLY) and then mail it to the district office. No in person deliveries. The office is CLOSED. Upon receipt of application your certs will be mailed to you. Remember this is a legal document.

GLOUCESTER TOWNSHIP FIRE DISTRICT 5

2020 Inspection Checklist

House Address Numbers are numerical characters, contrasting color from the house, at least 4" high, permanently affixed to the house & visible from the street. Light post or mailbox numbers are **NOT** acceptable.

Smoke Alarms

Smoke alarm located on every level of dwelling

Basement level alarm is located at bottom of stairwell, at ceiling level (not between joists).

Bedroom hallway alarms **MUST** be within 10 feet of ALL bedroom doors.

Electric smoke alarms (hardwired) **CAN NOT** be replaced with battery operated alarms.

Do **NOT** install smoke alarms in kitchen, bathrooms, near forced air ducts or furnaces, in the "dead air" space where the ceiling meets the wall, close to ceiling fans, in crawl spaces or attics.

Battery smoke detectors cannot replace hardwired smoke alarms.

Smoke Alarms MUST be less than 10 years old and operational.

Carbon Monoxide Alarms

Located in the hallway, within 10 feet of **ALL** bedrooms doors.

Installed per manufacturer's instructions.

Carbon monoxide alarm(s) are less than 7 years old and are operational.

Do **NOT** place alarms in electrical outlets that can be turned off by a switch or that are located against floor molding. Plug-in, battery powered and hardwired CO alarms are acceptable.

Fire Extinguisher

ABC type, rated for residential use.

No smaller than a 2A10B:C.

Must be dated or tagged for current year by a certified Division of Fire Safety contractor or have the receipt of a recently purchased extinguisher.

MOUNTED within 10 feet of the kitchen (on bracket provided by manufacturer) and located in the path of egress.

Readily accessible and not obstructed from view.

APPLICATION AND
CERTIFICATION IN LIEU OF
INSPECTION FOR CERTIFICATE
OF SMOKE ALARM, CARBON MONOXIDE
ALARM, AND PORTABLE FIRE
EXTINGUISHER COMPLIANCE

Dwelling Location: Block: _____ Lot: _____
(not mailing address)

Street: _____

Municipality: _____ County: _____

*NOTE: ALL BOXES MUST BE CHECKD IN ORDER FOR CERTIFICATION TO BE VALID

- ☐ Smoke alarm on each level of the dwelling, including basements, excluding attic or crawl space; and
☐ Smoke alarm and carbon monoxide alarm outside each separate sleeping area; and within 10 feet of bedrooms
☐ All smoke alarms are in working order. ☐ Carbon monoxide alarm(s) in working order
☐ Fire extinguisher is the correct size, is properly mounted, and is located within 10 feet of the kitchen

This is a _____ story dwelling ☐ with ☐ without a basement.

An inspection shall be conducted by the owner or an authorized representative of the owner. The smoke alarms required above shall be located in accordance with NFIPA 74; the carbon monoxide alarm(s) installed per NFPA-720. The alarms are not required to be interconnected. Battery powered alarms are acceptable. Note: AC powered and/or interconnected alarms and smoke detectors installed in homes constructed after January, 1977 shall be maintained in working order. The fire extinguisher is installed per P.L. 2005, c.71 (N.J.S.A. 52:27D-198.1 et seq).

Please mail certificate to: _____ Phone #: _____

Fax #: _____

Zip: _____

Contact person: _____ Phone #: _____ Closing Date: _____

I do hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I will be subject to penalty.

Sworn and subscribed to before me this _____ day of _____, 20_____.

Notary Signature

Applicant Signature

Printed Name

FOR OFFICE USE ONLY

Log Number: _____ Check Number: _____

WHERE TO LOCATE ALARMS:

Alarms are to be located on every level of a residence, (basement, first floor, second floor) excluding crawl spaces and unfinished attics, and in every separate sleeping area, between sleeping areas and living areas such as the kitchen, garage, basement or utility room. In homes with only one sleeping area on one floor, an alarm is to be placed in the hallway outside each sleeping areas as shown in Figure 1. In single floor homes with two separate sleeping areas, two alarms are required, outside each sleeping areas as shown in Figure 2. In multi-level homes, alarms are to be located outside sleeping areas and at every finished level of the home as shown in Figure 3. Basement level alarms are to be located in close proximity to the bottom of basement stairwells as shown in Figure 4.

WHERE NOT TO LOCATE ALARMS:

To avoid false alarms and/or improper operation, avoid installation of smoke alarms in the following areas:

- Kitchens-smoke from cooking may cause nuisance alarm.

- Bathrooms -excessive steam from a shower may cause a nuisance alarm.

- Near forced air ducts-used for heating or air conditioning-air movement may prevent smoke from reaching alarm.

- Near furnaces of any type-air and dust movement and normal combustion products may cause a nuisance alarm.

- The 4 inch "Dead Air" space where the ceiling meets the wall, as shown in Figure 5.

- The peak of an "A" frame type of ceiling-"Dead Air" at the top may prevent smoke from reaching alarm.

FURTHER INFORMATION ON ALARM PLACEMENT:

For further information about alarm placement consult the National Protection Association's Standard No. 74-1984, titled "Household Fire Warning Equipment." This publication may be obtained by writing to the Publication Sales Department, National Fire Protection Association, Batterymarch Park, Quincy, MA. 02269.

