

# Board of Fire Commissioners

Gloucester Township Fire District No. 5

Lambs Terrace Fire Company

## **Special End of the Year Minutes And The 2025 Budget 2<sup>nd</sup> Reading December 30, 2025**

### **Call to Order**

The special end of the year meeting of the Board of Fire Commissioners was called to order at 6:00 p.m. Chairman Engelbert delivered the Sunshine Notice and led the Pledge of Allegiance.

**Roll Call:** Present: Commissioner Davidson, Commissioner Lloyd, Commissioner Rinaldi, Chairman Engelbert  
Absent: Commissioner Sprinitis, Solicitor Carlamere

- I. Introduction of Resolution 2025-15 Resolution to Amend the 2026 Budget and the 2<sup>nd</sup> Reading of the 2026 Budget and Approval of the 2026 Fiscal Year Budget** – Chairman Engelbert explained that there was a change to the 2026 budget for certain line items but there was not a change in the total budget amount for 2026. The total budget still remains at \$2,442,925.00 and the amount to be raised by taxation is \$2,348,407.75. A motion was made by Commissioner Rinaldi and seconded by Commissioner Davidson to amend the 2026 Budget for certain line items and the approval of the 2<sup>nd</sup> Reading of the 2026 Budget. This resolution is also being forwarded to the State of New Jersey Department of Community Affairs Division of Local Government Services Bureau of Authority Regulation in Trenton New Jersey  
Roll Call: 4-0 Motion Carried, Commissioner Sprinitis was absent
- II. Introduction of Resolution 2025-16 Corrective Action Plan for the 2024 Audit** – Chairman Engelbert explained that after the 2024 Audit was completed that it was found by our auditors that the Board of Fire Commissioners shall require the total amount of all emergency appropriations be provided in full by the Fire District as a deferred charge in the budget of the next succeeding fiscal year to include in the 2025 budget that was approved on December 20, 2024 in accordance with N.J.S.A. 40A: 14-78.14 as per Finding No. 2024-001 and that the Board of Fire Commissioners has included a deferred charge in the 2025 Budget that was approved on December 20, 2024 by the New Jersey Department of Community Affairs in accordance with N.J.S.A. 4A: 14-18.14. A motion was made to accept this resolution by Commissioner Rinaldi and seconded by Commissioner Lloyd. Roll Call: 4-0 Motion Carried, Commissioner Sprinitis was absent

- III. Introduction of Resolution 2025-17 Acceptance of 2024 Annual Audit** – Chairman Engelbert asked for a motion to accept the Annual Audit for 2024 from our auditors Bowman and Company LLP. A motion was made by Commissioner Rinaldi and then seconded by Commissioner Davidson to accept the 2024 Annual Audit. Roll Call 4-0 Motion Carried, Commissioner Sprinitis was absent
- IV. Treasurer’s Report** – Commissioner Rinaldi read the Treasurer’s report and the submission of bills for the end of the year 2025 in the amount of **\$17,325.84**. A motion to approve the payment of the bills was made by Commissioner Rinaldi, seconded by Commissioner Davidson. Roll Call: 4-0 Motion carried, Commissioner Sprinitis was absent
- V. Minutes** – A motion to approve the Regular Meeting minutes from December 2, 2025 was made by Commissioner Rinaldi, seconded by Commissioner Lloyd  
Roll Call: 4-0 Motion carried, Commissioner Sprinitis was absent
- VI. Clerk’s Report** – Clerk Cindy Jeminey stated that all the Commissioners received a booklet from the Joint Insurance Fund Risk Management for Local Officials on How to Avoid Being Sued and the 2024 Audit Report from Bowman and Company LLP
- VII. Career Report** – none at this time
- VIII. Fire Marshall’s Report** – none at this time
- IX. Chief’s Report** – none at this time
- X. President’s Report** – none at this time
- XI. Commissioner’s Report** – Chairman Engelbert, Commissioners Davidson, Lloyd and Rinaldi wished everyone a Happy New Year
- XII. Public Portion** – None at this time

**Adjournment** – Chairman Engelbert asked for a motion to adjourn which was made by Commissioner Davidson, seconded by Commissioner Rinaldi. All in favor. Motion carried. The meeting was adjourned at 6:07 p.m.

The next meeting will be held on Tuesday, January 6, 2026 at 7:00 p.m.

Respectfully Submitted,

  
Cindy Jeminey, Recording Secretary