

# BOARD OF FIRE COMMISSIONERS

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

## Re-Organization Meeting Agenda

March 2, 2021

### I. Call to Order

- (A) This meeting of the Board of Fire Commissioners, Gloucester Township Fire District #5 has been properly advertised in the Courier Post and posted at the Gloucester Township Municipal Building and this fire station. This meeting is being held in accordance with the Open Public Meeting Law NJSA 10:4-6 through 10:4-21.
- (B) Pledge of Allegiance
- (C) Roll Call:
  - Commissioner Moran
  - Commissioner DeRosa
  - Commissioner Lloyd
  - Commissioner Rinaldi
  - Chairman Engelbert
  - Solicitor Carlamere

### II. Introduction of Resolutions

- 2021-4** Designation of Meeting Dates for 2021-2022
- 2021-5** Appointment of Auditor
- 2021-6** Appointment of Bank & Newspaper
- 2021-7** Appointment of Solicitor/Attorney
- 2021-8** Appointment of Board Clerks and Recording Secretary
- 2021-9** Appointment of Accountant/CPA
- 2021-10** Appointment of Fire Official
- 2021-11** Appointment of Deputy Fire Official
- 2021-12** Appointment of Insurance Consultant
- 2021-13** Shared Service Agreement

### III. Treasurer's Report – Submission of the bills for the month of **February** in the amount of **\$112,272.39** which includes \$60,732.11 for PNC Equipment Finance and \$34,121.40 for Hydrants.

Submission of the bills for the month of **March** in the amount of **\$ 114,865.09** which includes \$ 104,600.00 for TD Bank Wealth.

**IV. Minutes** – Motion to approve the minutes for the month of January.

**V. Clerk's Report**

**VI. Career Report**

**VII. Fire Marshal's Report**

**VIII. Chief's Report**

**IX. President's Report**

**X. Commissioner's Report**

**XI. Public Portion**

**(If needed)**

**RESOLUTION TO EXCLUDE THE PUBLIC FROM DISCUSSION OF  
EXEMPTED SUBJECT MATTER AT A REGULAR OR SPECIAL SESSION OF  
THE BOARD OF FIRE COMMISSIONERS, GLOUCESTER TOWNSHIP FIRE  
DISTRICT NO. 5, PURSUANT TO N.J.S.A. 10.4-6 ET SEQ OF THE OPEN  
PUBLIC MEETINGS ACT.**

**XIV. Adjournment**

**NEXT MEETING:**

**April 6, 2021**

**6:30 Workshop**

**7:00 Meeting**



# Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

## Resolution 2021-4

### Designation of Meeting Dates

**WHEREAS**, the Gloucester Township Fire District No.5 Board of Fire Commissioners has determined to set regular scheduled meetings for the year 2021.

**NOW THEREFORE** it is herein resolved and approved that the following is the schedule of meetings for the year 2021 and initial 2022. All regular meetings will begin at 7:00 p.m.

#### REGULAR MEETINGS

April 6, 2021

May 4, 2021

June 1, 2021

July 6, 2021

August 3, 2021

September 7, 2021

October 5, 2021

November 2, 2021

December 7, 2021

December 28, 2021 Special End of Year Meeting 6:00 PM

January 4, 2022

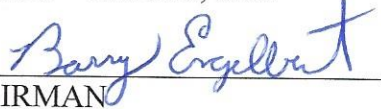
February 1, 2022

March 1, 2022 Annual Reorganization Meeting

#### WORKSHOP MEETINGS

All Workshop Meetings will be conducted one half hour prior (6:30 p.m.) to the regular meeting date.

DATED: March 2, 2021

  
CHAIRMAN

  
SECRETARY

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE RESOLUTION ADOPTED BY GLOUCESTER TOWNSHIP FIRE DISTRICT NO. 5 AT A MEETING HELD ON March 2, 2021.

  
Kay Harmon, Recording Secretary

**Board of Fire Commissioners**  
Gloucester Township Fire District No. 5  
Lambs Terrace Fire Company  
**Resolution 2021-5**  
**Appointment of Fire District's Auditor**

**WHEREAS**, there exists a need for AUDIT Services for the Gloucester Township Fire District No. 5, and

**WHEREAS**, funds are available for this service, and

**WHEREAS**, the Board has determined that BOWMAN AND COMPANY meets the requirement established by the Board of Fire Commissioners.


**WHEREAS**, said professional appointment is not subject to N.J.S.A. 19:44A-20, as the appointment is not in excess of \$17,500.00.

**NOW THEREFORE**, be it resolved by the Gloucester Township District No. 5 Board of Fire Commissioners as follows:

That BOWMAN AND COMPANY, be and is hereby appointed AUDITOR to perform the services required by the Board, and to receive such compensation as may be reasonable for such services.

DATED: March 2, 2021

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
SECRETARY

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE  
RESOLUTION ADOPTED BY GLOUCESTER TOWNSHIP FIRE DISTRICT NO. 5  
AT A MEETING HELD ON MARCH 2, 2021

  
\_\_\_\_\_  
Kay Harmon, Recording Secretary



# **Board of Fire Commissioners**

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

## **Resolution 2021-6**

### **Appointment of Fire District's Bank & Newspaper**

**WHEREAS**, the Gloucester Township Fire District No.5 Board of Fire Commissioners wishes to appoint a bank and newspaper for 2021 and

**WHEREAS**, the Board wishes to appoint **The Bank of Princeton** as its bank for 2021,

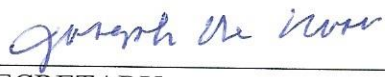
**WHEREAS**, the Board wishes to designate the **Courier-Post** as its official newspaper for 2021,

**NOW THEREFORE**, it is resolved that the Board of Fire Commissioners hereby designates **The Bank of Princeton** as its official bank for 2021,

**BE IT FURTHER RESOLVED** by the Gloucester Township Fire District No. 5 Board of Fire Commissioners that it designates the **Courier-Post** as the official newspaper for 2021.

DATED: March 2, 2021

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
SECRETARY

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE RESOLUTION ADOPTED BY GLOUCESTER TOWNSHIP FIRE DISTRICT NO. 5 AT A MEETING HELD ON March 2, 2021.

  
\_\_\_\_\_  
Kay Harmon, Recording Secretary

# **Board of Fire Commissioners**

**Gloucester Township Fire District No. 5**

**Lambs Terrace Fire Company**

## **Resolution 2021-7**

### **Appointment of Fire District's Solicitor/Attorney**

**WHEREAS**, there exists a need for ATTORNEY services, and

**WHEREAS**, Funds are available for this service, and

**WHEREAS**, the local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for professional services licensed and regulated by law, without competitive bids be adopted and publicly advertised.