CARBON MONOXIDE ALARMS are to be located in every separate sleeping area per NFPA 720 and manufacturer's recommendations.

WHERE TO LOCATE FIRE EXTINGUISHER:

Within 10 feet of the kitchen and located in the exit or travel path; and is visible and in a readily accessible location. The top of the fire extinguisher is not more than 5 feet above the floor and is mounted using manufactures hanger or brackets. Minimum size of 2A:10B:C and weigh no more than 10 pounds, is accompanied with the owners manual or with the proper written instructions. The extinguisher is listed, labeled, charged and operable. The extinguisher must have been serviced and tagged by a contractor certified by the New Jersey Division of Fire Safety within the past 12 months or seller must provide a recent proof of purchasing receipt.

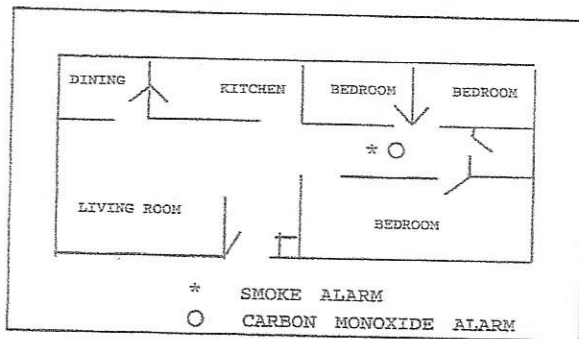


Figure 1

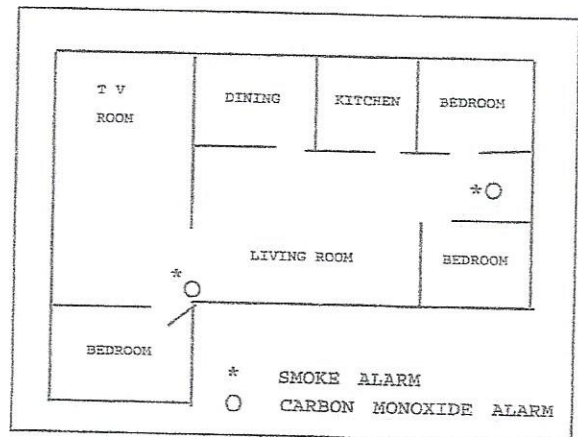


Figure 2

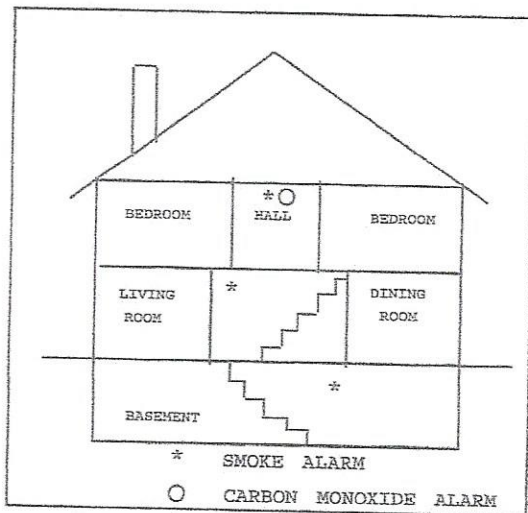


Figure 3

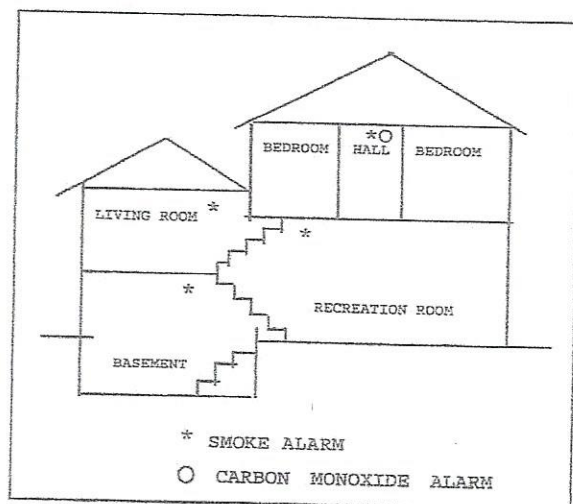


Figure 4

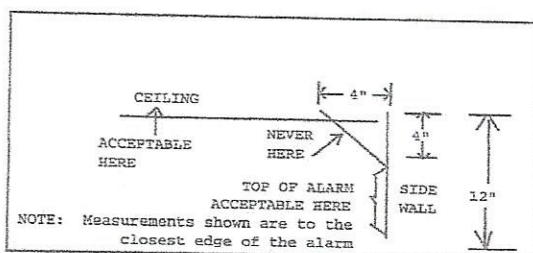


Figure 5

Lambs Terrace Fire Company
 Receipts Ledger for the period: 03/01/2020 to 03/31/2020
 Printed: 04/22/2020 Page: 1

