

BOARD OF FIRE COMMISSIONERS

Gloucester Township Fire District No.5

Lambs Terrace Fire Company

Regular Meeting Agenda

February 4, 2020

I. Call to Order

A. This meeting of the Board of Fire Commissioners, Gloucester Township Fire District #5 has been properly advertised in the Courier Post and posted at the Gloucester Township Municipal Building and this fire station. This meeting is being held in accordance with the Open Public Meeting Law NJSA 10:4-6 through 10:4-21.

B. Pledge of Allegiance

C. Roll Call

Commissioner DeRosa

Commissioner Lloyd

Commissioner Moran

Commissioner Rinaldi

Chairman Engelbert

Solicitor Carlamere

II. Treasurer's Report – Submission of bills for the month of February in the amount of \$63,709.35 which includes \$37,864.00 for the new Chevy Tahoe.

III. Minutes – Motion to approve the minutes for the January 7, 2020 meeting.

IV. Clerk's Report

V. Career Report

VI. Fire Marshal's Report

VII. Chief's Report

VIII. President's Report

IX. Commissioners' Report

X. Public Portion

(if needed)

RESOLUTION TO EXCLUDE THE PUBLIC FROM DISCUSSION OF EXEMPTED SUBJECT MATTER AT A REGULAR OR SPECIAL SESSION OF THE BOARD OF FIRE COMMISSIONERS, GLOUCESTER TOWNSHIP FIRE DISTRICT #5, PURSUANT TO N.J.S.A. 10:4-6 ET SEQ OF THE OPEN PUBLIC MEETING ACT.

Adjournment

NEXT MEETING – March 3, 2020

6:30 pm Workshop

7:00pm Meeting

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Minutes

February 4, 2020

- I. The meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm with the Pledge of Allegiance to the flag.
Roll Call: Present: Commissioner DeRosa, Commissioner Lloyd, Commissioner Moran, Commissioner Rinaldi, Chairman Engelbert, Solicitor Carlamere
- II. **Treasurer's Report-** Commissioner DeRosa submitted bills for the month of February in the amount of \$62,709.35 which includes \$ 37,864.00 for the new Chevy Tahoe.
Motion to approve was made by Commissioner DeRosa; seconded by Commissioner Moran. Roll Call: 5-0 Motion Carried
- III. **Minutes-** Motion to approve the minutes for the January 7, 2020 meeting was made by Commissioner Lloyd; seconded by Commissioner Rinaldi. Roll call:5-0 Motion Carried.
- IV. **Clerk's Report-** Kay Harmon reminded everyone of the Fire Commissioner Election on Saturday, February 15th. John Moran is the only candidate up for re-election this year. There is no opposition. Voting time is 2pm-9pm. Also on the ballot is the Budget Question.
- V. **Career Report- none**
- VI. **Fire Marshal's Report- (attached)** The Fire Marshal's report was approved except for the attendance of 3 Career Personnel attending the NJIAAI Convention in Atlantic City on March 4, 5, & 6. The board expressed concern of 3 individuals out at one time. Last year only 2 attended, Rich Donato and Steve Schwegel. The board would like Steve Schwegel and John Rosado to alternate every year. There is currently a HOLD on payment until this issue is resolved on who will be attending. Rich Donato also reminded Clerk Harmon that he will be needing US Stamps as all the Business Inspections are beginning for 2020.
- VII. **Chief's Report-** Chief Goins reported that a lot of Volunteers are coming into the Fire House on Saturday's. As a result of new Volunteers being recruited, The Chief requested additional gear. The Board approved the purchase of new gear. Chief Goins also reported the new Chevy Tahoe has been delivered and requested a gas pump key for the new vehicle. Chief Goins reported there is mandatory in-service/training scheduled for Saturday, February 15th.

VIII. President's Report- President Moreno asked if Council reviewed the Bunk Room Policy submitted at the January meeting. Solicitor Carlamere reported that it was reviewed and it is okay to proceed with distribution. Career Staff Rich Donato noted that the policy needs to be put on GTFD5 Policy and Procedure format as the career staff fall under the jurisdiction of the Board of Fire Commissioners. Also, the policy needs to address Per Diem/Fill in staff who also will follow the GTFD5 policy. Clerk Harmon will put the Bunk Room P&P in GTFD5 format. A motion was made to accept the Bunk Room Policy & Procedure effective January 1, 2020 by Commissioner Rinaldi, seconded by Commissioner Lloyd. Roll Call: 4-0 Motion carried, (Commissioner Moran was absent for this roll call vote as he had to leave for a family emergency).

IX. Commissioners' Report- Commissioner DeRosa reported that he is happy to see the new Command Vehicle for the Chief has arrived and wished Good Luck to the Chief.

Commissioner Engelbert reported that he spoke with the floor guy about the Engine Bay floor cracking. The company came in and filled the cracks and will be returning in April to fill the cracks again with Styrofoam. The floor is also pulling up from the tires on the New Quint. The new Command Vehicle is being sent out for lettering next week. Commissioner Engelbert reminded everyone that lights need to be turned off when no one is in a room and the doors need to be closed when the heat is on.