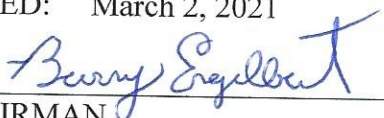
**WHEREAS**, said contract for professional services is not subject to the provisions of N.J.S.A. 19:44a-20.4 et seq. as said contract is valued less than \$17,500.00 and

**NOW THEREFORE**, be it resolved by the Board of Fire Commissioners as follows:

1. That DAVID F. CARLAMERE, ESQ., be and is hereby appointed to provide ATTORNEY services for the Board of Fire Commissioners for the fiscal year, to perform the professional services required by the Board, and to receive such compensation as may be responsible for such services.
2. This contract is awarded without competitive bids as a "Professional Service" under the provisions of the Local Public Contracts law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be published as required by law.

DATED: March 2, 2021

  
CHAIRMAN

  
SECRETARY

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE RESOLUTION ADOPTED BY GLOUCESTER TOWNSHIP FIRE DISTRICT NO. 5 AT A MEETING HELD ON March 2, 2021.

  
Kay Harmon, Recording Secretary

# Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

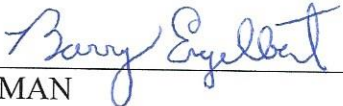
## Resolution 2021-8 Appointment of Fire District Board Clerks

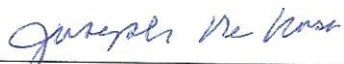
**WHEREAS**, the Gloucester Township Fire District No. 5 Board of Fire Commissioners wishes to appoint the Board Clerks and Recording Secretary for 2021 and

**WHEREAS**, the Board wishes to appoint Kay Harmon and Barbara Moore as its Board Clerks for 2021,

**NOW THEREFORE**, it is resolved that the Board of Fire Commissioners hereby appoints Kay Harmon and Barbara Moore as its Board Clerks for 2021.

DATED: March 2, 2021

  
CHAIRMAN

  
SECRETARY

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE  
RESOLUTION ADOPTED BY GLOUCESTER TOWNSHIP FIRE DISTRICT NO. 5  
AT A MEETING HELD ON MARCH 2, 2021.

  
Kay Harmon, Recording Secretary

# **Board of Fire Commissioners**

Gloucester Township Fire District No. 5  
Lambs Terrace Fire Company

## **Resolution 2021-9 Appointment of Fire District's Accountant/CPA**

**WHEREAS**, the Gloucester Township Fire District No.5 Board of Fire Commissioners wishes to appoint an Account/CPA for 2021,

**WHEREAS**, the Board wishes to appoint Vince Passarella as its Accountant/CPA for 2021.

**NOW THEREFORE**, it is resolved that the Board of Fire Commissioners hereby appoints Vincent Passarella as its Accountant/CPA for 2021.

DATED: March 2, 2021

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
SECRETARY

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE RESOLUTION ADOPTED BY GLOUCESTER TOWNSHIP FIRE DISTRICT NO. 5 AT A MEETING HELD ON March 2, 2021.

  
\_\_\_\_\_  
Kay Harmon, Recording Secretary



# Board of Fire Commissioners

Gloucester Fire District No. 5

Lambs Terrace Fire Company

## Resolution 2021-10

### Appointment of Fire Official

**WHEREAS**, The Gloucester Township Fire District No. 5 Board of Fire Commissioners wishes to appoint a Fire Official for 2021, and

**WHEREAS**, the Board wishes to appoint **Richard Donato** as the Fire Official for 2021.

**NOW THEREFORE** it is herein resolved that the Board of Fire Commissioners hereby appoints **Richard Donato** as the Fire Official for 2021.

Dated: March 2, 2021

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
SECRETARY

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE  
RESOLUTION ADOPTED BY GLOUCESTER TOWNSHIP FIRE DISTRICT NO. 5  
AT A MEETING HELD ON March 2, 2021.

  
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Kay Harmon, Recording Secretary

# **Board of Fire Commissioners**

Gloucester Fire District No. 5  
Lambs Terrace Fire Company

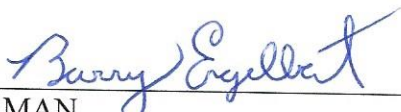
## **Resolution 2021-11 Appointment of Deputy Fire Official**

**WHEREAS**, The Gloucester Township Fire District No. 5 Board of Fire Commissioners wishes to appoint a Deputy Fire Official for 2021, and

**WHEREAS**, the Board wishes to appoint **Steven Schwegel** as the Deputy Fire Official for 2021.

**NOW THEREFORE** it is herein resolved that the Board of Fire Commissioners hereby appoints **Steven Schwegel** as the Deputy Fire Official for 2021.

Dated: March 2, 2021

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
SECRETARY

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE  
RESOLUTION ADOPTED BY GLOUCESTER TOWNSHIP FIRE DISTRICT NO. 5  
AT A MEETING HELD ON March 2, 2021.

  
\_\_\_\_\_  
Kay Harmon, Recording Secretary

**Board of Fire Commissioners**  
Gloucester Township Fire District No. 5  
Lambs Terrace Fire Company  
**Resolution 2021-12**  
**Appointment of Insurance Consultant**

**WHEREAS**, the Gloucester Township Fire District No.5 Board of Fire Commissioners has need of INSURANCE CONSULTANT Services for 2021 and

**WHEREAS**, funds are available for this service, and

**WHEREAS**, the local Public Contracts Law (N.J.S.A.40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for professional services, licensed and regulated by law, without competitive bids be adopted and publicly advertised.

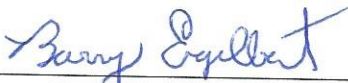
**WHEREAS**, said contract for professional services is not subject to the provisions of N.J.S.A. 19:44A-20.4 et seq. as said contract is valued less than \$17,500.00 and

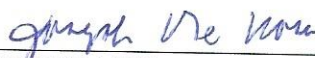
**NOW THEREFORE**, be it resolved by the Board of Fire Commissioners as follows:

1. That **BROWN AND BROWN**, be and is hereby appointed to provide INSURANCE services for the Board of Fire Commissioners for the fiscal year, to perform the professional services required by the Board, and to receive such compensation as may be responsible for such services.
2. This contract is awarded without competitive bids as a "Professional Service" under the provisions of the Local Public Contracts law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids.


**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be published as required by law.

DATED: March 2, 2021

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
SECRETARY

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE RESOLUTION ADOPTED BY GLOUCESTER TOWNSHIP FIRE DISTRICT NO. 5 AT A MEETING HELD ON March 2, 2021.

