

BOARD OF FIRE COMMISSIONERS

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Agenda

January 7, 2020

I. Call to Order-

(A) This meeting of the Board of Fire Commissioners, Gloucester Township Fire District #5 has been properly advertised in the Courier Post and posted at the Gloucester Township Municipal Building and this fire station. This meeting is being held in accordance with the Open Public Meeting Law NJSA 10:4-6 through 10:4-21.

(B) Pledge of Allegiance

(C) Roll Call

Commissioner Moran
Commissioner DeRosa
Commissioner Lloyd
Commissioner Rinaldi
Chairman Engelbert
Solicitor Carlamere

Resolution 2020-1 Adoption of the 2020 Temporary Budget

Resolution 2020-2 Procedures for the Adoption of the Fire District Budget

Resolution 2020-3 Adoption of the Fire District Budget

II. Treasurer's Report- Submission of bills for the month of January in the amount of \$ 99,007.05.

III. Minutes- Motion to approve the minutes from the December 3, 2019 meeting.

Motion to approve the minutes for the December 26, 2019 Special End of Year 2019 Meeting.

IV. Clerk's Report

V. Career Report

VI. Fire Marshal Report (attached)

VII. Chief's Report

VIII. President's Report

IX. Commissioners' Report

X. Public Portion (if needed)

RESOLUTION TO EXCLUDE THE PUBLIC FROM DISCUSSION OF EXEMPTED SUBJECT MATTER AT A REGULAR OR SPECIAL SESSION OF THE BOARD OF FIRE COMMISSIONERS, GLOUCESTER TOWNSHIP FIRE DISTRICT #5, PURSUANT TO N.J.S.A. 10.4-6 ET SEQ OF THE OPEN PUBLIC MEETINGS ACT.

XI. Adjournment

NEXT MEETING - February 4, 2020

6:30 Workshop

7:00 Meeting

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Minutes

January 7, 2020

- I.** The meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm with the Pledge of Allegiance to the flag.
Roll Call: Present: Commissioner DeRosa, Commissioner Lloyd, Commissioner Moran, Commissioner Rinaldi, Chairman Engelbert, Solicitor Carlamere

Resolution 2020-1 Adoption of the Temporary Budget- Motion to approve was made by Commissioner Rinaldi; seconded by Commissioner Moran.
Roll Call: 5-0 Motion carried.

Resolution 2020-2 Procedure for the Adoption of the Fire District Budget- Motion to approve was made by Commissioner Moran; seconded by Commissioner Rinaldi.
Roll Call: 5-0 Motion carried.

Resolution 2020-3 Adoption of the Fire District Budget- Motion to approve was made by Commissioner Moran; seconded by Commissioner Lloyd.
Roll Call: 5-0 Motion carried.

- II. Treasurer's Report-** Commissioner DeRosa submitted bills for the month of January in the amount of \$99,007.05. This includes \$ 60,0732.11 as the lease payment to PNC Financial Bank for the 2017 Pierce Truck.
Motion to approve was made by Commissioner DeRosa; seconded by Commissioner Moran.
Roll Call: 5-0 Motion Carried

- III. Minutes-** Motion to approve the minutes for the Special End of Year, December 26, 2019 meeting was made by Commissioner Moran; seconded by Commissioner Lloyd. Roll call: 5-0 Motion Carried.
Motion to approve the minutes for the December 3, 2019 meeting was made by Commissioner Lloyd; seconded by Commissioner Moran.
Roll Call: 5-0 Motion Carried

- IV. Clerk's Report- none**

- V. Career Report- none**

- VI. Fire Marshal's Report- (attached)-**FM Donato's report was accepted as written.

VII. Chief's Report- Chief Goins submitted the 2019 Total Calls report to all commissioners. A copy will be on file in the commissioners office. Chief Goins will check on the status of the new Command vehicle, which was approved at the 2019 Election for purchase. The vehicle should be ready for delivery any day.

VII. President's Report- President Moreno submitted a new Bunk Room Policy, effective January 1, 2020 for review. After discussion, it was decided that the policy needs to be reviewed by our Solicitor and changes need to be made. Commissioner Rinaldi made a motion to accept the Bunk Room Policy for its 1st reading and bring it back at the next meeting. Commissioner DeRosa seconded the motion. Roll Call: 5-0 Motion carried. Solicitor Carlamere was given a copy for review as well.

VIII. Commissioners' Report- Commissioner Moran reported the Fire Police vehicle is here and needs to be added to our list of vehicles. It also needs to be stenciled. Commissioner Rinaldi thanked everyone for the Santa Run. He has received good feedback and timing was perfect as he had a house full of young children at the time Santa came down his road. Commissioner DeRosa reported it cost \$130,000.00 a year for the Hydrants. This is paid whether we use the hydrants or not. It's very expensive. Commissioner DeRosa also thanked Mayor and Council for attending our meeting for the Installation of Officers. Commissioner Engelbert wished everyone a Happy New Year.

IX. Swearing in of 2020 Officers and Executive Board- Mayor Mayer swore in the newly elected Lambs Terrace Fire Company Officers and Executive Board members.

X. Public Portion- none

Adjournment- Motion to adjourn was made by Commissioner Rinaldi; seconded by Commissioner Moran. All in favor.

Meeting was adjourned at 7:14pm.

Respectfully Submitted,

A handwritten signature in black ink that reads "Kay Harmon". The signature is written in a cursive, flowing style.

