

Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Minutes

April 5, 2022

I. Call to Order

The meeting of the Board of Fire Commissioners was called to order at 7:00 p.m. Chairman Engelbert delivered the Sunshine Notice and led the Pledge of Allegiance.

- II. Roll Call:** Present: Commissioner Lloyd, Commissioner Moran, Commissioner Rinaldi
Chairman Engelbert, Solicitor Carlamere
Absent: Commissioner DeRosa

III. Oath of Office

Solicitor Carlamere swore in Commissioner Rinaldi on March 10, 2022.

- IV. Treasurer's Report** – Commissioner Rinaldi read the Treasurer's report and the submission of bills for the month of April in the amount of **\$160,893.47**. A motion to approve was made by Commissioner Rinaldi, seconded by Commissioner Lloyd. Roll Call: 4-0 Motion carried.

- V. Minutes** – A motion to approve Regular Meeting minutes from March 1, 2022 was made by Commissioner Rinaldi, seconded by Commissioner Lloyd. Roll Call: 4-0 Motion carried.

- VI. Clerks Report** – Clerk Harmon reminded the Chief and Commissioners of the notification from the Local Finance Board regarding Financial Disclosure Statements. This must be filed by April 30th.

- VII. Career Report** – Attached. Captain Schwegel noted Firefighter Fowler's first shift was Sunday. ♦ Saturday training will begin April 23rd. The schedule is being coordinated. ♦ Fire company emails are up and running.

- VIII. Fire Marshal Report** – Attached.

- IX. Chief's Report** – Attached.

- X. President's Report** – Nothing to report at this time.

XI. New Business:

Chairman Engelbert requested a motion to approve the hiring of Clerk Cynthia Jeminey at \$21 per hour with a start date of April 11, 2022. Commissioner Moran motioned, seconded by Commissioner Lloyd. Roll Call: 4-0 Motion carried.

A motion was requested to increase Clerk Harmon's rate by \$2 per hour retroactive to February 1, 2022. Motion made by Commissioner Rinaldi, seconded by Commission Moran. Roll Call: 4-0 Motion carried.

A policy was created for term life insurance that covers the volunteers, commissioners and clerks, for a total of 50 people. An incorrect policy was sent so we are awaiting the correct policy to be put in place. Motion to approve was made by Commissioner Moran, seconded by Commissioner Rinaldi. Roll Call: 4-0 Motion carried.

XII. Commissioners' Report:

Commissioner Rinaldi motion to increase Chairman Engelbert's salary by \$15,000.00 retroactive to February 1, 2022 stating that as Personnel Director the duties have increased. Seconded by Commissioner Lloyd.

Roll Call: 3-0 Motion carried. Chairman Engelbert abstained.

Chairman Engelbert acknowledged Fowler's first day was Sunday, April 3rd. The union came down to welcome him on his first day. ♦ The building looks great. ♦ The heater in the engine bay is not working. The Chief will look at it. ♦ Firefighter Angelozzi installed a new gauge on the oil tank. ♦ Hazmat is no longer in Gloucester Township. The trailer that was being stored here has been removed. ♦ The new shifts are:
-Donato, Rosado and Fowler. Firefighter Fowler will remain with C Platoon shifts until he is ready to go on Saturdays.

-Schwegel, Angelozzi and a fill-in, until we hire a new firefighter.

It is proposed to eventually have two people on Saturday and one shift during the week in order for Saturday to always be covered should one person take off. Both firefighters will not be able to take off on the same Saturday to ensure there is always a driver.

Civil service test will probably be in October. ♦ We received notice that Captain Schwegel is not eligible to be a Fire Prevention Specialist. A grievance will be filed. ♦ Captain Donato reported that there is a suggestion by the union to merge the Township fire districts.

XIII. Public Portion

XIV. Adjournment – Chairman Engelbert asked for a motion to adjourn which was made by Commissioner Rinaldi, seconded by Commissioner Lloyd. All in favor. Motion carried. The meeting was adjourned at 7:29 p.m.

The next meeting will be held on Tuesday, May 3, 2022 at 7:00 p.m.

Respectfully Submitted,



Barbara Moore, Recording Secretary