  
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Kay Harmon, Recording Secretary



# **Board of Fire Commissioners**

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

## **Resolution 2021-13**

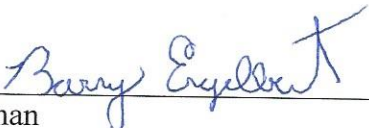
### **Shared Service Agreement with Township of Gloucester, for Fire Apparatus Maintenance and Repair Services**

**WHEREAS**, the Board of Fire Commissioners Fire District #5 of the Township of Gloucester has determined that entering into a shared service agreement with the Township of Gloucester for Fire Apparatus Maintenance and Repair Services can decrease cost and increase and or improve services, and

**WHEREAS**, The Township of Gloucester is in agreement with entering into a shared services agreement with Fire District #5 for Fire Apparatus Maintenance and Repair Services to be performed by the Gloucester Township Department of Public Works and

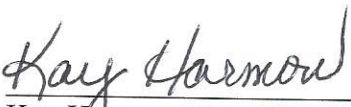
**WHEREAS**, the Uniform Shared Services Act (N.J.S.A 40A:65-1 et seq.) authorizes and empowers Fire District #5 and the Township of Gloucester to enter into this Agreement.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners, Fire District #5 of the Township of Gloucester that the Fire District is hereby authorized to enter into a municipal shared services agreement with the Township of Gloucester for Fire Apparatus Maintenance and Repair Services to Fire District #5 vehicles, a copy of which agreement to be placed on file and made a part hereof.

  
Chairman

  
Secretary

I hereby Certify that the above is a true and correct copy of a Resolution duly adopted by the Board of Fire Commissioners, Fire District #5 Township of Gloucester at its Regular Meeting of March 2, 2021.

  
Kay Harmon, Recording Secretary



10:50 AM

02/02/21

Accrual Basis

## BOFC, Gloucester Twp Fire Dist.5

## CHECK REGISTER

February 2, 2021

Type	Date	Num	Name	Memo	Account	Amount
Feb 2, 21						
Bill Pmt -Check	02/02/2021	576	AQUA NEW JERS...	00100335007...	10008 · The Bank o...	-76.09
Bill Pmt -Check	02/02/2021	577	AQUA NEW JERS...	000999087 0...	10008 · The Bank o...	-34,121.40
Bill Pmt -Check	02/02/2021	578	ATLANTIC CITY EL...	5501 1970 104	10008 · The Bank o...	-2,000.00
Bill Pmt -Check	02/02/2021	579	ATLANTIC COUNT...	invoice 202101	10008 · The Bank o...	-210.00
Bill Pmt -Check	02/02/2021	580	Camden County Co...	Bill # 295	10008 · The Bank o...	-250.00
Bill Pmt -Check	02/02/2021	581	CANNON FINANCI...	138365	10008 · The Bank o...	-201.00
Bill Pmt -Check	02/02/2021	582	COMCAST	8499 05 149 ...	10008 · The Bank o...	-402.28
Bill Pmt -Check	02/02/2021	583	COURIER POST	073737	10008 · The Bank o...	-83.56
Bill Pmt -Check	02/02/2021	584	DAVID F. CARLAM...	1st Qtr	10008 · The Bank o...	-1,198.75
Bill Pmt -Check	02/02/2021	585	FIRE & SAFETY S...		10008 · The Bank o...	-5,331.32
Bill Pmt -Check	02/02/2021	586	George W. Flinn	2021 medical...	10008 · The Bank o...	-245.00
Bill Pmt -Check	02/02/2021	587	GOLD MEDAL ENV...	Acct # 234484	10008 · The Bank o...	-219.50
Bill Pmt -Check	02/02/2021	588	HORIZON BLUE C...	859335638	10008 · The Bank o...	-965.86
Bill Pmt -Check	02/02/2021	589	Justin Mastalski	invoice 222	10008 · The Bank o...	-487.50
Bill Pmt -Check	02/02/2021	590	LAMBS TERRACE ...	lowe's reimbu...	10008 · The Bank o...	-153.46
Bill Pmt -Check	02/02/2021	591	MARGARET A. LE ...	office cleanin...	10008 · The Bank o...	-100.00
Bill Pmt -Check	02/02/2021	592	NICK ANGELOZZI	reimb Veridia...	10008 · The Bank o...	-171.34
Bill Pmt -Check	02/02/2021	593	NOT JUST PIZZA	lunch 1/9, 1/2...	10008 · The Bank o...	-146.83
Bill Pmt -Check	02/02/2021	594	Passarella Smarra ...	60151	10008 · The Bank o...	-2,000.00
Bill Pmt -Check	02/02/2021	595	PNC Equipment Fin...	invoice 1023...	10008 · The Bank o...	-60,732.11
Bill Pmt -Check	02/02/2021	596	Sicklerville Post Offi...	4 rolls of 100 ...	10008 · The Bank o...	-220.00
Bill Pmt -Check	02/02/2021	597	SOUTH JERSEY G...	8641030000	10008 · The Bank o...	-1,800.00
Bill Pmt -Check	02/02/2021	598	TOWNSHIP OF GL...	PW 2020-12	10008 · The Bank o...	-558.88
Bill Pmt -Check	02/02/2021	599	Township of Glouce...	invoice 6913	10008 · The Bank o...	-102.05
Bill Pmt -Check	02/02/2021	600	WB MASON	C1123372	10008 · The Bank o...	-495.46
Feb 2, 21						-112,272.39