Kay Harmon,
Recording Secretary

Bureau of Fire Prevention

FIRE DISTRICT 5

*Gloucester Township
1781 Sicklerville Rd
Sicklerville, New Jersey 08081
Phone: (609) 228-0678
Fax: (609) 374-0424*

JANUARY 2020 GTFD5 BUREAU OF FIRE PREVENTION REPORT

1. Submitting 2019 year end report to the state of New Jersey
2. Attending 6ABC Operation Save A Life on January 28th.
3. Need permission for Donato, Schwegel, and Rosado to attend the AGM in March.
4. FM 85 drivers seat needs repair.
5. 2020 business inspections set to start in February.
6. Urban Air in under construction next to Hobby Lobby.
7. Renal Dialysis is opening at 601 Berlin Cross Keys Rd.

BOARD OF FIRE COMMISSIONERS

Gloucester Township Fire District No. 5
Lambs Terrace Fire Company

RESOLUTION 2020-01 ADOPTION OF TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40:14-78.17, mandates the adoption of a temporary budget for appropriations to provide for the period between the beginning of the Fire District fiscal year and the adoption of the Fire District budget, and

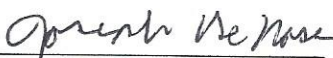
WHEREAS, The Statute provides that the total of appropriations so made shall not exceed 14% of the total appropriations made for all purposes in the budget for the preceding year, excluding appropriations for interest and debt redemption and capital improvements.

NOW THEREFORE, It is herein resolved and approved that the Board of Fire Commissioners does hereby adopt a temporary budget for the fiscal year in an amount not to exceed 14% of the total appropriations for the preceding fiscal year.

DATED: January 7, 2020




CHAIRMAN



SECRETARY

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE RESOLUTION ADOPTED BY GLOUCESTER TOWNSHIP FIRE DISTRICT NO. 5 AT A MEETING HELD ON January 7, 2020.



Kay Harmon, Recording Secretary

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

RESOLUTION 2020-03

ADOPTION OF FIRE DISTRICT BUDGET

WHEREAS, N.J.S.A. 40:14-78.2 establishes certain procedures that must be followed by Fire Districts in the adoption of a budget, and

WHEREAS, said New Jersey statute requires the passing of a resolution declaring that the conditions set forth in the statute have been met.

NOW THEREFORE, it is herein resolved and approved as follows:

1st. The Board of Fire Commissioners have introduced in writing a proposed, said introduction and first reading and approval was given not later than 60 days prior to the annual election to be held pursuant to N.J.S.A. 40A:14-72.

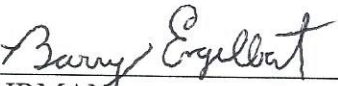
2nd. The Board of Fire Commissioners then set a time and place for the holding of a public hearing on the budget, was published at least 10 days prior to the said hearing.

3rd. The public hearing and second reading of the budget was held not less than 28 days after the first reading and approval, and the budget was adopted at the second reading, all of which was not later than 25 days prior to the annual election.

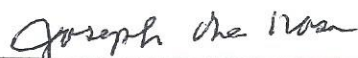
4th. The adopted Budget is authorized to be advertised by publishing at least once in a newspaper at least 7 days prior to the annual election.

5th. This resolution is adopted in compliance with N.J.S.A. 40A: 14-78.2 et al.

Dated: January 7, 2020

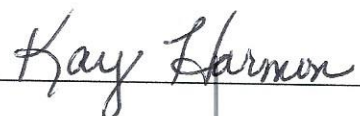


CHAIRMAN



SECRETARY

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE RESOLUTION ADOPTED BY GLOUCESTER TOWNSHIP FIRE DISTRICT NO. 5 AT A MEETING HELD ON January 7, 2020.



Kay Harmon, Recording Secretary

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Resolution 2020-2 Regarding Procedures for the Adoption of the Fire District Budget

WHEREAS, N.J.S.A. 40:14-78.2, establishes certain procedures that must be followed by Fire Districts in the adoption of a budget, and

WHEREAS, said New Jersey Statute requires the passing of a resolution declaring that the conditions set forth in the statute have been met.

NOW THEREFORE, It is herein resolved and approved as follows:

1st. The Board of Fire Commissioners have introduced in writing a proposed, said introduction and first reading and approval was given not later than 60 days prior to the annual election to be held pursuant to N.J.S.A. 40A:14-72.

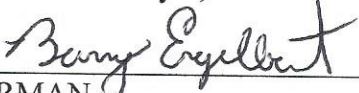
2nd. The Board of Fire Commissioners then set a time and place for the holding of a public hearing on the budget, which time and place, and notice of the availability of copies of the budget, was published at least 10 days prior to the hearing, and notice posted in a public place one week prior to the said hearing.


3rd. The public hearing and second reading of the budget was adopted at the second reading, all of which was not later than 25 days prior to the annual election.

4th. The adopted budget is authorized to be advertised by publishing at least once in a newspaper at least 7 days prior to the annual election.

5th. This resolution is adopted in compliance with N.J.S.A. 40:14-78.2 et al.

DATED: January 7, 2020


CHAIRMAN


SECRETARY

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE RESOLUTION ADOPTED BY GLOUCESTER TOWNSHIP FIRE DISTRICT NO. 5 AT A MEETING HELD ON January 7, 2020.


Kay Harmon, Recording Secretary