Date	Business/Payor Name	ID/Fee Type	Invoice	Check Number	Check Amt.	Daily Total	MTD Totals	YTD Total
02/2020	Caitlin Allen	SMOKE DETECTOR		103	\$ 35.00	\$ 35.00		
04/2020	Thomas J Gibson	PERMIT	20-6290	516	\$ 108.00			
04/2020	Steven & Gina Bogan	SMOKE DETECTOR		2605	\$ 35.00	\$ 143.00		
05/2020	Caldwell Banker Preferred	SMOKE DETECTOR		80492	\$ 125.00	\$ 125.00		
09/2020	Hau Lin	SMOKE DETECTOR		2505	\$ 35.00	\$ 35.00		
10/2020	Beth Pinero	SMOKE DETECTOR		556	\$ 35.00	\$ 35.00		
11/2020	Freedom Title & Abstract	SMOKE DETECTOR		4903	\$ 35.00	\$ 35.00		
12/2020	David Monitzer	SMOKE DETECTOR			\$ 35.00	\$ 35.00		
16/2020	Pete Gentili	SMOKE DETECTOR		cash	\$ 125.00			
16/2020	Marina Floratos	SMOKE DETECTOR		cash	\$ 35.00	\$ 160.00		
19/2020	Kelus Group LLC	SMOKE DETECTOR		95	\$ 125.00	\$ 125.00		
29/2020	Janet Passio	SMOKE DETECTOR		3620	\$ 35.00			
29/2020	Terri-Lee Costa	SMOKE DETECTOR		6891	\$ 35.00			
29/2020	Joseph Maeika	SMOKE DETECTOR			\$ 35.00	\$ 105.00		
30/2020	Ismail Adebayo	SMOKE DETECTOR		money order	\$ 35.00			
30/2020	Mark Frysztacki	SMOKE DETECTOR		1766	\$ 35.00	\$ 70.00	\$ 903.00	\$ 3,557.00

Fee receipts by type of fee:

SMOKE DETECTOR	15	\$	795.00
PERMIT	2	\$	108.00
Total for the period	17	\$	903.00

Bureau of Fire Prevention
FIRE DISTRICT 5

*Gloucester Township
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MAY 2020 GTFD5 BUREAU OF FIRE PREVENTION REPORT

1. Covid-19 rules are still in effect.
2. Deputy FM Schwegel is still IOD.

Lambs Terrace Fire Company
 Receipts Ledger for the period: 04/01/2020 to 04/30/2020
 Printed: 05/05/2020 Page: 1

Date	Business/Payor Name	ID/Fee Type	Invoice	Check Number	Check Amt.	Daily Total	MTD Totals	YTD Total
4/02/2020	Jack Carpenter	SMOKE DETECTOR		money order	\$ 35.00	\$ 35.00		
4/07/2020	Joanne Kirschner	PERMIT	20-6328	cash	\$ 54.00			
4/07/2020	Stacey K Fishman	SMOKE DETECTOR		1108	\$ 35.00			
4/07/2020	Ahmed Bayoumy	SMOKE DETECTOR		money order	\$ 35.00	\$ 124.00		
4/12/2020	Ian Rossman	SMOKE DETECTOR		2326	\$ 35.00			
4/12/2020	Drew VonBargen, Jr	SMOKE DETECTOR		646	\$ 35.00			
4/12/2020	Ayana Belton	SMOKE DETECTOR		248	\$ 35.00	\$ 105.00		
4/20/2020	Ryan Christie	SMOKE DETECTOR		2103	\$ 35.00			
4/20/2020	Keniel Dawkins	SMOKE DETECTOR		152	\$ 35.00			
4/20/2020	Karen M Maschke	SMOKE DETECTOR		470	\$ 35.00	\$ 105.00		
4/28/2020	TD Bank-Michelle Kozlow	SMOKE DETECTOR		54300041-8	\$ 35.00			
4/28/2020	Bright Properties LLC	SMOKE DETECTOR		0329	\$ 35.00			
4/28/2020	Christopher McKenty	SMOKE DETECTOR		3626	\$ 35.00			
4/28/2020	TD Bank-Elaine Sapp	SMOKE DETECTOR		995484	\$ 35.00			
4/28/2020	Donna Krul	SMOKE DETECTOR		2084	\$ 35.00	\$ 175.00	\$ 544.00	\$ 4,101.00

Fee receipts by type of fee:

SMOKE DETECTOR	14	\$	490.00
PERMIT	1	\$	54.00
Total for the period	15	\$	544.00

Bureau of Fire Prevention

FIRE DISTRICT 5

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JUNE 2020 GTFD5 BUREAU OF FIRE PREVENTION REPORT

1. COVID -19 procedures are still in effect.
2. The Bureau received our 3rd quarter check from the state.
3. The FM's vehicle is at the township garage for repairs as per Barry.

Lambs Terrace Fire Company
 Receipts Ledger for the period: 05/01/2020 to 05/31/2020
 Printed: 05/29/2020 Page: 1