9:39 AM

02/17/21

Accrual Basis

February 2, 2021

**BOFC, Gloucester Twp Fire Dist.5**  
**Profit & Loss Budget vs. Actual**  
**January through December 2021**

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
40300 Fire District Tax	0.00	1,737,784.20	-1,737,784.20	0.0%
40320 Interest Income	79.50	1,500.00	-1,420.50	5.3%
40351 LEA Rebates fr State	0.00	11,000.00	-11,000.00	0.0%
40360 UFSA Penalties & Fine	0.00	500.00	-500.00	0.0%
40365 UFSA Permits	0.00	3,000.00	-3,000.00	0.0%
40370 UFSA NLH Fees	0.00	9,500.00	-9,500.00	0.0%
40375 UFSA Smoke Detector Fee	1,140.00	5,000.00	-3,860.00	22.8%
40391 Unrestricted Fund Bal	0.00	146,954.00	-146,954.00	0.0%
<b>Total Income</b>	<b>1,219.50</b>	<b>1,915,238.20</b>	<b>-1,914,018.70</b>	<b>0.1%</b>
<b>Gross Profit</b>	<b>1,219.50</b>	<b>1,915,238.20</b>	<b>-1,914,018.70</b>	<b>0.1%</b>
<b>Expense</b>				
60100 Personnel Director	5,719.34	34,316.00	-28,596.66	16.7%
60101 Treasurer	986.00	6,316.00	-5,330.00	15.6%
60102 Other Commissioners	1,172.00	13,248.00	-12,076.00	8.8%
60103 Clerk Salary	1,059.52	10,000.00	-8,940.48	10.6%
60104 Mechanic	0.00	20,000.00	-20,000.00	0.0%
60106 Firefighter SS	14,624.00	95,059.00	-80,435.00	15.4%
60109 Operations OT	8,306.02	25,000.00	-16,693.98	33.2%
60111 Alternates & Subs	4,066.50	25,500.00	-21,433.50	15.9%
60112 Firefighter KB	14,915.20	96,949.00	-82,033.80	15.4%
60115 Fire Fighter GF	14,793.60	96,153.00	-81,359.40	15.4%
60116 Firefighter JR	14,300.80	92,965.00	-78,664.20	15.4%
60117 Fire Official RD	14,873.60	96,676.00	-81,802.40	15.4%
60118 Administrator	0.00	10,000.00	-10,000.00	0.0%
60119 Health Ins Opt Out	2,500.00	10,000.00	-7,500.00	25.0%
60151 Accountant	2,000.00	8,000.00	-6,000.00	25.0%
60152 Solicitor	1,198.75	5,600.00	-4,401.25	21.4%
60153 Comm-Secretary	686.00	4,000.00	-3,314.00	17.2%
60201 Pers admin	0.00	4,462.00	-4,462.00	0.0%
60202 FICA Admin	0.00	6,324.00	-6,324.00	0.0%
60205 Medical Ins. Admin	5,460.92	30,996.00	-25,535.08	17.6%
60206 Dental/Vision Admin	197.14	1,183.00	-985.86	16.7%
60301 PERS Operations	0.00	11,967.00	-11,967.00	0.0%
60302 Police & Fire Operations	0.00	131,740.00	-131,740.00	0.0%
60303 FICA Operations	7,993.68	45,000.00	-37,006.32	17.8%
60304 NJUC Operations	1,073.39	8,000.00	-6,926.61	13.4%
60305 Worker's Comp Operations	0.00	46,000.00	-46,000.00	0.0%
60306 Medical Ins Operations	15,569.34	87,936.00	-72,366.66	17.7%
60307 Dental/Vision--Operation	1,151.50	4,447.00	-3,295.50	25.9%
60308 Medical Ins. Retirees	6,865.00	36,930.91	-30,065.91	18.6%
60401 Election	0.00	1,700.00	-1,700.00	0.0%
60501 Insurance	0.00	48,000.00	-48,000.00	0.0%
60601 Memberships & Dues	135.00	3,000.00	-2,865.00	4.5%
60701 Office Expense	1,669.69	15,000.00	-13,330.31	11.1%
60801 Professional Fees	0.00	23,000.00	-23,000.00	0.0%
60901 Travel Expense	0.00	1,000.00	-1,000.00	0.0%
62001 Reimbursements	0.00	8,000.00	-8,000.00	0.0%
62200 Advertising	83.56	1,000.00	-916.44	8.4%
62300 Mtce & Repr Bldgs & Groun	611.27	44,000.00	-43,388.73	1.4%
62401 Fire Co. Rental	0.00	15,000.00	-15,000.00	0.0%
62403 Hydrant Rental	34,121.40	140,000.00	-105,878.60	24.4%
62500 Training & Education	460.00	20,000.00	-19,540.00	2.3%
62600 Uniforms	0.00	16,999.94	-16,999.94	0.0%
62700 Utilities	5,254.85	39,000.00	-33,745.15	13.5%
62800 Mtce & Rpr Vehicles	5,992.25	45,000.00	-39,007.75	13.3%
62850 Mtce & Rpr Fire Equip	47.17	5,000.00	-4,952.83	0.9%
62900 Mtce & Rpr Gear	0.00	4,000.00	-4,000.00	0.0%
63100 Purchase Fire Equipment	0.00	48,000.00	-48,000.00	0.0%
63200 Radios	0.00	10,000.00	-10,000.00	0.0%
63300 Purchase FF Gear	171.34	16,000.00	-15,828.66	1.1%
63400 Computer	0.00	14,500.00	-14,500.00	0.0%
63500 Other Non-Bondable Assets	0.00	6,500.00	-6,500.00	0.0%

9:39 AM

02/17/21

Accrual Basis

**BOFC, Gloucester Twp Fire Dist.5**  
**Profit & Loss Budget vs. Actual**  
 January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
63600 SFS Grant Expenditure	0.00	1,938.00	-1,938.00	0.0%
63700 Fire Prevention	0.00	8,780.00	-8,780.00	0.0%
63800 Fire Off-FSA Rev Suppo	0.00	1,220.00	-1,220.00	0.0%
63810 FSA Clerk	2,660.80	15,000.00	-12,339.20	17.7%
64100 Cap Lease-Principal	47,842.00	49,502.00	-1,660.00	96.6%
64200 Cap Lease-Interest	12,890.11	11,230.00	1,660.11	114.8%
64201 Bond Principal	0.00	100,000.00	-100,000.00	0.0%
64202 Bond Interest	0.00	6,900.00	-6,900.00	0.0%
64400 FSA Suppression	0.00	1,200.00	-1,200.00	0.0%
66000 Payroll Expenses	0.00			
60120 · Fire Fighter NA	6,844.80	44,500.00	-37,655.20	15.4%
60121 · Fire Fighter-New 2020	0.00	42,500.00	-42,500.00	0.0%
60154 · Secretary-JT	0.00	4,000.00	-4,000.00	0.0%
60155 · Secretary Subs	0.00	4,000.00	-4,000.00	0.0%
65600 · Garage Doors	0.00	35,000.00	-35,000.00	0.0%
<b>Total Expense</b>	<b>258,296.54</b>	<b>1,915,237.85</b>	<b>-1,656,941.31</b>	<b>13.5%</b>
<b>Net Income</b>	<b>-257,077.04</b>	<b>0.35</b>	<b>-257,077.39</b>	<b>-73,450,582.9%</b>



