

BOARD OF FIRE COMMISSIONERS

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

Regular Meeting Minutes

December 2, 2025

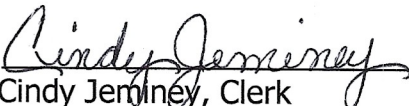
- I. Call to Order:** The meeting of the Board of Fire Commissioners was called to order at 7:00 p.m. Chairman Engelbert delivered the Sunshine Notice and led the Pledge of Allegiance.
- II. Roll Call:** Chairman Barry Engelbert - Present
Commissioner James Davidson - Present
Commissioner Daryl Lloyd - Present
Commissioner Chris Rinaldi - Present
Commissioner Gerard Sprinitis - Present
Solicitor Dave Carlamere – Present
- III. Treasurer’s Report** – Commissioner Rinaldi read the Treasurer’s report and the submission of the bills for the month of **December 2025** in the amount of \$40,418.82 seconded by Commissioner Davidson
Roll Call: 5-0 Motion Carried.
- IV. Minutes** - A motion to approve the Regular Meeting Minutes for the month of **November 2025** was made by Commissioner Rinaldi, seconded by Commissioner Lloyd
Roll Call: 4-0 Motion carried Commissioner Sprinitis abstained from vote
- V. Introduction and 1st Reading of 2025 Budget.** Chairman Engelbert read the total of the 2026 Budget which is \$2,442,925.00. The total amount raised by taxation is \$2,348,407.75. The 2026 budget allows for the setup of the A Shift and after this budget year, we will not have to go to the taxpayers to ask for any additional monies for the setup of the A Shift. After the 2026 budget year, the Quint will be paid off and then we can start purchasing other equipment that is needed. Our accountant stated that it is a perfect budget this year for 2026 after 3 years of someone who interrupted the fiscal responsibility for buying things that were not needed. Commissioner Rinaldi made the motion to accept the 2026 Budget and Commissioner Lloyd seconded the motion.
Roll call: 5-0 – Motion Carried
Chairman Engelbert stated that the 2nd reading of the 2026 Budget is scheduled for Tuesday, December 30, 2025

- VI. Clerk's Report** – none at this time
- VII. Career Report** – none at this time
- VIII. Fire Marshall's report** – none at this time
- IX. Chief's Report** – Chief Spross reported that there were a total of 80 calls for the month of November of which A Shift had 22 calls, B Shift had 24 calls, C Shift had 16 calls and D Shift has 18 calls. There were 2 apartment fires with the one being the 3rd alarm at Autumn Ridge. Year-To-Date, there were a total of 890 calls of which A Shift had 273 calls, B Shift had 247 calls, C Shift had 255 calls and D Shift had 115 calls. On the equipment update, Squad 85 is still O.O.S. On November 1, 2025, the pump test was done and passed. We are awaiting a new electric siren and siren pedal to place the truck back in service. Chief Spross thanked the crews that have been cleaning up the squad to get it ready to go back in service. There is one fan from Quint 85 that has been placed O.O.S. and are awaiting word from DIVAL. A new fan is quoted to be around \$4,300.00 and I want to wait until next year to purchase a new one. The old electric fan may be too old to repair and there may be a problem getting parts for it. There were three ground ladders that were damaged from the Autumn Ridge fire. The ladders were tested and two of the three passed. We ordered a new roof ladder and it will take approximately 14 weeks for delivery. There is nothing new for membership for this month. Chief Spross reported that he is working on revising our Response Plan going into 2026. In December, we will have our annual Santa Run that will take place December 20 starting at 3:00 p.m. with a rain/snow date of December 21. The Santa Run was originally scheduled for December 13 but has been changed. In December, we have two training sessions at Elmwood Hills. On December 1, 2025, there was an active shooter table top training that Chief Spross attended the other day that went very well. On December 8, 2025, there will be a Fire Drill at 10:00 a.m., requested to be present by OEM. Chief Spross again commended the members that operated the 3 alarm apartment fire this past weekend. From B Shift, there was FF J. Kelly, FF D. Gaines and FF L. Johnson on Quint 85 and DC Christiansen who operated Division C. They did an excellent job there completing several searches of multiple apartments under some very high heat and low visibility conditions, all while doing this with limited handlines available. This fire started around 2:15 a.m. and we remained on the scene until about noon on Saturday. Chief Spross also thanked Captain Ottinger, FF Gill, and FF A. Sims for coming in early to staff the station and ultimately go to the scene to give relief to our members there. We are working with the NJDFS to square away FDID to set up with the new NERIS system which is planning to go live on January 1, 2026. Chief Spross is still waiting for the NJDFS to advise him that we are good to register with NERIS.

- X. President's Report** – none at this time
- XI. Commissioner's Report** – Commissioner Rinaldi stated that since it is now getting cold outside to be careful in the cold weather. Commissioners Davidson, Lloyd and Sprinitis did not have anything to report.
- XII. Public Portion** – none at this time
- XIII. Introduction of Resolution 2025-14** – Chairman Engelbert asked for the establishment of Resolution 2025-14 which is a resolution establishing and implementing a program to charge mitigation rates for the deployment of emergency and non-emergency services by the Fire Department for services provided/rendered by/for the Gloucester Township Fire District #5. Chairman Engelbert stated that this resolution will help to recoup money for us. The cost recovery company will bill the insurance companies for motor vehicle accidents and commercial building fires. Township residents will not be billed under this resolution. Solicitor Carlamere stated that the Board does have the authority to pass this resolution and it does not require legal authorization. Solicitor Carlamere stated that most districts do not bill residents and procedurally do the same thing that is being proposed. Chief Spross explained that the insurance companies will pay their portion and then we can then bill for the balance. Chairman Engelbert then asked for a motion to pass this resolution of which Commissioner Rinaldi made the first motion to pass the resolution and Commissioner Sprinitis seconded the motion. After the roll call, the resolution was passed 5-0.
- XIV.** At the time of 7:21 p.m, Chairman Engelbert asked for an Executive Session of the meeting. The Executive Session ended at 7:32 p.m.
- XV.** After the closed session ended and the open portion of the meeting resumed, Chairman Engelbert asked if we wanted to have a Holiday Party which could be held on Tuesday, December 30 after our special end of the year meeting and then asked Chief Spross to get him a head count for the party.
- XVI. Adjournment** – Chairman Engelbert asked for a motion to adjourn. The motion was made by Commissioner Rinaldi, seconded by Commissioner Lloyd. All in favor. Motion carried. The meeting was adjourned at 7:35 p.m

The next meeting will be held on Tuesday, December 30, 2025 at 5:30 p.m. for a Workshop and then 6:00 p.m. Meeting

Respectfully Submitted,


Cindy Jeminey, Clerk