Date	Business/Payor Name	ID/Fee Type	Invoice	Check Number	Check Amt.	Daily Total	MTD Totals	YTD Total
5/08/2020	Joanne Kirschner	PERMIT	20-6329	cash	\$ 54.00	\$ 54.00		
5/11/2020	Property Geeks LLC	SMOKE DETECTOR		2070	\$ 35.00	\$ 35.00		
5/13/2020	American Tower Corp # 306745	0044	20-0894	322662	\$ 35.00			
5/13/2020	American Tower Corp. #306717	0053	20-0895	322661	\$ 35.00	\$ 70.00		
5/14/2020	Tatiana Khitrovo-Maldener	SMOKE DETECTOR		1024	\$ 35.00	\$ 35.00		
5/18/2020	Dickinson Property Group	SMOKE DETECTOR		1012	\$ 35.00			
5/18/2020	Melissa Morfin	SMOKE DETECTOR		176	\$ 35.00			
5/18/2020	Vincent Pannone	SMOKE DETECTOR		661	\$ 35.00			
5/18/2020	Brian Middleton	SMOKE DETECTOR		cash	\$ 35.00			
5/18/2020	Turnersville Assembly Hall	0001	20-6321	1134	\$ 42.00			
5/18/2020	Joy Cleaners	N008	20-0934	3984	\$ 58.00			
5/18/2020	Canals Liquors	N009	20-0906	1329	\$ 86.00			
5/18/2020	Canals Liquors	N009	20-6295	1329	\$ 166.00			
5/18/2020	Charming Nails	N010	20-0908	794	\$ 58.00			
5/18/2020	Ann Mullen Middle School	0022	20-6291	119617	\$ 42.00			
5/18/2020	TD Bank	0023	20-0975	23838	\$ 58.00			
5/18/2020	CVS #2264	0026	20-0905	50290877	\$ 144.00			
5/18/2020	CVS #2196	R027	20-0904	50288211	\$ 144.00			
5/18/2020	Economy Self Storage	N030	20-0917	1015	\$ 144.00			
5/18/2020	Dan Higgins Wood Flooring	S032	20-0913	41532	\$ 58.00			
5/18/2020	John J Hackett Painting	S033	20-0933	3698	\$ 86.00			
5/18/2020	Modern Graphics	S037	20-0946	995755	\$ 58.00			
5/18/2020	Nationwide Carpets.	0038	20-0948	29685	\$ 86.00			
5/18/2020	Nationwide Carpets	0038	20-6308	29685	\$ 166.00			
5/18/2020	Terrestria Clubhouse / Associa	0039	20-0977	2699	\$ 58.00			
5/18/2020	Terrestria Clubhouse / Associa	0039	20-6317	2699	\$ 42.00			
5/18/2020	Aqua NJ Water Co. (Frontage Ro	0042	20-0901	959006	\$ 58.00			
5/18/2020	Aqua NJ Water Co. (Farmhouse C	0043	20-0900	959006	\$ 58.00			
5/18/2020	P.R. Sanders	0046	20-0955	67428	\$ 58.00			
5/18/2020	Strawberry Square (Vision Prop	N050	20-0972	16331	\$ 58.00			
5/18/2020	Villaris Lakeside	0061	20-6323	14884	\$ 42.00			
5/18/2020	Aqua NJ Water Co. (Johnson Roa	0062	20-0902	959006	\$ 58.00			
5/18/2020	Aqua NJ Water Co. (Cross Keys	0063	20-0899	959006	\$ 58.00			
5/18/2020	Aqua NJ Water Co. (Cross Keys	0064	20-0898	959006	\$ 58.00			
5/18/2020	Gloucester Twp MUA (Orr Rd Sit	0065	20-0924	011323	\$ 58.00			
5/18/2020	Gloucester Twp M.U.A. (ORR ROA	0066	20-0923	011323	\$ 58.00			
5/18/2020	Engine Distributors Inc.	0071	20-6301	12433	\$ 208.00			
5/18/2020	YCS Aging in Sicklerville	0072	20-6327	68403	\$ 42.00			
5/18/2020	Primo Hoagies	E088	20-0959	2156	\$ 86.00			
5/18/2020	Whitman Dry Cleaners LLC.	A089	20-0982	6692	\$ 58.00			
5/18/2020	The Courts at Stonebridge	0090	20-0978	1298	\$ 86.00			
5/18/2020	Wawa Food Market #981	0093	20-6324	1100401575	\$ 214.00			
5/18/2020	MCM Mechanical LLC.	S095	20-0941	2594	\$ 58.00			
5/18/2020	Pauls Towing	0097	20-0957	6426	\$ 58.00			
5/18/2020	Aqua NJ Water Co. (College Dr	0100	20-0897	959006	\$ 58.00			
5/18/2020	Salad Works	B102	20-6314	1039	\$ 42.00			
5/18/2020	Marksmen Landscaping	0106	20-0943	7236	\$ 86.00			
5/18/2020	Rustico	B107	20-6312	5153	\$ 42.00			
5/18/2020	Wine Warehouse	A110	20-0985	17159	\$ 86.00			
5/18/2020	Wine Warehouse	A110	20-6326	17159	\$ 42.00			
05/18/2020	Rite Aid #10467	A112	20-0964	7284125	\$ 144.00			
05/18/2020	Friendly's	A117	20-6302	2480	\$ 42.00			
05/18/2020	Capri Pizza	A118	20-6296	3481	\$ 42.00			
05/18/2020	Yankee Candle Co, Inc.	C119	20-0987	324306	\$ 58.00			
05/18/2020	Wild Ginger	AG002	20-0984	5208	\$ 58.00			
05/18/2020	Wild Ginger	AG002	20-6325	5207	\$ 42.00			
05/18/2020	Tractor Supply	C134	20-6320	2908773	\$ 166.00			
05/18/2020	General Nutrition Center #8146	C140	20-0922	957364	\$ 58.00			
05/18/2020	Tulip Nails	A144	20-0980	0637	\$ 58.00			
05/18/2020	Hello Gorgeous	C107	20-0930	1330	\$ 86.00			
05/18/2020	Matteo's Italin Foods Inc	A115	20-0944	11128	\$ 58.00			
05/18/2020	Matteo's Italin Foods Inc	A115	20-6307	11128	\$ 42.00			