10:32 AM

## BOFC, Gloucester Twp Fire Dist.5

03/02/21

## CHECK REGISTER

Accrual Basis

March 2, 2021

Type	Date	Num	Name	Memo	Account	Amount
Mar 2, 21						
Transfer	03/02/2021			Funds Transf...	10008 The Bank o...	-923.66
Transfer	03/02/2021			Funds Transf...	10008 The Bank o...	-4,140.36
Bill Pmt -Check	03/02/2021	601	AQUA NEW JERS...	00100335007...	10008 The Bank o...	-76.09
Bill Pmt -Check	03/02/2021	602	ATLANTIC CITY EL...	5501 1970 104	10008 The Bank o...	-847.03
Bill Pmt -Check	03/02/2021	603	Auto Zone, Inc	Invoice # 677...	10008 The Bank o...	-67.47
Bill Pmt -Check	03/02/2021	604	BURLINGTON CO...	Invoice 7352	10008 The Bank o...	-295.00
Bill Pmt -Check	03/02/2021	605	CANNON FINANCI...	138365	10008 The Bank o...	-116.00
Bill Pmt -Check	03/02/2021	606	COMCAST	8499 05 149 ...	10008 The Bank o...	-202.59
Bill Pmt -Check	03/02/2021	607	COURIER POST	073737	10008 The Bank o...	-81.80
Bill Pmt -Check	03/02/2021	608	ED'S RENTAL	Invoice 94144	10008 The Bank o...	-43.95
Bill Pmt -Check	03/02/2021	609	GOLD MEDAL ENV...	Acct 234484	10008 The Bank o...	-434.00
Bill Pmt -Check	03/02/2021	610	HORIZON BLUE C...	859335638	10008 The Bank o...	-482.93
Bill Pmt -Check	03/02/2021	611	IRON COMPASS M...	Invoice 5362	10008 The Bank o...	-1,100.00
Bill Pmt -Check	03/02/2021	612	KATHRYN HARMON	2021 Petty C...	10008 The Bank o...	-954.12
Bill Pmt -Check	03/02/2021	613	MARGARET A. LE ...	office cleanin...	10008 The Bank o...	-100.00
Bill Pmt -Check	03/02/2021	614	MID-ATLANTIC FIR...	Invoice 21-224	10008 The Bank o...	-348.50
Bill Pmt -Check	03/02/2021	615	MONSTER STOMP...	1st Qtr Exter...	10008 The Bank o...	-175.00
Bill Pmt -Check	03/02/2021	616	NICK ANGELOZZI	Medical/Dent...	10008 The Bank o...	-43.60
Bill Pmt -Check	03/02/2021	617	NJ State Assoc. of ...	2021 Annual ...	10008 The Bank o...	-300.00
Bill Pmt -Check	03/02/2021	618	NOT JUST PIZZA	lunch on 2/6, ...	10008 The Bank o...	-130.78
Bill Pmt -Check	03/02/2021	619	SOUTH JERSEY G...	8641030000	10008 The Bank o...	-900.00
Bill Pmt -Check	03/02/2021	620	TD Bank	Debt Service/...	10008 The Bank o...	-104,600.00
Bill Pmt -Check	03/02/2021	621	V. E. RALPH & SO...	invoice 4144...	10008 The Bank o...	-1,336.66
Bill Pmt -Check	03/02/2021	622	VERIZON WIRELE...	Acct # 74226...	10008 The Bank o...	-1,588.16
Bill Pmt -Check	03/02/2021	623	WB MASON	C1123372	10008 The Bank o...	-523.76
Bill Pmt -Check	03/02/2021	624	WIRELESS ELECT...	invoice C21Z...	10008 The Bank o...	-117.65

Mar 2, 21

~~110,929.11~~

114,865.09



10:31 AM

03/02/21

Accrual Basis

March 2, 2021

**BOFC, Gloucester Twp Fire Dist.5**  
**Profit & Loss Budget vs. Actual**  
**January through December 2021**

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
40300 Fire District Tax	0.00	1,737,784.20	-1,737,784.20	0.0%
40320 Interest Income	82.56	1,500.00	-1,417.44	5.5%
40351 LEA Rebates fr State	0.00	11,000.00	-11,000.00	0.0%
40360 UFSA Penalties & Fine	0.00	500.00	-500.00	0.0%
40365 UFSA Permits	0.00	3,000.00	-3,000.00	0.0%
40370 UFSA NLH Fees	0.00	9,500.00	-9,500.00	0.0%
40375 UFSA Smoke Detector Fee	1,685.00	5,000.00	-3,315.00	33.7%
40391 Unrestricted Fund Bal	0.00	146,954.00	-146,954.00	0.0%
<b>Total Income</b>	<b>1,767.56</b>	<b>1,915,238.20</b>	<b>-1,913,470.64</b>	<b>0.1%</b>
<b>Gross Profit</b>	<b>1,767.56</b>	<b>1,915,238.20</b>	<b>-1,913,470.64</b>	<b>0.1%</b>
<b>Expense</b>				
60100 Personnel Director	8,579.01	34,316.00	-25,736.99	25.0%
60101 Treasurer	1,479.00	6,316.00	-4,837.00	23.4%
60102 Other Commissioners	1,758.00	13,248.00	-11,490.00	13.3%
60103 Clerk Salary	1,304.52	10,000.00	-8,695.48	13.0%
60104 Mechanic	0.00	20,000.00	-20,000.00	0.0%
60106 Firefighter SS	18,280.00	95,059.00	-76,779.00	19.2%
60109 Operations OT	8,370.20	25,000.00	-16,629.80	33.5%
60111 Alternates & Subs	5,581.50	25,500.00	-19,918.50	21.9%
60112 Firefighter KB	18,644.00	96,949.00	-78,305.00	19.2%
60115 Fire Fighter GF	18,492.00	96,153.00	-77,661.00	19.2%
60116 Firefighter JR	17,876.00	92,965.00	-75,089.00	19.2%
60117 Fire Official RD	18,592.00	96,676.00	-78,084.00	19.2%
60118 Administrator	0.00	10,000.00	-10,000.00	0.0%
60119 Health Ins Opt Out	2,500.00	10,000.00	-7,500.00	25.0%
60151 Accountant	2,000.00	8,000.00	-6,000.00	25.0%
60152 Solicitor	1,198.75	5,600.00	-4,401.25	21.4%
60153 Comm-Secretary	1,029.00	4,000.00	-2,971.00	25.7%
60201 Pers admin	0.00	4,462.00	-4,462.00	0.0%
60202 FICA Admin	0.00	6,324.00	-6,324.00	0.0%
60205 Medical Ins. Admin	5,460.92	30,996.00	-25,535.08	17.6%
60206 Dental/Vision Admin	492.85	1,183.00	-690.15	41.7%
60301 PERS Operations	0.00	11,967.00	-11,967.00	0.0%
60302 Police & Fire Operations	0.00	131,740.00	-131,740.00	0.0%
60303 FICA Operations	9,992.16	45,000.00	-35,007.84	22.2%
60304 NJUC Operations	1,254.72	8,000.00	-6,745.28	15.7%
60305 Worker's Comp Operations	0.00	46,000.00	-46,000.00	0.0%
60306 Medical Ins Operations	14,791.03	87,936.00	-73,144.97	16.8%
60307 Dental/Vision--Operation	2,307.49	4,447.00	-2,139.51	51.9%
60308 Medical Ins. Retirees	6,865.00	36,930.91	-30,065.91	18.6%
60401 Election	0.00	1,700.00	-1,700.00	0.0%
60501 Insurance	0.00	48,000.00	-48,000.00	0.0%
60601 Memberships & Dues	435.00	3,000.00	-2,565.00	14.5%
60701 Office Expense	3,481.89	15,000.00	-11,518.11	23.2%
60801 Professional Fees	0.00	23,000.00	-23,000.00	0.0%
60901 Travel Expense	0.00	1,000.00	-1,000.00	0.0%
62001 Reimbursements	0.00	8,000.00	-8,000.00	0.0%
62200 Advertising	165.36	1,000.00	-834.64	16.5%
62300 Mtce & Repr Bldgs & Groun	1,795.71	44,000.00	-42,204.29	4.1%
62401 Fire Co. Rental	0.00	15,000.00	-15,000.00	0.0%
62403 Hydrant Rental	34,121.40	140,000.00	-105,878.60	24.4%
62500 Training & Education	755.00	20,000.00	-19,245.00	3.8%
62600 Uniforms	0.00	16,999.94	-16,999.94	0.0%
62700 Utilities	8,868.72	39,000.00	-30,131.28	22.7%
62800 Mtce & Rpr Vehicles	6,059.72	45,000.00	-38,940.28	13.5%
62850 Mtce & Rpr Fire Equip	439.62	5,000.00	-4,560.38	8.8%
62900 Mtce & Rpr Gear	0.00	4,000.00	-4,000.00	0.0%
63100 Purchase Fire Equipment	2,436.66	48,000.00	-45,563.34	5.1%
63200 Radios	117.65	10,000.00	-9,882.35	1.2%
63300 Purchase FF Gear	171.34	16,000.00	-15,828.66	1.1%
63400 Computer	0.00	14,500.00	-14,500.00	0.0%
63500 Other Non-Bondable Assets	0.00	6,500.00	-6,500.00	0.0%

