

# **Board of Fire Commissioners**

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

## **Regular Meeting Agenda**

**September 1, 2020**

### **I. (A) Call to Order**

This meeting of the Board of Fire Commissioners, Gloucester Township Fire District #5 has been properly advertised in the Courier Post and posted at the Gloucester Township Municipal Building and this fire station. This meeting is being held in accordance with the Open Public Meeting Law NJSA 10:4-6 through 10:4-21.

### **(B) Pledge of Allegiance**

### **(C) Roll Call**

Commissioner DeRosa  
Commissioner Lloyd  
Commissioner Moran  
Commissioner Rinaldi  
Chairman Engelbert  
Solicitor Carlamere

### **II. Treasurer's Report** - Submission of bills for the month of September in the amount of **\$ 24,980.72** which includes \$ 4,600.00 for TD Bank Debt Service Interest.

### **III. Minutes**- Motion to approve the minutes for the month of August.

### **IV. Clerk's Report-**

### **V. Career Report-(attached)**

### **VI. Fire Marshall's Report- (attached)**

### **VII. Chief's Report-**

### **VIII. President's Report-**

### **IX. Commissioners' Report-**

### **X. Public Portion-**

(If needed)

RESOLUTION TO EXCLUDE THE PUBLIC FROM DISCUSSION OF EXEMPTED SUBJECT MATTER AT A REGULAR OR SPECIAL SESSION OF THE BOARD OF FIRE COMMISSIONERS, GLOUCESTER TOWNSHIP FIRE DISTRICT #5, PURSUANT TO N.J.S.A. 10.4-6 ET SEQ OF THE OPEN PUBLIC MEETINGS ACT.

Adjournment

**NEXT MEETING – October 6, 2020**

**6:30 Workshop**

**7:00 Meeting**

9:52 AM

09/01/20

Accrual Basis

## BOFC, Gloucester Twp Fire Dist.5

## CHECK REGISTER

September 1, 2020

Type	Date	Num	Name	Memo	Account	Amount
Sep 1, 20						
Bill Pmt -Check	09/01/2020	439	AQUA NEW JERS...	00100335007...	10008 · The Bank o...	-113.56
Bill Pmt -Check	09/01/2020	440	ATLANTIC CITY EL...	5501 1970 104	10008 · The Bank o...	-1,262.66
Bill Pmt -Check	09/01/2020	441	CANNON FINANCI...	138365	10008 · The Bank o...	-232.04
Bill Pmt -Check	09/01/2020	442	COMCAST	8499 05 149 ...	10008 · The Bank o...	-199.68
Bill Pmt -Check	09/01/2020	443	EAI	Invoice 12501	10008 · The Bank o...	-4,842.41
Bill Pmt -Check	09/01/2020	444	ED'S RENTAL	invoice 85282	10008 · The Bank o...	-299.90
Bill Pmt -Check	09/01/2020	445	GOLD MEDAL ENV...	Acct 234484	10008 · The Bank o...	-259.50
Bill Pmt -Check	09/01/2020	446	HORIZON BLUE C...	859335638	10008 · The Bank o...	-482.93
Bill Pmt -Check	09/01/2020	447	JSR GENERATOR ...	invoice JSR ...	10008 · The Bank o...	-280.00
Bill Pmt -Check	09/01/2020	448	KEN BONK	medical reim...	10008 · The Bank o...	-91.00
Bill Pmt -Check	09/01/2020	449	McNeil & Company ...	11VLF8149702	10008 · The Bank o...	-7,860.20
Bill Pmt -Check	09/01/2020	450	MES-PA	invoice IN148...	10008 · The Bank o...	-130.00
Bill Pmt -Check	09/01/2020	451	MONSTER STOMP...	service on 8/...	10008 · The Bank o...	-610.00
Bill Pmt -Check	09/01/2020	452	NFPA	Rich Donato I...	10008 · The Bank o...	-175.00
Bill Pmt -Check	09/01/2020	453	NOT JUST PIZZA	60701	10008 · The Bank o...	-283.78
Bill Pmt -Check	09/01/2020	454	PINE HILL HARDW...	invoice 030324	10008 · The Bank o...	-9.96
Bill Pmt -Check	09/01/2020	455	Portable Defense, L...	invoice LT820	10008 · The Bank o...	-337.14
Bill Pmt -Check	09/01/2020	456	SOUTH JERSEY G...	8641030000	10008 · The Bank o...	-1,142.50
Bill Pmt -Check	09/01/2020	457	TD Bank	debt service i...	10008 · The Bank o...	-4,600.00
Bill Pmt -Check	09/01/2020	458	TOWNSHIP OF GL...	invoice PW2...	10008 · The Bank o...	-508.25
Bill Pmt -Check	09/01/2020	459	VERIZON WIRELE...	Acct 742262...	10008 · The Bank o...	-754.03
Bill Pmt -Check	09/01/2020	460	VIRTUA MEDICAL ...	invoice 0015...	10008 · The Bank o...	-309.65
Bill Pmt -Check	09/01/2020	461	WB MASON	C1123372	10008 · The Bank o...	-196.53
						-24,980.72

Sep 1, 20



# **Board of Fire Commissioners**

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

## **Regular Meeting Minutes**

**September 1, 2020**

- I.** The meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm with the Pledge of Allegiance to the flag.