Commissioner Lloyd - nothing to report.

Commissioner Rinaldi - nothing to report.

Commissioner Moran - had to leave at 7:10pm for a family emergency.

X. Public Portion- none

Adjournment- Motion to adjourn was made by Commissioner Rinaldi; seconded by Commissioner DeRosa. All in favor.

Meeting was adjourned at 7:29pm.

Respectfully Submitted,

A handwritten signature in black ink that reads "Kay Harmon". The signature is written in a cursive, flowing style.

Kay Harmon,
Recording Secretary

Bureau of Fire Prevention

FIRE DISTRICT 5

*Gloucester Township
1781 Sicklerville Rd
Sicklerville, New Jersey 08081
Phone: (609) 228-0678
Fax: (609) 374-0424*

FEBRUARY 2020 GTFD5 BUREAU OF FIRE PREVENTION REPORT

1. Submitted the 2019 annual report to the Division of Fire Safety
2. Received smoke detectors from 6abc.
3. Donato and Rosado have been approved to attend the IAAI conference in Atlantic City on
March 4, 5, and 6.
4. 2020 bills will be going out the first week of March. I need postage for them.
5. All else is well.

Lambs Terrace Fire Company
 Receipts Ledger for the period: 01/01/2020 to 01/31/2020
 Printed: 02/02/2020 Page: 1

<u>Business/Payor Name</u>	<u>ID/Fee Type</u>	<u>Invoice</u>	<u>Check Number</u>	<u>Check Amt.</u>	<u>Daily Total</u>	<u>MTD Totals</u>	<u>YTD Total</u>
07/2020 Timber Creek Booster Club	PERMIT	20-6282	148	\$ 54.00			
07/2020 Spirit Extreme LLC	PERMIT	20-6283	1154	\$ 108.00			
01/07/2020 Spirit Extreme LLC	PERMIT	20-6284	1154	\$ 108.00			
01/07/2020 Spirit Extreme LLC	PERMIT	20-6285	1154	\$ 108.00	\$ 378.00		
01/08/2020 Revere Run	SMOKE DETECTOR		cash	\$ 35.00			
01/08/2020 Mayo Income Properties LLC	SMOKE DETECTOR		968	\$ 35.00	\$ 70.00		
01/09/2020 John & Rachel Mallard	SMOKE DETECTOR		1059143	\$ 35.00	\$ 35.00		
01/13/2020 First Due Properties LLC	SMOKE DETECTOR		cash	\$ 35.00			
01/13/2020 Valentina Investments	SMOKE DETECTOR		285	\$ 125.00	\$ 160.00		
01/15/2020 James Newlin	SMOKE DETECTOR		cash	\$ 125.00			
01/15/2020 Andrew Gleaner	SMOKE DETECTOR		316	\$ 35.00	\$ 160.00		
01/21/2020 Value Group LLC	SMOKE DETECTOR		2426	\$ 35.00	\$ 35.00		
01/22/2020 VK Property LLC(V Chandegra)	SMOKE DETECTOR		219	\$ 70.00			
01/22/2020 Shawn Chowdhury	SMOKE DETECTOR		8-9/430	\$ 35.00			
01/22/2020 Barbera Investments	SMOKE DETECTOR		5	\$ 70.00			
01/22/2020 Kristy Hicks	SMOKE DETECTOR		cash	\$ 70.00	\$ 245.00		
01/23/2020 David & Marie Oleksy	SMOKE DETECTOR		1142	\$ 35.00			
01/23/2020 Cynthia Johnson	SMOKE DETECTOR		1257	\$ 35.00	\$ 70.00		
01/28/2020 Howard Lamp'l	SMOKE DETECTOR		1706	\$ 125.00			
01/28/2020 Howard Lamp'l	SMOKE DETECTOR		1706	\$ 125.00			
01/28/2020 Donald J Dickinson	SMOKE DETECTOR		1022	\$ 35.00			
01/28/2020 Fox & Roach L.P.	SMOKE DETECTOR		1059508	\$ 35.00	\$ 320.00		
01/29/2020 George Cardona	SMOKE DETECTOR		128	\$ 35.00			
01/29/2020 George Cardona	SMOKE DETECTOR		128	\$ 35.00	\$ 70.00		
01/30/2020 Yusef Hason	SMOKE DETECTOR			\$ 35.00			
01/30/2020 Shani Sampson	SMOKE DETECTOR			\$ 35.00			
01/30/2020 Michael Danay	SMOKE DETECTOR		127	\$ 35.00			
01/30/2020 Jennifer Zink	SMOKE DETECTOR		1659	\$ 35.00	\$ 140.00	\$ 1,683.00	\$ 1,683.00

Fee receipts by type of fee:

PERMIT	4	\$ 378.00
SMOKE DETECTOR	24	\$ 1,305.00
Total for the period	28	\$ 1,683.00