10:31 AM

03/02/21

Accrual Basis

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**Profit & Loss Budget vs. Actual**  
 January through December 2021

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63700 Fire Prevention	0.00	8,780.00	-8,780.00	0.0%
63800 Fire Off-FSA Rev Suppo	0.00	1,220.00	-1,220.00	0.0%
63810 FSA Clerk	3,412.40	15,000.00	-11,587.60	22.7%
64100 Cap Lease-Principal	47,842.00	49,502.00	-1,660.00	96.6%
64200 Cap Lease-Interest	12,890.11	11,230.00	1,660.11	114.8%
64201 Bond Principal	100,000.00	100,000.00	0.00	100.0%
64202 Bond Interest	4,600.00	6,900.00	-2,300.00	66.7%
64400 FSA Suppression	0.00	1,200.00	-1,200.00	0.0%
66000 Payroll Expenses	0.00			
60120 · Fire Fighter NA	8,556.00	44,500.00	-35,944.00	19.2%
60121 · Fire Fighter-New 2020	0.00	42,500.00	-42,500.00	0.0%
60154 · Secretary-JT	0.00	4,000.00	-4,000.00	0.0%
60155 · Secretary Subs	0.00	4,000.00	-4,000.00	0.0%
65600 · Garage Doors	0.00	35,000.00	-35,000.00	0.0%
<b>Total Expense</b>	<b>402,996.73</b>	<b>1,915,237.85</b>	<b>-1,512,241.12</b>	<b>21.0%</b>
<b>Net Income</b>	<b>-401,229.17</b>	<b>0.35</b>	<b>-401,229.52</b>	<b>-114,636,905.7%</b>

# **Board of Fire Commissioners**

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

## **Re-Organization Meeting Minutes**

**March 2, 2021**

- I.** The Re-Organization Meeting of the Board of Fire Commissioners was called to order by Chairman Engelbert at 7:00pm. Meeting notice was read and all stood for the Pledge of Allegiance to the flag.

Roll Call: Present: Commissioner DeRosa, Commissioner Lloyd, Commissioner Moran, Commissioner Rinaldi, Chairman Engelbert, Solicitor Carlamere.

**II. Introduction of the following Resolutions:**

**2021-4 Designation of Meeting Dates for 2021-2022**

Motion to approve was made by Commissioner Rinaldi, seconded by Commissioner DeRosa.  
Roll Call: 5-0 Motion carried.

**2021-5 Appointment of Auditor**

Motion to approve was made by Commissioner Rinaldi, seconded by Commissioner DeRosa.  
Roll Call: 5-0 Motion carried.

**2021-6 Appointment of Bank and Newspaper**

Motion to approve was made by Commissioner Rinaldi, seconded by Commissioner DeRosa.  
Roll Call: 5-0 Motion carried.

**2021-7 Appointment of Solicitor/Attorney**

Motion to approve was made by Commissioner Rinaldi, seconded by Commissioner DeRosa.  
Roll Call: 5-0 Motion carried.

**2021-8 Appointment of Board Clerks and Recording Secretary**

Motion to approve was made by Commissioner Rinaldi, seconded by Commissioner DeRosa.  
Roll Call: 5-0 Motion carried.

**2021-9 Appointment of Accountant/CPA**

Motion to approve was made by Commissioner Rinaldi, seconded by Commissioner DeRosa.  
Roll Call: 5-0 Motion carried.

**2021-10 Appointment of Fire Official**

Motion to approve was made by Commissioner Rinaldi, seconded by Commissioner DeRosa.  
Roll Call: 5-0 Motion carried.

**2021-11 Appointment of Deputy Fire Official**

Motion to approve was made by Commissioner Rinaldi, seconded by Commissioner DeRosa.  
Roll Call: 5-0 Motion carried.

**2021-12 Appointment of Insurance Consultant**

Motion to approve was made by Commissioner Rinaldi, seconded by Commissioner DeRosa.  
Roll Call: 5-0 Motion carried.

**2021-13 Appointment of Shared Service Agreement**

Motion to approve was made by Commissioner Rinaldi, seconded by Commissioner DeRosa.  
Roll Call: 5-0 Motion carried.