Roll Call: Present: Commissioner DeRosa, Commissioner Lloyd, Commissioner Moran, Commissioner Rinaldi, Chairman Engelbert, Solicitor Carlamere.

- II. Treasurer's Report-** Commissioner DeRosa submitted bills for the month of September in the amount of \$24,980.72 which includes \$ 4,600.00 to TD Bank Debt Service Interest. Motion to approve was made by Commissioner DeRosa, seconded by Commissioner Rinaldi. Roll Call: 5-0 Motion Carried

- III. Minutes -**A motion to approve the minutes for the month of August was made by Commissioner Rinaldi; seconded by Commissioner Moran. Roll Call: 5-0 Motion carried.

- IV. Clerks Report -** Clerk Harmon reported the Bank Reconciliations are completed for the month of July.

- V. Career Report- (attached)**

- VI. Fire Marshal's Report- (attached)**

- VII. Chief's Report- (attached)** Chief Goins is looking into pricing for Class A uniforms for 3 personnel. Chairman Engelbert stated being on state contract is not always the cheapest and that he will give Chief the name of another business to get a quote. The Board approved the purchase of a lap top for Chief's truck and Squad 85.

- VIII. Commissioners' Report -**

**Commissioner DeRosa** asked how Ken Bonk was doing since his recent surgery. Commissioner DeRosa commended everyone for doing a good job with COVID and that Saturday crew is doing a good job.

**Commissioner Moran** reported that he received a note in his mailbox about the Quint having a transmission issue. Commissioner Moran said it is not a transmission issue that it's a driver issue.

**Commissioner Rinaldi** -nothing

**Commissioner Lloyd** -nothing

**Commissioner Engelbert** reported the kitchen looks great and the Granite Countertops were measured and should be installed shortly.

- IX. Executive Session:** Commissioner Engelbert asked for a motion for the Board to go into Executive Session to discuss a Personnel Issue. Chairman Rinaldi made a motion at 7:15pm, seconded by Commissioner Lloyd. Roll Call: 5-0 Motion Carried.

Return from Executive Session at 7:22pm. No Action Taken on the Personnel Issue.

**XIII. Public Portion - NONE**

**Adjournment-** Motion to adjourn was made Commissioner DeRosa; seconded by Commissioner Rinaldi. All in favor. Motion carried.

Meeting was adjourned at 7:26pm.

Respectfully Submitted

A handwritten signature in cursive script that reads "Kay Harmon".

Kay Harmon,  
Recording Secretary

## SEPTEMBER 2020 GTFD5 CAREER REPORT

1. FM85, 859, and 858 have been repaired.
2. Squad 85 #3 crosslay was repaired and the lightbar was ordered.
3. There will be a drive by for the residents of Elmwood Hills on September 2<sup>nd</sup>  
at 12:30. A piece of apparatus is requested.
4. The building has numerous water leaks. The gym is especially bad.
5. The restrooms need to be cleaned daily.

# *Bureau of Fire Prevention*

## **FIRE DISTRICT 5**

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*Gloucester Township  
1781 Sicklerville Rd  
Sicklerville, New Jersey 08081  
Phone: (609) 228-0678  
Fax: (609) 374-0424*

### **SEPTEMBER 2020 GTFD5 BUREAU OF FIRE PREVENTION REPORT**

1. Fire prevention materials have been ordered.
2. FM's vehicle has been serviced.
3. "C" Platoon will be conducting fire prevention at the 2 day cares within district via social distance.
4. Business inspections are back on schedule.
5. Smoke/Co inspections are still via affidavit.
6. ESP will be going to the cloud. The new invoice for the service was submitted.
7. FM85's computer is in need of replacing as per our IT department.