Lambs Terrace Fire Company
Receipts Ledger for the period: 05/01/2020 to 05/31/2020
Printed: 05/29/2020 Page: 2

Date	Business/Payor Name	ID/Fee Type	Invoice	Check Number	Check Amt.	Daily Total	MTD Totals	YTD Total
5/18/2020	Cross Keys Urgent Care - Atlan	0108	20-0912	1427	\$ 86.00			
5/18/2020	Buffalo Wild Wings #312	AG106	20-6294	33226	\$ 42.00			
5/18/2020	Chipotle	AG005	20-6297	73038	\$ 42.00			
5/18/2020	Sakura	AG004	20-6313	4714	\$ 42.00			
5/18/2020	Nguyen & Lovelace Dental	B213	20-0952	3586	\$ 86.00			
5/18/2020	New Phoenix Wok	B101	20-0950	250	\$ 58.00			
5/18/2020	New Phoenix Wok	B101	20-6309	250	\$ 42.00			
5/18/2020	Consulting Engineer Service In	B204	20-0910	14761	\$ 144.00			
5/18/2020	Comprehensive Foot and Ankle C	B203	20-0909	1620	\$ 58.00			
5/18/2020	Milelli Sicklerville LLC	B211	20-0945	5028	\$ 86.00			
5/18/2020	Revere Run Apartments	B223	20-0963	488755	\$ 58.00			
5/18/2020	Anthony J Hair Studio	B202	20-0896	1586	\$ 58.00			
5/18/2020	Law office of Ronald B. Thomps	B210	20-0937	5055	\$ 58.00			
5/18/2020	Utopia Spa - Nails and Waxing	B221	20-0981	831	\$ 58.00			
5/18/2020	Lucky 7 Deli	AG001	20-0939	1154	\$ 86.00			
5/18/2020	Lucky 7 Deli	AG001	20-6306	1155	\$ 214.00			
5/18/2020	Gloucester Twp Parks Buildings	B225	20-0925	107050	\$ 58.00			
5/18/2020	Retail LP	B231	20-0962	18351997	\$ 58.00			
5/18/2020	SJS	B233	20-0966	804	\$ 58.00			
5/18/2020	Float Therapy	B234	20-0920	1529	\$ 58.00			
5/18/2020	State Neurdiagnostics and Pain	B235	20-0970	3103	\$ 58.00			
5/18/2020	Stein Cullen Family Dental	B236	20-0971	1824	\$ 86.00			
5/18/2020	Wild Birds Unlimited	B238	20-0983	1726	\$ 58.00			
5/18/2020	Wolf Brazilian Jiu Jitsu	B 244	20-0986	1068	\$ 58.00			
5/18/2020	M. S. Reality Managment LLC	B245	20-0940	1094	\$ 58.00			
5/18/2020	K-9 Kakes Pet Bakery	B246	20-0988	1217	\$ 58.00	\$ 6,046.00		
5/19/2020	Karen Kozak	SMOKE DETECTOR			\$ 35.00			
5/19/2020	Stephen Watson	SMOKE DETECTOR		148	\$ 35.00	\$ 70.00		
5/20/2020	Eamir Eghbali Afshar	SMOKE DETECTOR		cash	\$ 35.00	\$ 35.00		
5/21/2020	Mayor Khatinala	SMOKE DETECTOR			\$ 35.00			
5/21/2020	Nick's Pizza & Steak House	E145	20-0953	1405	\$ 86.00			
5/21/2020	Nick's Pizza & Steak House	E145	20-6310	1405	\$ 42.00	\$ 163.00		
5/26/2020	Niranjan Khatiwala	SMOKE DETECTOR		113	\$ 35.00	\$ 35.00	\$ 6,543.00	\$ 10,644.00

Fee receipts by type of fee:

PERMIT	24	\$	1,902.00
SMOKE DETECTOR	11	\$	385.00
Registration	60	\$	4,256.00
Total for the period	95	\$	6,543.00

Bureau of Fire Prevention

FIRE DISTRICT 5

*Gloucester Township
1781 Sicklerville Rd
Sicklerville, New Jersey 08081
Phone: (609) 228-0678
Fax: (609) 374-0424*

JULY 2020 GTFD5 BUREAU OF FIRE PREVENTION REPORT

1. Business Inspections will resume on July 6, 2020
2. Smoke/ CO's will remain in the COVID-19 directive until atleast September 1st.
3. Thank you for repairing the FM's vehicle.
4. The Bureau has issued 5 Type 1 permits for tents at restaurants within the local.
5. Can we purchase a mailbox for the commission office for smoke certs that are being
dropped off?

Lambs Terrace Fire Company
 Receipts Ledger for the period: 06/01/2020 to 06/30/2020
 Printed: 07/02/2020 Page: 1