- III. Treasurer's Report** – Commissioner DeRosa submitted bills for the month of February in the amount of **\$112,272.39**. A motion to approve was made by Commissioner DeRosa, seconded by Commissioner Rinaldi.  
Roll Call: 5-0 Motion carried.

Commissioner DeRosa submitted bills for the month of March in the amount of **\$114,865.09**. A motion to approve was made by Commissioner DeRosa, seconded by Commissioner Rinaldi.  
Roll Call: 5-0 Motion carried

Chairman Engelbert advised that there is one TD payment left to be paid in 2022.

- IV. Minutes** – A motion to approve the minutes for the January 5, 2021 meeting was made by Commissioner Moran; seconded by Commissioner Lloyd.  
Roll Call: 5-0 Motion carried.
- V. Clerks Report** – Clerk Harmon reported petitions are available for the Fire Election which will be held on Tuesday, April 20<sup>th</sup> from 2pm-9pm. Petitions can be picked up and must be received by March 22, 2021 at 4pm. ♦ Notice was received by FEMA that reimbursement for COVID related expenses has increased from 75% to 100% of obligated projects. ♦ There is a safety recall on the 2010 Chevy Tahoe. Commissioner Moran reported the he will take the vehicle for service.
- VII. Career Report** –

**Firefighter Bonk** addressed Commissioner Moran regarding the procedure for apparatus repair costs. Commissioner Moran responded that he would send a letter to breakdown the process. Firefighter Bonk also wished to address the letter he received regarding the engine bay floor. He doesn't believe it was the worst it has ever been. Chairman Engelbert disagreed. Firefighter Bonk has video from every day and stated they were busy shoveling snow on Friday and again on Sunday. Chairman Engelbert requested the trucks be hosed down when they come back to which Firefighter Bonk agreed. Firefighter Bonk said it was being done every shift but didn't occur due to the amount of snow. Firefighter Donato added that only one truck is taken out unless needed. Firefighter Bonk stated he was not going to take all 4 trucks out of the bays in a blizzard, while scrubbing the bay floors so that the tanks don't freeze, unless he is told to do that. Chairman Engelbert said no. Firefighter Bonk doesn't understand why it couldn't be a conversation instead of a letter. Chairman Engelbert said he wants it done and is tired of seeing leaves and trash on the floor on all shifts. Firefighter Donato acknowledged they know Chairman Engelbert hates the leaves and they do blow them out. Commissioner DeRosa asked when the cleaning is done. Firefighter Bonk stated housekeeping is done in the morning when the shift begins instead of when they leave in case there is a call, and so there is time to dry.

**Firefighter Donato** followed up on the letter regarding the exercise equipment. He stated he hadn't seen Chairman Engelbert since December and said to just tell him to take it down, it didn't need to be a letter. Chairman Engelbert said he asked several times. Firefighter Donato said he would take it down if he was told. He suggested monthly shift meetings. Chairman Engelbert stated that he is there every day and everyone is always welcome to come in to talk to him. Firefighter Donato doesn't think everything needs to be in writing. Chairman Engelbert said he was told "hopefully I can get it down without breaking it into pieces". Firefighter Donato disputed that and stated he needed 4 guys. He asked about the condition of the basement. Chairman Engelbert said the basement has been corrected. All new pipes have been put it, a new retention pond was built and everything is clear. The problem with the gutter and



drainage was because when the addition was built, they put the pipe behind the dam and it got stopped up. He stated we saved about \$20,000 by doing it in house.

**Firefighter Schwegel** – inquired about continuing his appointment as the Health & Safety Officer for the District as requested by Chief Goins and approved by Commissioner DeRosa. Solicitor Carlamere stated the decision needs to be made by the Board to continue the appointment. Chairman Engelbert said the Board needs to appoint; the Chief cannot appoint. Solicitor Carlamere instructed in order to continue appointment, cease appointment or continue appointment until further action, it must come from the Board. Chairman Engelbert stated they are not going into Executive Session today to discuss it. Solicitor Carlamere asked if the Board was advised of the policies. Chairman Engelbert stated no. Firefighter Schwegel stated Commissioner DeRosa signed off on the policies. Commissioner Rinaldi asked where Firefighter Schwegel is getting his information from. Did he take a class? Firefighter Schwegel obtains and compiles information based on CDC guidelines, State guidelines, and what other municipalities and departments are doing. Solicitor Carlamere said the Board should know the policies. Based on Solicitor Carlamere's recommendation, Commissioner Rinaldi suggested to table the appointment until the Board can review the policies. Clerk Harmon asked if it they are referring to the policies that were mailed to everyone. The response was yes. Firefighter Schwegel asked if we have a COVID policy in the district. Chairman Engelbert said no that we are following CDC guidelines. Commissioner Moran motioned to keep it as is until further discussion. Chairman Engelbert said we can't because we don't know the policies. Commissioner Moran said he understands, but Firefighter Schwegel put it together. Commissioner Rinaldi stated that on Solicitor Carlamere's advice, we should table it until we can meet as a Board at the next meeting. Solicitor Carlamere said the Board has to make a judgement call as the Board is ultimately responsible for policies, whether accurate or inaccurate. Commissioner Rinaldi asked if we should table or cease until policies are reviewed. Commissioner Lloyd asked what the difference is between CDC guidelines and COVID policy. Firefighter Donato responded that the CDC is continuously updating. Commissioner Moran would like to have one person keep up with the information and report changes to the Board. He would like to keep it going and put out the information. Commissioner DeRosa asked what he is doing is if someone tests positive. Firefighter Schwegel's goal is that if someone tests positive, we do the contact tracing. He is asking for clarity to avoid the hearsay and move forward. He would like to know either way which direction to go in. Commissioner Moran confirmed Firefighter Schwegel is not making decisions, only putting forth information to make a decision. The response was yes. Firefighter Donato stated there is nothing in the policy about overtime. It states how we handle a COVID case and contact tracing. Solicitor Carlamere stated the Board has to know what the procedure is if there is a COVID case. Commissioner DeRosa motioned to keep the Firefighter Schwegel in place until the Board can further discuss the position. There was no second. The motion denied. Commissioner Moran stated there should be a workshop before each meeting to discuss items like this. Commissioner Moran motioned to keep the position as is to keep the information flowing. Whether it be time, wearing a mask, not wearing a mask, etc. He also stated he will volunteer to work with Firefighter Schwegel to make sure the policies are good. Motion was seconded by Commissioner DeRosa. Commissioner Rinaldi voted yes to one point person. There was further discussion and Firefighter Schwegel attempted to remove himself from the position. Solicitor Carlamere disallowed it because there was a motion on the floor. Commissioner Lloyd abstained. Chairman Engelbert voted no. Motion carried. Firefighter Schwegel asked who he should contact with information. The response was Chairman Engelbert.