Date	Business/Payor Name	ID/Fee Type	Invoice	Check Number	Check Amt.	Daily Total	MTD Totals	YTD Total
08/03/2020	NJ Renovations LLC	SMOKE DETECTOR		1180	\$ 35.00			
08/03/2020	NJ Renovations LLC	SMOKE DETECTOR		1180	\$ 35.00			
08/03/2020	Robert & Consuela Baumeister	SMOKE DETECTOR		5521	\$ 35.00			
08/03/2020	Lewis & Jill Gilbert	SMOKE DETECTOR		219	\$ 35.00			
08/03/2020	Gina Smith	SMOKE DETECTOR		110	\$ 35.00			
08/03/2020	Lisa Jones	SMOKE DETECTOR		485	\$ 35.00			
08/03/2020	Michael Kovalchek	SMOKE DETECTOR		1423	\$ 35.00			
08/03/2020	Jacob Sikkema	SMOKE DETECTOR		209	\$ 35.00			
08/03/2020	ProTrent Properties	SMOKE DETECTOR		1608	\$ 35.00			
08/03/2020	Dorrace LLC	SMOKE DETECTOR		686	\$ 35.00	\$ 350.00		
08/05/2020	VK Property LLC	SMOKE DETECTOR		235	\$ 35.00	\$ 35.00		
08/10/2020	Michael J Bartolino	SMOKE DETECTOR		4100	\$ 35.00			
08/10/2020	Curtis A Smith	SMOKE DETECTOR		737	\$ 35.00			
08/10/2020	Lisa Flick	SMOKE DETECTOR		573	\$ 35.00			
08/10/2020	Timothy Nutter	SMOKE DETECTOR		money order	\$ 35.00			
08/10/2020	Jacquelyn S Jamrogowicz	SMOKE DETECTOR		168	\$ 35.00			
08/10/2020	F 45	B 242	20-0918	107	\$ 58.00	\$ 233.00		
08/16/2020	Famous Johnny LLC	SMOKE DETECTOR		1302	\$ 35.00	\$ 35.00		
08/18/2020	Augello Team LLC	SMOKE DETECTOR		274	\$ 35.00			
08/18/2020	Cathy A Markel	SMOKE DETECTOR		132	\$ 35.00			
08/18/2020	Laura M McLarty	SMOKE DETECTOR		151	\$ 35.00			
08/18/2020	Attaya Capital LLC	SMOKE DETECTOR		101	\$ 35.00			
08/18/2020	Victoria Ann Carmichael	SMOKE DETECTOR		2943	\$ 35.00			
08/18/2020	Minnie Lott	SMOKE DETECTOR		1014	\$ 35.00			
08/18/2020	Loretha Jarido	SMOKE DETECTOR		180	\$ 35.00			
08/18/2020	Joshua Evans	SMOKE DETECTOR		344	\$ 35.00	\$ 280.00		
08/24/2020	Xtreme Dimension	SMOKE DETECTOR		2233	\$ 35.00			
08/24/2020	Lions Share Investments	SMOKE DETECTOR		115	\$ 35.00			
08/24/2020	RNS Property Management LLC	SMOKE DETECTOR		889	\$ 35.00			
08/24/2020	Norine McLean	SMOKE DETECTOR		1243	\$ 35.00			
08/24/2020	Kimberly Mehaffey	SMOKE DETECTOR		2467	\$ 35.00	\$ 175.00		
08/25/2020	Shasha's Creole Kitchen	B249	20-0991	1047	\$ 58.00	\$ 58.00		
08/30/2020	David Thompson	SMOKE DETECTOR		375	\$ 35.00			
08/30/2020	Christian Harris	SMOKE DETECTOR		7963	\$ 35.00			
08/30/2020	Augello Team LLC	SMOKE DETECTOR		280	\$ 35.00			
08/30/2020	Michelle A Oppedisano	SMOKE DETECTOR		761	\$ 35.00	\$ 140.00	\$ 1,306.00	\$ 15,008.00

Fee receipts by type of fee:

SMOKE DETECTOR	34	\$ 1,190.00
Registration	2	\$ 116.00
Total for the period	36	\$ 1,306.00

# Lambs Terrace Volunteer Fire Company #1

1781 Sicklerville Road Sicklerville, New Jersey 08081

Phone: (856) 227-2343

Website: lambsfire.com

Brandon Moreno, President

Kevin Goins, Fire Chief

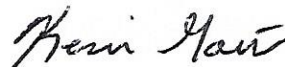
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9/1/2020

## Chief Report.

1. Will be setting date with Fail Safe
2. Air compressor for packs serviced
3. Flow test done on all air packs.
4. Have price for two new tablets.
5. Looking into getting price for Class A for three personal.
6. Turn out gear was order
7. What is the board doing about basement water leak and roof leak
8. What is the board doing about fob system can't keep track of who  
Coming into building
9. Looking into getting station wear for Saturday so everyone looks  
The same.

Kevin Goins Fire Chief



## EXECUTIVE BOARD MEMBERS

Vice President: Dave Perone, Treasurer: Gerard Sprinitis,  
Recording Secretary: Pete Carosiello