Date	Business/Payor Name	ID/Fee Type	Invoice	Check Number	Check Amt.	Daily Total	MTD Totals	YTD Total
5/01/2020	Lentiva	SMOKE DETECTOR		6914	\$ 35.00	\$ 35.00		
5/02/2020	Matthew Marrone	SMOKE DETECTOR		131	\$ 35.00			
5/02/2020	Matthew Marrone	SMOKE DETECTOR		132	\$ 35.00			
5/02/2020	Matthew Marrone	SMOKE DETECTOR		133	\$ 35.00			
5/02/2020	Matthew Marrone	SMOKE DETECTOR		130	\$ 35.00	\$ 140.00		
6/09/2020	Leonard Nesmith	SMOKE DETECTOR		667	\$ 35.00			
6/09/2020	Amanda DiClaudio	SMOKE DETECTOR		9642300028	\$ 35.00			
6/09/2020	PKPC LLC	SMOKE DETECTOR		1243	\$ 35.00			
6/09/2020	Gotham City Const. LLC	SMOKE DETECTOR		1664	\$ 35.00			
6/09/2020	LaV erne Fish	SMOKE DETECTOR		1881	\$ 35.00	\$ 175.00		
6/11/2020	The Goddard School	PERMIT	20-6330	1092	\$ 214.00			
6/11/2020	David & Rebecca Holland	SMOKE DETECTOR		1296	\$ 35.00			
6/11/2020	Harprett Kaur	SMOKE DETECTOR		532	\$ 35.00			
6/11/2020	Nicole Glass	SMOKE DETECTOR		cash	\$ 35.00			
6/11/2020	Randolph Investment Inc	SMOKE DETECTOR		344	\$ 35.00			
6/11/2020	Timber Creek High School	0020	20-6318	26545	\$ 84.00			
6/11/2020	TD Bank	R025	20-0974	23945	\$ 58.00			
6/11/2020	Hollywood Tans	E047	20-0931	4169	\$ 86.00			
6/11/2020	Loft	C139	20-0938	621255	\$ 86.00			
6/11/2020	Farmers Insurance - John M. La	B207	20-0919	1722	\$ 58.00			
6/11/2020	Golden Dynasty, LLC	N013	20-0927	421	\$ 58.00			
6/11/2020	Golden Dynasty, LLC	N013	20-6304	422	\$ 42.00	\$ 826.00		
6/15/2020	CR Management Services LLC	SMOKE DETECTOR		1762	\$ 35.00			
6/15/2020	Ronald K Dudley III	SMOKE DETECTOR		213	\$ 35.00			
6/15/2020	Joan P Shookla	SMOKE DETECTOR		4533	\$ 35.00			
6/15/2020	Transform Properties LLC	SMOKE DETECTOR		1094	\$ 35.00			
6/15/2020	Dance Inc.	N006	20-0914		\$ 86.00	\$ 226.00		
6/22/2020	Donna O'Brien	SMOKE DETECTOR		7487	\$ 35.00			
6/22/2020	Anthony Constantino	SMOKE DETECTOR		247	\$ 35.00			
6/22/2020	James and Mary Wark	SMOKE DETECTOR			\$ 35.00			
6/22/2020	Denise Christenzio	SMOKE DETECTOR		1474	\$ 35.00			
6/22/2020	Forrester Property Mgt	SMOKE DETECTOR		2207	\$ 35.00	\$ 175.00		
6/24/2020	Pete Mollica	SMOKE DETECTOR		cash	\$ 35.00			
6/24/2020	Daniel Knowles	SMOKE DETECTOR		cash	\$ 35.00			
6/24/2020	Patricia Wilson,Ext for Willia	SMOKE DETECTOR		143	\$ 35.00	\$ 105.00		
6/30/2020	ALLEN & CHRISTINE STOWELL	SMOKE DETECTOR		1104	\$ 35.00			
6/30/2020	ELMORE & APRIL BRIGGS	SMOKE DETECTOR		857	\$ 35.00			
6/30/2020	JOHN GIBBS	SMOKE DETECTOR		1017	\$ 35.00			
6/30/2020	CARLA HANCOCK	SMOKE DETECTOR		523	\$ 35.00			
6/30/2020	SHAWN HINES	SMOKE DETECTOR		CASH	\$ 35.00	\$ 175.00	\$ 1,857.00	\$ 12,501.00

Fee receipts by type of fee:

SMOKE DETECTOR	32	\$ 1,085.00
PERMIT	8	\$ 340.00
Registration	6	\$ 432.00
Total for the period	46	\$ 1,857.00

Bureau of Fire Prevention

Fire District # 5

Gloucester Township

1781 Sicklerville Road

Sicklerville, New Jersey 08081

Phone: (856) 228-0678

Fax: (856) 374-0424

UPDATED NOTICE

COVID-19 BUSINESS INSPECTIONS

Effective July 6, 2020, All Business Inspections within Gloucester Township Fire District 5 will begin. Any questions please email our BOFC Office at

kharmongtfd5@comcast.net.

Thank you all for your cooperation.

Bureau of Fire Prevention

FIRE DISTRICT 5

*Gloucester Township
1781 Sicklerville Rd
Sicklerville, New Jersey 08081
Phone: (609) 228-0678
Fax: (609) 374-0424*

AUGUST 2020 GTFD5 BUREAU OF PREVENTION REPORT

1. The Bureau would like to purchase a Dewalt battery and charger for the FM's vehicle.
2. The Bureau needs to replace our digital camera. The one we currently have doesn't work.
3. Business inspections are back under way.
4. The Bureau would like purchase a hand light for the FM's vehicle.
5. Fire Prevention this year is cancelled do to Covid-19.
6. Would like to purchase some fire prevention supplies for the day cares.
7. The FM's vehicle needs to go to GTPW for the "check engine light".