**VIII. Fire Marshal's Report** – The boat is patched. Chairman Engelbert inquired about when home inspections would resume. Fire Marshall Donato said he is not going into people's homes until the virus numbers come down. Firefighter Donato inquired about an online class for himself,



Steve and John. He asked if he can print the registration and give it to Barry for approval. The response was yes.

**VIII. Chief's Report** – The glass cutter is missing. He returned a pair of boots and, therefore, the net cost will only be half for a new glass cutter.

**IX. Commissioners' Reports**

**Commissioner Rinaldi** – Great job on the solar panel fire.

**Commissioner Moran** – He will be sending information about the trucks.

**Commissioner Lloyd** – Nothing to report.

**Commissioner DeRosa** is pleased that FEMA will be reimbursing 100% of additional costs related to COVID and he knew FEMA would reimburse the overtime cost. Chairman Engelbert stated that prior reimbursement was only 40% to which Commissioner Rinaldi countered that it was 75%. Firefighter Bonk said the decision was made at a meeting with C platoon and the Chief to bring in 2 firefighters and he suggested Nick. There was another meeting on the following C platoon shift and they found out Nick was exposed to a member who tested positive on the Saturday crew. He expressed this is why we need policies. Chairman Engelbert stated his problem is that nobody else was called to see if they could come in to work. No one called Loftus, Larsen, any other volunteers, District 6, Blackwood, Pine Hill or Monroe. The decision was made to bring in paid guys at a cost of \$6,600. Chief Goins stated Loftus is done fighting fires for fear of getting hurt. Chairman Engelbert said that Loftus could have driven the truck. Chairman Engelbert asked again if any volunteers were contacted but stated he already knew the answer is no because he spoke to them. Firefighter Bonk stated there is a lot of stories going around. The decision was made to work because several volunteers on the Saturday crew tested positive. They could not call others because of exposure. Chairman Engelbert asked who was exposed. Firefighter Bonk responded anyone who was with several of the volunteers. Firefighter Bonk stated Loftus hasn't fought a fire in 10 years. Is that what we want on the street? Chairman Engelbert stated he would have shut the firehouse down. Firefighter Bonk stated the decision to utilize paid firefighters was approved by the Commissioners because Chairman Engelbert was out sick and; therefore, Commissioner DeRosa was in charge. Commissioner DeRosa restated that he knew FEMA would reimburse the cost. Firefighter Bonk stated every person they thought of to work was in contact with a positive case.

**X. Public Portion** – No one wished to speak.

**XI. Adjournment** – Motion to adjourn was made by Commissioner Rinaldi, seconded by Commissioner Moran. All in favor. Motion carried.

Meeting was adjourned at 7:35pm.

Respectfully Submitted



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Barbara Moore  
Recording Secretary

# *Bureau of Fire Prevention*

## FIRE DISTRICT 5

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*Gloucester Township  
1781 Sicklerville Rd  
Sicklerville, New Jersey 08081  
Phone: (609) 228-0678  
Fax: (609) 374-0424*

### FEBRUARY 2021 GTFD5 BUREAU OF FIRE PREVENTION REPORT

1. Submitted the 2020 annual report to the Division of Fire Safety
2. Started 2021 business inspections.
3. No word on 6abc's Operation Save a Life smoke detector give out.
4. Awaiting the Division of Fire Safety to post classes.

Lambs Terrace Fire Company  
 Receipts Ledger for the period: 01/01/2021 to 01/31/2021  
 Printed: 01/28/2021 Page: 1

Date	Business/Payor Name	ID/Fee Type	Invoice	Check Number	Check Amt.	Daily Total	MTD Totals	YTD Total
01/04/2021	Angel Ramos	SMOKE DETECTOR		1074	\$ 35.00			
01/04/2021	Kathleen Hansbury	SMOKE DETECTOR		983	\$ 35.00	\$ 70.00		
01/05/2021	Minnie Lott	SMOKE DETECTOR		180	\$ 35.00	\$ 35.00		
01/07/2021	PMI Garden State Trust Acct	SMOKE DETECTOR		1224	\$ 35.00			
01/07/2021	Peak Property Management LLC	SMOKE DETECTOR		1151	\$ 35.00	\$ 70.00		
01/11/2021	Stefanie L Merck	SMOKE DETECTOR		207	\$ 70.00			
01/11/2021	Angela McCloskey	SMOKE DETECTOR		cash	\$ 35.00			
01/11/2021	Barbara Dehel	SMOKE DETECTOR		4646	\$ 35.00	\$ 140.00		
01/12/2021	Keisha Brown	SMOKE DETECTOR		3540	\$ 35.00			
01/12/2021	Christopher Jones	SMOKE DETECTOR		6775000200	\$ 35.00			
01/12/2021	Stephen Davis	SMOKE DETECTOR		1928	\$ 35.00			
01/12/2021	James Haynes	SMOKE DETECTOR		1740272346	\$ 35.00	\$ 140.00		
01/14/2021	Ascoli Satriano Inc	SMOKE DETECTOR		1151	\$ 35.00	\$ 35.00		
01/17/2021	Stephanie Cecero/Alexander Kei	SMOKE DETECTOR		105	\$ 35.00	\$ 35.00		
01/20/2021	Maryann Lovelace	SMOKE DETECTOR		1889	\$ 35.00	\$ 35.00		
01/21/2021	S5 Properties LLC	SMOKE DETECTOR		1148	\$ 70.00			
01/21/2021	Raymond O Byard	SMOKE DETECTOR		14330	\$ 125.00	\$ 195.00		
01/26/2021	185 Street Group, Inc	SMOKE DETECTOR		192	\$ 70.00	\$ 70.00		
01/28/2021	3J 2M LLC	SMOKE DETECTOR		238	\$ 35.00	\$ 35.00	\$ 860.00	\$ 860.00

Fee receipts by type of fee:

SMOKE DETECTOR	19	\$	860.00
Total for the period	19	\$	860.00



# *Bureau of Fire Prevention*

## **FIRE DISTRICT 5**

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*Gloucester Township  
1781 Sicklerville Rd  
Sicklerville, New Jersey 08081  
Phone: (609) 228-0678  
Fax: (609) 374-0424*

### **MARCH 2021 GTFD5 BUREAU OF FIRE PREVENTION REPORT**

1. Inspections are going well.
2. FM85 has returned to work after surgery. (All went well)
3. Nothing further to report.