Lambs Terrace Fire Company
 Receipts Ledger for the period: 07/01/2020 to 07/31/2020
 Printed: 07/31/2020 Page: 1

Date	Business/Payor Name	ID/Fee Type	Invoice	Check Number	Check Amt.	Daily Total	MTD Totals	YTD Total
7/01/2020	John Lehman	SMOKE DETECTOR		2227	\$ 35.00			
7/01/2020	Marsha B Grant	SMOKE DETECTOR		3936	\$ 35.00			
7/01/2020	Lenora Anderson	SMOKE DETECTOR		money order	\$ 35.00			
7/01/2020	Joseph Krammer	SMOKE DETECTOR		3716	\$ 35.00	\$ 140.00		
7/06/2020	Anthony Talton	SMOKE DETECTOR		1147	\$ 35.00			
7/06/2020	Michelle Finley	SMOKE DETECTOR		175	\$ 35.00	\$ 70.00		
7/07/2020	W&M Associates	SMOKE DETECTOR		1992	\$ 35.00			
7/07/2020	Dunkin Donuts	R017	20-0915	9133	\$ 86.00			
7/07/2020	Bertucci's	C133	20-6292	63-84192670	\$ 42.00	\$ 163.00		
7/08/2020	Chris McKenty	SMOKE DETECTOR		3637	\$ 35.00			
7/08/2020	Justin Owens	SMOKE DETECTOR		1034	\$ 35.00	\$ 70.00		
7/13/2020	ELS Futures LLC	SMOKE DETECTOR		11234	\$ 35.00			
7/13/2020	Joe Foley	SMOKE DETECTOR		Cash	\$ 35.00			
7/13/2020	Kristie & Matthew Spaeth	SMOKE DETECTOR		352	\$ 35.00	\$ 105.00		
7/14/2020	Your Hometown Title LLC	SMOKE DETECTOR		1066489	\$ 35.00	\$ 35.00		
7/16/2020	The Gardens at Marksens	SMOKE DETECTOR		2602	\$ 35.00			
7/16/2020	Amanda Mulholland	SMOKE DETECTOR		346	\$ 35.00			
7/16/2020	Century 21	SMOKE DETECTOR		11360	\$ 35.00	\$ 105.00		
7/20/2020	Dian Palmer	SMOKE DETECTOR		money order	\$ 35.00	\$ 35.00		
7/21/2020	Alexandra Brockway	SMOKE DETECTOR		021	\$ 35.00			
7/21/2020	Marsha Lawson Harris	SMOKE DETECTOR		265	\$ 35.00			
7/21/2020	Jolene Otubu	SMOKE DETECTOR		196	\$ 35.00	\$ 105.00		
7/27/2020	Keith Appelbaum	SMOKE DETECTOR		108	\$ 35.00			
7/27/2020	Jack Wang	SMOKE DETECTOR		107	\$ 35.00			
7/27/2020	Yasmin Chowdhury	SMOKE DETECTOR		2546	\$ 35.00			
7/27/2020	Caroline Zampieri	SMOKE DETECTOR		144	\$ 35.00	\$ 140.00		
7/28/2020	Louise Green	SMOKE DETECTOR		9487	\$ 35.00			
7/28/2020	Cadillac Investment Group LLC	SMOKE DETECTOR		367	\$ 35.00			
7/28/2020	Eugene Adams, Inc.	B248	20-0990	2431	\$ 58.00	\$ 128.00		
7/29/2020	Michael Brown	SMOKE DETECTOR		8010	\$ 35.00			
7/29/2020	Andrew Nguyen	SMOKE DETECTOR		380	\$ 35.00	\$ 70.00	\$ 1,166.00	\$ 13,667.00

See receipts by type of fee:

SMOKE DETECTOR	28	\$	980.00
PERMIT	2	\$	42.00
Registration	2	\$	144.00
Total for the period	32	\$	1,166.00

AUGUST 2020 GTFD5 CAREER REPORT

1. Squad 85 electric siren and light bar need repair.
2. The Supervisor's computer needs to be replaced.
3. The Supervisor's need access to NIFRS.
4. Utility 859 needs Brakes.
5. Bay 1's garage door opener still does not function properly.
6. Engine bay oil reheater issues (overflow tank/ heater unit)
7. When is the next Supervisor meeting the Commission is planning on having?

7/8/2020

Re: Investigator Rich Donato

Good Afternoon Mrs. Harmon,

My name is Adam Seczech, I recently had a fire at my home on 5 Thistleton Rd. Sicklerville, NJ this past weekend. I want to commend Investigator Donato on his hard work and diligence. Rich took the time to explain over the phone exactly what happened, on the 4th of July on his day off when I found out. He put me and my wife at ease after explaining everything. Rich was also quick and proficient in completing his investigation report. The insurance company investigator was also impressed with his timeliness and thoroughness of it. Your department is lucky to have a guy like Rich on the force. His professionalism and empathy were greatly appreciated by myself and my family. Please pass this along to the Fire Commission and Rich himself.

Sincerely,

Adam Seczech

Lambs Terrace Volunteer Fire Company #1

1781 Sicklerville Road Sicklerville, New Jersey 08081

Phone: (856) 227-2343

Website: lambsfire.com

Brandon Moreno, President


Kevin Goins, Fire Chief

8/4/2020

Chief Report.

1. Setting up dates for hose, ground ladders. Pumps and Ladders testing.
2. MES coming out to service cascade system.
3. Two new members.
4. Like to buy three sets of gear.
5. Received fire company property back from Pete.
6. Like to buy two new tablets to replace two computers.
7. Need to replace computer in supervisor room so they can get caught up
On run reports.
8. Are repairs going to be made to engine bays.

Chief Kevin Goins



EXECUTIVE BOARD MEMBERS

Vice President: Dave Perone, Treasurer: Gerard Sprinitis,
Recording Secretary: Pete Carosiello

Board of Fire Commissioners

**Gloucester Township Fire District No. 5
Lambs Terrace Fire Company**

Resolution 2020-16

FIRST RESPONDER JOINT INSURANCE FUND RESOLUTION FOR RENEWAL OF MEMBERSHIP

WHEREAS, the **Gloucester Twp. Fire Dist. #5**, hereafter referred to as "**Local Unit**" is a member of the **FIRST Responder Joint Insurance Fund**, hereinafter referred to as "**Fund**"; and

WHEREAS, said renewal membership terminates as of January 1, 2021 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Local Unit** and the **Fund**; and

WHEREAS, the **Local Unit** is afforded the following types of coverage's:

- ⊗ Workers' Compensation
- ⊗ Package (property, boiler & machinery, crime, auto & general liability)
- ⊗ Management Liability
- ⊗ Excess Liability
- ⊗ Auto & General Liability
- ⊗ Environmental Impairment Liability

WHEREAS, the **Local Unit** desires to renew said membership.

NOW THEREFORE, BE IT RESOLVED as follows:

1. The **Local Unit** agrees to renew its membership in the **Fund** for a period of three years beginning January 1, 2021, and ending January 1, 2024 at 12:01 a.m. eastern standard time, and to be subject to the coverage's, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Local Unit** agrees that as a member of the **FIRST Responder Joint Insurance Fund** the **Local Unit** must purchase all types of coverage's offered by the **Fund** which are applicable to the **Local Unit**.
3. The **Local Unit** hereby appoints **Barry Engelbert, Chairman BOFC** as the **Local Unit 's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Local Unit 's** renewal of its membership.

This Resolution agreed to the **4th** day of **August , 2020**, by a vote of:

5 Affirmative
0 Negative

0 Abstain
0 Absent

By: Bunny Engelbert

I hereby Certify that the above is a true and correct copy of a Resolution duly adopted by the Board of Fire Commissioners, Fire District #5 Township of Gloucester at its Regular Meeting of August 4, 2020.

Kay Harmon
Kay Harmon, Recording Secretary

8/4/2020
Date

Board of Fire Commissioners

Gloucester Township Fire District No. 5
Lambs Terrace Fire Company

Resolution 2020-15

FIRST RESPONDERS JOINT INSURANCE FUND INDEMNITY AND TRUST RENEWAL AGREEMENT

THIS AGREEMENT, made this **4th** day of **August , 2020**, in the County of Camden, State of New Jersey, by and between the **FIRST Responder Joint Insurance Fund**, hereinafter referred to as "**Fund**", and the Governing Body of **Gloucester Twp. Fire Dist. #5**, hereinafter referred to as "**Local Unit**"; and

WHEREAS, the **Fund** seeks to provide its members with insurance coverage; and

WHEREAS, two or more public entities have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 40A:10-36 *et. seq.* and the regulations promulgated pursuant thereto; and

WHEREAS, the **Local Unit** has resolved to renew said membership.

NOW, THEREFORE, it is agreed as follows:

1. The **Local Unit** hereby renews its membership in the **Fund** for a three (3) year, beginning January 1, 2021 and ending January 1, 2024 at 12:01 a.m. eastern standard time.
2. The **Local Unit** hereby ratifies and reaffirms the bylaws and other organizational and operational documents of the **Fund** and as from time to time amended and altered by the **Fund** and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were executed contemporaneously herewith.
3. The **Local Unit** agrees to be a participating member of the **Fund** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. The **Local Unit** agrees that as a member of the FIRST Responder Joint Insurance Fund the **Local Unit** must purchase all types of coverage's offered by the **Fund** which are applicable to the **Local Unit**.
5. In consideration of renewal of membership in the **Fund**, the **Local Unit** agrees that for those types of insurance in which it participates, the **Local Unit** shall jointly and severally assume and discharge the liability of each and every member of the **Fund** all of whom, as a condition of membership in the **Fund**, shall execute a verbatim counterpart to this Agreement. By execution

hereof the full faith and credit of the **Local Unit** is pledged to the punctual payment of any sums which shall become due to the **Fund** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.

6. If the **Fund**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the **Local Unit** agrees to reimburse the **Fund** for all such reasonable expenses, fees and costs on demand.

7. The **Local Unit** and the **Fund** agree that the **Fund** shall hold all monies paid by the **Local Unit** to the **Fund** as fiduciaries for the benefit of **Fund** claimants all in accordance with applicable statutes and/or regulations.

8. The **Fund** shall establish and maintain Trust Accounts in accordance with N.J.A.C. 11:15-2.13 and such other statutes and regulations as may be applicable.

9. Each **Local Unit** that becomes a member of the **Fund** shall be obligated to execute this Agreement.

10. The Fund Commissioner designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

By: Barry Engelbert
Gloucester Twp. Fire Dist. #5 - Authorized Signature

By: _____
Chairperson, FIRST Responder Joint Insurance Fund

I hereby Certify that the above is a true and correct copy of a Resolution duly adopted by the Board of Fire Commissioners, Fire District #5 Township of Gloucester at its Regular Meeting of August 4, 2020.

Kay Harmon
Kay Harmon, Recording Secretary

8/4/2020
Date